The Town of West New York
Hudson County, NJ
Notice to Bidders

Sealed bids will be received by the **Town Clerk** of The Town of West New York, in Hudson County, NJ, at the **Town Clerk's Office** in the Municipal Building, 428-60th Street, West New York, N.J. on **"Thursday, July 10th, 2025 at 11:30 am."** for: **"West New York - Improvements At Washington Park"** aforesaid, in accordance with the Drawings and Specifications prepared by RSC Architects.

All requests for specifications must be made by email request to RSC Architects (bidding@rscarchitects.com). The requestor must Provide a business name, contact person, and contact information (address, telephone, and email address). Other questions about obtaining copies of the Electronic Bid Documents can be addressed to RSC Architects at (201) 941-3040. Bids for the said Contract must be based on and in strict accordance with the aforementioned specifications.

All Bids must be stated in words and figures.

All Bids shall be submitted in sealed envelopes addressed to the Town Clerk of The Town of West New York. The envelope shall have marked conspicuously on its face on the top right-hand side in letters not less than one inch the word **"Public Bid"** followed immediately below those words in letters not less than one half inch high: **"West New York - Improvements At Washington Park"** and underneath that: **"To be received on or by "Thursday, July 10th, 2025 at 11:30 am."**

If Bids are to be accepted by mail or courier, the Bids must be placed in an outer envelope, which on the top right-hand side shall clearly designate, in the same manner as set forth above, the same size and information. The inner envelope shall have specifically placed in the center the same information as set forth above and on the bottom left-hand side the name and address of the Bidder.

All Bids delivered by mail or other postal services shall be addressed specifically to the Town Clerk of The Town of West New York and, if delivered by a postal service, shall be delivered to the office of the Town Clerk between the hours of 9:00 am and 4:00 pm prior to the time set forth for the opening of the Bid and not earlier than 48 hours previous to the opening of the Bid.

The burden is upon the Bidder to comply specifically with the directions in the "Notice to Bidders." The Bidders are put on notice that, due to precautions resulting from terrorist threats, packages may be opened if directed to the wrong office of the Town.

Any Bid not delivered in the manner as set forth in this "Notice to Bidders" shall be declared void.

All bids must be submitted on forms for that purpose to be obtained from RSC Architects along with the drawings and specifications.

Each Bidder shall deposit with his Bid a certified check or cashier's check or bid guarantee in the form of a bid bond (cash will not be accepted) drawn to The Town of West New York in the amount of ten percent (10%) and not to exceed $20,000 of the total Bid, as provided in the said specifications, as a guarantee of good faith in bidding and shall also submit a certificate from a surety company stating that it will provide the Bidder with a bond in such sum as is required in the advertisement or in the specifications. BIDDERS ARE REQUIRED TO COMPLY WITH THE REQUIREMENTS OF P.L. 1975, C.127 (N.J.A.C. 17:27).

Bidders are required to comply with P.L. 2004 c. 57 (Chapter 57) (Business Registration Law) as more specifically set forth in bid specifications.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 as set forth in bid specifications.

The Town of West New York reserves the right to waive informalities in bids and to reject any and all bids if deemed in the best interest of the Town so to do.

Dated: May 28th, 2025

By Order of the Mayor &
Board of Commissioners of
The Town of West New York

Adelinny Plaza, RMC
Town Clerk