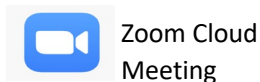


Instructions for Appearing via Zoom

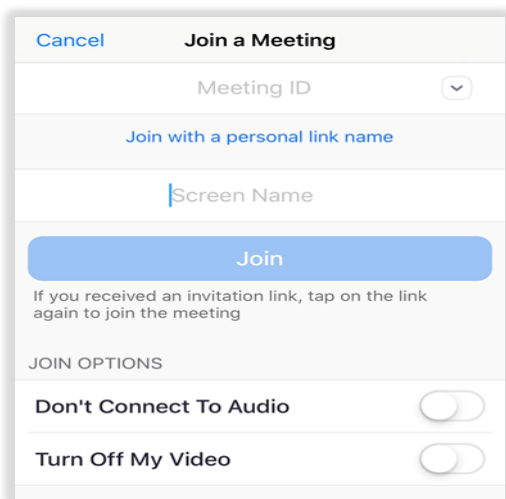
Before your court session

- Determine the technology you will be using (e.g. mobile phone, tablet or computer)
- Download the Zoom application prior to the date listed via your device's app store or www.Zoom.us:



Joining the session

- Open application via your device
- Click Join Meeting



- Enter Meeting ID found in your invite
- Enter your first and last name as the screen name
 - Note: the app may enter a screen name that identifies your phone or tablet, such as Dad's iPhone. **Please change to your name so that the court can easily identify you.**

- Select Join
 - You will then be prompted to enter the meeting password, also located in your invite.
 - Select Continue
 - A preview of your video feed will appear on your screen.
 - Select Join with video

Participating in the Session

- Once admitted into the hearing, you must choose your audio settings:
 - Click Call using internet audio.
 - Call using internet audio will use your device's microphone and speaker
 - Once completed, you will now be able to participate in the hearing.
 - Please keep your microphone muted until your name is called by the Judge.

Note: if you are unable to log in using the Zoom application, please call the court for alternative options.