

*Town of West New York  
Hudson County, New Jersey*

*Minutes of Regular Meeting*  
*(Regular Session)*  
*October 16, 2024*

*Commissioner Marcos A. Arroyo*  
*Commissioner Victor M. Barrera*  
*Commissioner Marielka A. Diaz*  
*Commissioner Adam W. Parkinson*  
*Mayor Albio Sires*  
*Board of Commissioners*

*ATTEST:*            *ADELINNY PLAZA, RMC*  
*TOWN CLERK*

**October 16, 2024**  
***Regular Meeting***

Minutes of a regular stated meeting of the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, held via Teleconference, on **Wednesday, October 16, 2024 at 6:30 P.M. (No Work Session)**:

Present: Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
Absent: None  
Also Present: Town Clerk Adelinnny Plaza, Town Administrator Luis Baez, Deputy Town Administrator Jonathan Castaneda, Angelo Auteri, Esq. (Scarinci Hollenbeck)

Meeting commenced at 6:30 P.M.

Town Clerk Adelinnny Plaza made the following announcement:

As Presiding Officer of this **Regular Meeting** of the Board of Commissioners of the Town of West New York, held on **October 16, 2024 at 6:30 P.M (No Work Session)**, I do hereby publicly announce, and I direct that this announcement shall be placed in the minutes of this meeting, and that the Notice requirements provided for in the “Open Public Meetings Act” have been satisfied. Notice of this meeting was properly given by the Board of Commissioners in the **Resolution** dated and adopted on **November 21, 2023**. Said Resolution was transmitted by the Town Clerk to the Jersey Journal and the Bergen Record and publicly posted on the Municipal Bulletin Board, Town Hall, and filed with the Town Clerk. Notice of this meeting by the **October 9<sup>th</sup>, 2024** Sunshine Notice was transmitted to the aforementioned newspapers, posted on the municipal bulletin board in Town Hall, and on the Town Website.

Copies are available to the public in accordance with the law.

**Note:** Minutes were taken and transcribed by Town Clerk Adelinnny Plaza and Tyara Conil.

**Payment of Claims: (Claims are available for public inspection in the Town Clerk’s Office)**

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Arroyo** that the Payment of Claims of: **October 16, 2024** be approved. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

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**COMMUNICATION  
RE: BEST PRACTICES INVENTORY 2024**

Question	Category	Topic	Question	Answer	Points	Comment	Answer Range/Point Value	Special Instructions
1a	Unscored Survey	Affordable Housing	Has your municipality been authorized to collect residential development fees to be deposited into an Affordable Housing Trust Fund?	Yes	0		[0.00] Yes [0.00] No	
1b	Unscored Survey	Affordable Housing	If the answer to Question 1a is "Yes" on what date did the municipality first start collecting residential development fees. Fill-in date under Comments as MM/DD/YYYY. If 1a was answered "No" insert "Answered No" under Comments.	Yes	0	4/26/2006	Fill-in date as MM/DD/YYYY	Comment field mandatory
1c	Unscored Survey	Affordable Housing	If the answer to Question 1a is "Yes" has your municipality adopted an ordinance setting forth conditions associated with affordable housing residential development fees? If so, fill-in the date the ordinance was adopted under Comments as MM/DD/YYYY. If not, insert "Answered No" or "Answered N/A" under Comments.	Yes	0	10/2/2024	[0.00] Yes [0.00] No [0.00] N/A	Comment field mandatory
2a	Unscored Survey	Affordable Housing	Has your municipality been assessing non-residential development fees pursuant to N.J.S.A. 40:55D-8.1 et seq.?	No	0		[0.00] Yes [0.00] No	
2b	Unscored Survey	Affordable Housing	If the answer to Question 2a is "Yes" are the fees retained by the municipality in its own Affordable Housing Trust Fund or submitted to the State Treasurer?	N/A	0		[0.00] Yes [0.00] No [0.00] N/A	
3a	Unscored Survey	Affordable Housing	Did your municipality receive Regional Contribution Agreement (RCA) funds prior to 2008?	Yes	0		[0.00] Yes [0.00] No	
3b	Unscored Survey	Affordable Housing	If the answer to Question 3a was "Yes" have all RCA funds been expended pursuant to the approved RCA?	Yes	0		[0.00] Yes [0.00] No [0.00] N/A	
3c	Unscored Survey	Affordable Housing	If the answer to Question 3b was "No" is the unspent balance of RCA funds currently in your municipality's Affordable Housing Trust Fund?	N/A	0		[0.00] Yes [0.00] No [0.00] N/A	
4	Unscored Survey	Affordable Housing	Does your municipality have a third-round fair share affordable housing present need obligation? If so, the number of units completed that fulfill your municipality's third-round present need obligation under Comments (please only include numbers without text or explanation to facilitate tabulation). If your municipality does not have a third-round present need obligation, type "Answered No" under Comments. If responding "Other" please explain the reason under Comments.	No	0	Answered No	[0.00] Yes [0.00] No [0.00] Other	Comment field mandatory
5a	Unscored Survey	Affordable Housing	Does your municipality have a third-round fair share affordable housing prospective need obligation? If so, please provide your municipality's third-round fair share affordable housing prospective need obligation under Comments (please only include numbers without text or explanation to facilitate tabulation). This information can typically be found in your municipality's affordable housing settlement agreement, if one exists. Answer "No" if your municipality is an Urban Aid municipality that meets the qualification formula for an exemption from prospective need. If your municipality does not have a third-round prospective need obligation, type "Answered No" under Comments. If responding "Other" please explain the reason under Comments.	No	0	Answered No	[0.00] Yes [0.00] No [0.00] Other	Comment field mandatory
5b	Unscored Survey	Affordable Housing	If the answer to Question 5a is "Yes" please provide the number of units completed that fulfill your municipality's third-round prospective need obligation under Comments (please only include numbers without text or explanation to facilitate tabulation). If your municipality does not have a third-round prospective need obligation, type "Answered No" under Comments. If your answer to Question 5a is "Other" please state the reason under Comments.	No	0	Answered No	Fill-in	Comment field mandatory
6	Unscored Survey	Affordable Housing	Has your municipality been the subject of a builder's remedy lawsuit for its third-round prospective need obligation in which the court imposed a judgment in favor of the builder?	No	0		[0.00] Yes [0.00] No	

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Question	Category	Topic	Question	Answer	Points	Comment	Answer Range/Point Value	Special Instructions
7a	Unscored Survey	Affordable Housing	Has your municipality reached an affordable housing settlement agreement for the third round with the Fair Share Housing Center, a builder, or any other interested party?	No	0		[0.00] Yes [0.00] No	
7b	Unscored Survey	Affordable Housing	If the answer to Question 7a is "Yes" was the agreement approved by the courts and your municipality granted a Judgment of Compliance and Repose and Temporary Immunity from exclusionary zoning lawsuits?	N/A	0		[0.00] Yes [0.00] No [0.00] N/A	
7c	Unscored Survey	Affordable Housing	If the answer to Question 7a is "Yes" does the settlement agreement impose a prospective need obligation, net of bonuses, credits, and realistic development potential adjustments, that was greater than zero?	N/A	0		[0.00] Yes [0.00] No [0.00] N/A	
8	Unscored Survey	Affordable Housing	Has your municipality formally appointed a municipal housing liaison?	No	0		[0.00] Yes [0.00] No	
9a	Unscored Survey	Broadband	Does your municipality have a municipally-owned fiber network providing broadband access?	No	0		[0.00] Yes [0.00] No	
9b	Unscored Survey	Broadband	If the answer to Question 9a is "No" is your municipality actively considering or taking steps towards the build-out of a municipally-owned fiber network providing broadband access?	No	0		[0.00] Yes [0.00] No [0.00] N/A	
10	Core Competencies	Budget	Unless the Local Finance Board sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). For CY2024 budgets the Local Finance Board extended these dates to March 29 and April 30, respectively, or the next regularly scheduled governing body meeting thereafter (See Local Finance Notice 2023-22). Timely budget adoption helps a municipality avoid having to issue estimated tax bills or tax anticipation notes (TANs). Did your municipality introduce and adopt its current year budget no later than the extended dates authorized by the Local Finance Board? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	
11	Core Competencies	Budget	N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division no later than February 10 (August 10 for SFY municipalities). Local Finance Notice 2023-22 announced the extension of this deadline to March 8. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS with the Division by no later than March 8 (or August 10 for SFY municipalities)?	Yes	1		[1.00] Yes [0.00] No	
12	Core Competencies	Budget	Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?	Yes	1		[1.00] Yes [0.00] No	
13	Core Competencies	Budget	Recent amendments to N.J.A.C. 5:30-7.4 disqualify from local examination a municipality that has failed to submit to the Division the user-friendly budget section corresponding with the previous year's adopted budget. Has your municipality electronically submitted to the Division the User-Friendly Budget section of its adopted CY2023/SFY2024 and CY2025 budgets?	Yes	1		[1.00] Yes [0.00] No	

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14	Core Competencies	Budget	Revenue from a local cannabis tax is required to be entered on the municipal budget under FCOA Code 08-240. If your municipality has adopted a local cannabis tax, does your municipal budget list revenue from its local cannabis tax under FCOA Code 08-240? Only answer N/A if your municipality has not adopted a local cannabis tax.	N/A	1		[1.00] Yes [0.00] No [1.00] N/A [1.00] Prospective	
15	Best Practices	Budget	Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5, and annually deposit appropriations into the fund? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.	No	0		[0.50] Yes [0.00] No [0.50] N/A	
16	Best Practices	Budget	N.J.S.A. 40A:4-62.1 allows municipalities to establish a storm recovery reserve for purposes such as, but not limited to, snow, ice, and debris removal. Unexpended balances budgeted annually for storm recovery purposes may be lapsed into the reserve. Has your municipality established a storm recovery reserve to ensure the consistent availability of funds for this purpose?	No	0		[0.50] Yes [0.00] No	
17	Core Competencies	Capital Projects	Sections 7 and 8 of P.L. 2021, c. 184 amended N.J.S.A. 40A:4-43 and 4-44 to require any municipality having its own water system to reflect in its capital budget and capital program the water infrastructure improvements listed on the annual Water Quality Accountability Act (WQAA) capital improvement report submitted to the Department of Environmental Protection (DEP). The Local Finance Board recently adopted amendments to N.J.A.C. 5:30-4.3 incorporating this statutory change into the municipal budget process. If your municipality has its own water system, does the capital budget and program reflect the capital projects listed in the annual WQAA report submitted to DEP that fall within the time period of the municipality's capital budget and capital program?	N/A	1		[1.00] Yes [0.00] No [1.00] N/A	
18	Core Competencies	Capital Projects	Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality does not have a capital budget and is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	
19	Core Competencies	Cybersecurity	Is Multi Factor Authentication (MFA) required for remote access to your municipality's network? If yes, please state under Comments where your municipality deploys MFA (e.g. banking, privileged users in-network, off-network back ups).	Yes	1		[1.00] Yes [0.00] No	
20	Core Competencies	Cybersecurity	Does your municipality require a password policy for all network users requiring alphanumeric complexity, length requirements, and either 1) at least annual updating; or 2) a password meeting advanced standards such as those from the National Institute of Standards & Technology (NIST)?	Yes	1		[1.00] Yes [0.00] No	
21	Best Practices	Cybersecurity	Has your municipality enrolled for membership in the New Jersey Cybersecurity & Communications Integration Cell (NJCCIC)? An NJCCIC membership provides access to the latest cyber alerts, bulletins, training notifications and other important updates.	Yes	0.5		[0.50] Yes [0.00] No	
22	Best Practices	Environment	Have one or more public electric vehicle charging stations been installed on municipal property?	Yes	0.5		[0.50] Yes [0.00] No	
23	Best Practices	Environment	When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.	Yes	0.5		[0.50] Yes [0.00] No [0.50] N/A	

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Question	Category	Topic	Question	Answer	Points	Comment	Answer Range/Point Value	Special Instructions
24	Core Competencies	Ethics	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-22.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2024 such that they were not issued a Notice of Violation (NOV) by the Local Finance Board? A "No" answer is permissible if the governing body members' NOV were rescinded by the Board. Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	
25	Core Competencies	Ethics	If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2024 roster but did not file the FDS by April 30, 2024? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.	N/A	1		[1.00] Yes [0.00] No [1.00] N/A	
26	Core Competencies	Ethics	N.J.S.A. 2C:51-2.d permanently disqualifies from future public employment any person convicted of an offense "relating directly to the person's performance in, or circumstances flowing from, the specific public office, position or employment held by the person." Disqualification from public employment relating to a conviction for a disorderly persons or petty disorderly persons offense may be waived by the court upon application of the county prosecutor or the Attorney General and for good cause shown. As part of any job application process, does your municipality ask whether the applicant is currently disqualified from public employment due to a criminal conviction for which N.J.S.A. 2C:51-2.d applies?	Prospective	1		[1.00] Yes [0.00] No [1.00] N/A [1.00] Prospective	
27	Core Competencies	Financial Administration	At its July 2023 meeting, the Local Finance Board adopted an amendment to N.J.A.C. 5:30-8.2 that converted the previously suggested surety bond schedule for a CMFO to a mandatory minimum schedule. This change came into effect on January 1, 2024. See Local Finance Notice 2023-21 for further details and to view the exposure index. Through a blanket bond or an individual bond, does your municipality provide a fidelity bond with faithful performance coverage for the CMFO that meets at least the minimum schedule set forth in N.J.A.C. 5:30-8.2?	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	
28	Core Competencies	Financial Administration	At its July 2023 meeting, the Local Finance Board adopted updates to N.J.A.C. 5:30-5.7 requiring municipalities to maintain a general ledger for not only the current fund, but also for all other funds, as well as post totals for all funds to the general ledger on at least a monthly basis and maintain required original books of entry in an electronic format. See Local Finance Notice 2024-09 for further details. Does your municipality maintain a general ledger for its current fund and all other funds in accordance with N.J.A.C. 5:30-5.7?	Yes	1		[1.00] Yes [0.00] No	
29	Core Competencies	Financial Administration	Does your municipality post totals for all funds to the general ledger on at least a monthly basis?	Yes	1		[1.00] Yes [0.00] No [1.00] N/A [1.00] Prospective	
30	Core Competencies	Financial Administration	Does your municipality maintain required original books of entry in an electronic format?	Yes	1		[1.00] Yes [0.00] No [1.00] N/A [1.00] Prospective	

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31	Core Competencies	Financial Administration	N.J.S.A. 40A:5-7 requires a synopsis of all audits, together with the auditor's recommendations, to be prepared and published by the municipal clerk at least once in the municipality's official newspaper or, if there is none, in a newspaper published in the local unit or, if there is no newspaper published in the local unit, in a newspaper having a general circulation in the municipality. If the municipal clerk fails to have publication of the synopsis and recommendations made within 30 days of receipt of the annual audit, the clerk shall be subject to a fine of \$10.00 payable to the local unit for each day after the expiration of the 30 days that such publication fails to appear. At its July 2023 meeting, the Local Finance Board adopted updates to N.J.A.C. 5:30-6.4 that codifies the minimum content of the synopsis of audit along with the process for publishing the synopsis and corrective action plan. See Local Finance Notice 2024-10 for further details. Does your municipality publish the synopsis of audit as required pursuant to N.J.S.A. 40A:5-7?	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	
32	Core Competencies	Financial Administration	Local Finance Notice 2024-11 updates municipalities and fire districts on current IRS guidance and Federal Fair Labor Standards Act (FLSA) guidance pertaining to incentives paid to volunteer firefighters and EMS (other than LOSAP). Nominal stipends funded through the federal Staffing for Adequate Fire and Emergency Response (SAFER) program's volunteer firefighter recruitment and retention (R&R) grant is also discussed. Has your municipality reviewed its volunteer fire and EMS incentives for compliance with federal requirements?	N/A	1		[1.00] Yes [0.00] No [1.00] N/A [1.00] Prospective	
33	Best Practices	Financial Administration	N.J.A.C. 5:30-8.3(a)(3) establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, to provide a higher level of security for public funds, municipalities are encouraged to adopt the more stringent schedule for tax collector surety bonding specified in N.J.A.C. 5:30-8.3(a)(4). Has your municipality adopted the more stringent surety bonding schedule for tax collectors set forth in N.J.A.C. 5:30-8.3(a)(4) or higher?	Yes	0.5		[0.50] Yes [0.00] No [0.50] N/A	
34	Best Practices	Financial Administration	N.J.A.C. 5:30-8.4 (a) establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 5:30-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted the more stringent surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 5:30-8.4(b) or higher?	Yes	0.5		[0.50] Yes [0.00] No [0.50] N/A	
35	Core Competencies	Lead Remediation	Subsection h. of N.J.S.A. 52:27D-437.16 requires each municipality to assess an additional fee of \$20 per unit inspected for lead hazards and deposited into the Department of Community Affairs' Lead Hazard Control Assistance Fund established pursuant to N.J.S.A. 52:27D-437.4. Has your municipality assessed and collected the above-reference \$20 fee assessment for each lead inspection and sent the proceeds to the Department of Community Affairs' Division of Housing & Community Resources for deposit into the Fund?	Prospective	1		[1.00] Yes [0.00] No [1.00] N/A [1.00] Prospective	
36a	Unscored Survey	Lead Remediation	Does your municipality have a permanent local agency that is currently conducting inspections for lead-based paint hazards in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments. Further information concerning the requirements of this recently enacted law are available at <a href="https://www.nj.gov/dca/codes/resources/leadpaint.shtml">https://www.nj.gov/dca/codes/resources/leadpaint.shtml</a> .	No local agency	0		[0.00] Board of Health [0.00] Health Dept. or Division [0.00] Housing Dept. or Division [0.00] UCC Construction Code Enforcement [0.00] Code Enforcement (non-UCC) [0.00] Other [0.00] Shared Service [0.00] No local agency	

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36b	Unscored Survey	Lead Remediation	If your municipality does not have a permanent local agency or a shared service currently conducting inspections for lead-based paint hazards in rental dwellings to enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor to provide paid lead inspection services?	No	0		[0.00] Yes [0.00] No [0.00] N/A	
37a	Unscored Survey	Lead Remediation	Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022?	No	0		[0.00] Yes [0.00] No	
37b	Unscored Survey	Lead Remediation	If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy?	No	0		[0.00] Yes [0.00] No [0.00] N/A	
38a	Unscored Survey	Lead Remediation	The method of lead-based paint hazard inspection required for each municipality is at <a href="https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf">https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf</a> . If your municipality is required to perform a visual inspection, how many visual lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		0	0	Fill-in	Comment field mandatory
38b	Unscored Survey	Lead Remediation	If your municipality is required to perform a dust wipe swiping under <a href="https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf">https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf</a> , how many dust wipe-sampling lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		0	0	Fill-in	Comment field mandatory
38c	Unscored Survey	Lead Remediation	How many post-remediation lead-based paint inspections has your municipality conducted (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		0	0	Fill-in	Comment field mandatory
38d	Unscored Survey	Lead Remediation	How many lead safe certifications have been issued by your municipality since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		0	0	Fill-in	Comment field mandatory
39	Core Competencies	Personnel	For any municipal officers and employees NOT required by contract or municipal policy to make health benefit contributions following the Chapter 78 health benefit contribution grid (excluding Rx and dental), is your municipality requiring those employees to contribute at least 1.5% of base salary towards health benefits pursuant to P.L. 2010, c. 2? See Local Finance Notices 2010-12 and 2011-20R for further details. Answer N/A if all of your municipality's officers and employees are required by contract or municipal policy to contribute at least the amount required by P.L. 2011, c. 78 for health benefits.	N/A	1		[1.00] Yes [0.00] No [1.00] N/A	
40	Core Competencies	Personnel	Payments for waivers filed before May 21, 2010 and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments below the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. Are your municipality's healthcare waiver payments at or below the statutory maximum? "N/A" is only applicable where the municipality does not make payments in lieu of health benefits.	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	



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41	Core Competencies	Personnel	The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality refrain from paying overtime to employees classified as exempt under the FLSA?	Yes	1		[1.00] Yes [0.00] No	
42	Core Competencies	Personnel	Has your municipality reviewed and updated its employee personnel manual/handbook within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date which the personnel manual was officially updated using the MM/DD/YYYY format. If not yes, please type "Did Not Answer Yes" into the comment box.	No	0	Did Not Answer Yes	[1.00] Yes [0.00] No	Comment is mandatory field
43	Core Competencies	Personnel	At its July 2023 meeting, the Local Finance Board updated N.J.A.C. 5:30-16.2 to require a municipality's purchasing agent, certified public works manager, and business administrator/municipal manager to register for GovConnect by November 1, 2023. If your municipality has one or more of the above-referenced titles, have the individuals in those titles registered for GovConnect?	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	
44	Unscored Survey	Personnel	Does your municipality currently have an unlicensed individual serving as an acting municipal clerk, temporary chief municipal finance officer, temporary purchasing agent, and/or a temporary chief public works manager? Select as many as are applicable or None of the Above.	None of the Above	0		[0.00] Acting Municipal Clerk [0.00] Temporary CMFO [0.00] Temporary QPA [0.00] Temporary CPWM [0.00] None of the Above	Select one or more
45	Unscored Survey	Personnel	Does your municipality currently retain a chief financial officer through a professional services contract?	No	0		[0.00] Yes [0.00] No	
46	Core Competencies	Procurement	The purchase of insurance coverage and consultant services is a limited exception to public bidding by virtue of being deemed an Extraordinary Unspecifiable Service (EUS) pursuant to N.J.S.A. 40A:11-5(a)(ii) and 40A:11-5(1)(m). Page 3 of Local Finance Notice AU-2002-2 for further details. The standard EUS certification declaration (do not submit the form to DLGS) is available at <a href="https://www.nj.gov/dca/divisions/dlgs/programs/lpct_docs/eus_letter.pdf">https://www.nj.gov/dca/divisions/dlgs/programs/lpct_docs/eus_letter.pdf</a> . If your municipality has procured insurance under the EUS exception to public bidding, has your municipality followed the procedural requirements of an EUS in doing so?	No	0		[1.00] Yes [0.00] No [1.00] N/A	
47	Core Competencies	Procurement	N.J.S.A. 34:1A-1.16 authorizes the New Jersey Department of Labor and Workforce Development (NJDOLE) to create a list on its website, dubbed the Workplace Accountability in Labor List (The WALL), of any person found in violation of any State wage, benefit, and tax laws and against whom a final order has been issued by the NJDOLE for such violation. A contract cannot be awarded to any contractor or vendor appearing on the WALL, which is available at <a href="https://www.nj.gov/labor/ea/osec/wall.shtml">https://www.nj.gov/labor/ea/osec/wall.shtml</a> . Is your municipality cross checking prospective vendor or contractor names against the WALL before awarding any contract over the quote threshold?	Yes	1		[1.00] Yes [0.00] No [1.00] Prospective	

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Question	Category	Topic	Question	Answer	Points	Comment	Answer Range/Point Value	Special Instructions
48	Core Competencies	Procurement	P.L. 2023, c. 138 requires public works contractor registration and payroll certification for public works projects to be completed online at <a href="https://njwages.nj.gov/">https://njwages.nj.gov/</a> . Municipalities were required to be registered prior to August 15, 2024. Email <a href="mailto:njwagehubinfo@dol.nj.gov">njwagehubinfo@dol.nj.gov</a> for assistance with registration. In addition to the NJ Wage Hub online requirements, certified payrolls shall continue to be submitted to the municipality in the manner and process that is consistent with each body's previous receipt of certified payrolls (e.g. email, fax). Is your municipality registered with NJDOL's online certified payroll system?	Yes	1		[1.00] Yes [0.00] No	
49	Best Practices	Procurement	If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.	Yes	0.5		[0.50] Yes [0.00] No [0.50] N/A	
50	Best Practices	Procurement	Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.	Yes	0.5		[0.50] Yes [0.00] No [0.50] N/A	
51	Core Competencies	Shared Services	N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	
52a	Unscored Survey	Shared Services	If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality (and the county in which that municipality is located) along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.	N/A	0	N/A	[0.00] Chief Financial Officer [0.00] Tax Collector [0.00] Tax Assessor [0.00] Municipal Clerk [0.00] Municipal Treasurer [0.00] Qualified Purchasing Agent [0.00] Certified Public Works Manager [0.00] Public Works Superintendent [0.00] None of the Above	Select one or more; Comment is mandatory field
52b	Unscored Survey	Shared Services	If the answer to <b>Question 52a</b> is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? <u>If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement.</u> If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.	N/A	0		[0.00] Yes [0.00] No [0.00] N/A	
53a	Unscored Survey	Special Improvement Districts	Has your municipality designated one or more special improvement districts (SIDs) pursuant to N.J.S.A. 40:56-71?	No	0		[0.00] Yes [0.00] No	

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Question	Category	Topic	Question	Answer	Points	Comment	Answer Range/Point Value	Special Instructions
53b	Unscored Survey	Special Improvement Districts	If your municipality has designated one or more special improvement districts (SIDs) pursuant to N.J.S.A. 40:56-71, does one or more SID have a business improvement zone established pursuant to N.J.S.A. 40:56-71.1 et seq.? Answer N/A if your municipality does not have a SID.	No	0		[0.00] Yes [0.00] No [0.00] N/A	
54	Core Competencies	Transparency	Are your municipality's codified and uncodified ordinances, including all current salary ordinances, posted on the municipality's website? Please provide the link to the webpage on which the ordinances are posted under Comments. If the answer is "No" type "Answered No" under Comments.	Yes	1	westnewyorknj.org	[1.00] Yes [0.00] No	Comment field mandatory
55	Core Competencies	Transparency	Does your municipality maintain on its website minutes and agendas for the governing body, planning board, board of adjustment and all commissions? Please provide the link to the webpage on which the agendas and minutes are listed under Comments. If the answer is "No" type "Answered No" under Comments.	Yes	1	w.westnewyorknj.org	[1.00] Yes [0.00] No	Comment field mandatory
56	Core Competencies	Transparency	Does your municipality's website have a calendar that is regularly updated with the meeting dates for governing body meetings along with the meetings of all other boards, committees, and commissions? Please provide the link to the webpage on which the calendar is listed under Comments. If the answer is "No" type "Answered No" under Comments.	Yes	1	w.westnewyorknj.org	[1.00] Yes [0.00] No	Comment field mandatory
57	Core Competencies	Transparency	Does your municipality maintain on its website the previous three years of adopted budgets and the current year introduced or adopted budget, inclusive of the user-friendly budget section? Please provide the link to the webpage on which the budgets are posted under Comments. If the answer is "No" type "Answered No" under Comments.	Yes	1	//www.westnewyork	[1.00] Yes [0.00] No	Comment field mandatory
58	Core Competencies	Transparency	Does your municipality maintain on its website the most recent annual financial statement (AFS) and annual audit, including any corrective action plan? Please provide the link to the webpage on which both are posted under Comments. If the answer is "No" type "Answered No" under Comments.	Yes	1	//www.westnewyork	[1.00] Yes [0.00] No	Comment field mandatory
59	Best Practices	Transparency	Does your municipality post on its website all current labor agreements, including memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements? Please provide the link to the webpage on which current labor agreements are posted under Comments. If the answer is "No" type "Answered No" under Comments.	No	0	No	[0.50] Yes [0.00] No	Comment field mandatory
60	Core Competencies	Transparency	N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to <a href="mailto:contracts@perc.state.nj.us">contracts@perc.state.nj.us</a> . Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	
61	Core Competencies	Transparency	Pursuant to N.J.S.A. 34:13A-16.8(d)(2), PERC requires a summary of the cost impact associated with a municipality's completed contracts for all bargaining units. Police and fire contracts have one summary form, while non-police and fire contracts have another form. The summary forms and filing instructions are located at <a href="https://www.state.nj.us/perc/conciliation/contracts/">https://www.state.nj.us/perc/conciliation/contracts/</a> . Has your municipality filed the required PERC summary forms for all current completed labor agreements? Only answer N/A if your municipality does not have any employee labor unions.	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	

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Question	Category	Topic	Question	Answer	Points	Comment	Answer Range/Point Value	Special Instructions
62	Core Competencies	Transparency	In accordance with Governor Murphy's Executive Order 267 dated October 8, 2021 and outlined in LFN 2022-08 dated March 2, 2022, municipalities and counties were required to provide DLGS with a copy of all American Rescue Plan (ARP) LFRF reports filed with U.S. Treasury, including Project and Expenditure Reports, Interim Reports, and Recovery Plan and Performance Reports?. Did your municipality file with DLGS all reports filed with Treasury? Only answer N/A if your municipality refused ARP LFRF Funding.	Yes	1		[1.00] Yes [0.00] No [1.00] N/A	
63	Core Competencies	Transparency	P.L. 2023, c. 30, known as the "Elections Transparency Act," made various significant changes to New Jersey's pay-to-play laws. One of these changes is the prohibition on imposing pay-to-play provisions that are more restrictive than those in State law. The repeal of N.J.S.A. 40A:11-51, the statute that originally authorized local pay-to-play restrictions or grandfathered existing ones, is effective retroactive to January 1, 2023. See Local Finance Notice 2023-14 for further details. Has your municipality repealed any local pay-to-play ordinances or resolutions originally authorized or grandfathered by N.J.S.A. 40A:11-51? Answer N/A if your municipality did not have local pay-to-play restrictions on the books.	N/A	1		[1.00] Yes [0.00] No [1.00] N/A	
64	Best Practices	Transparency	Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at <a href="https://www.state.nj.us/treasury/taxation/relief.shtml">https://www.state.nj.us/treasury/taxation/relief.shtml</a> ?	Yes	0.5		[0.50] Yes [0.00] No	
65a	Unscored Survey	Transparency	Does your municipality have one or more official social media accounts? Please select all that apply.	Yes	0	Instagram, Facebook, LinkedIn	[0.00] Facebook [0.00] Instagram [0.00] X (f/k/a Twitter) [0.00] TikTok [0.00] LinkedIn [0.00] Other [0.00] None	Select one or more
65b	Unscored Survey	Transparency	If your answer to Question 65a is "Yes", does your municipality allow comments on its social media posts?	Yes	0		[0.00] Yes [0.00] No [0.00] N/A	
65c	Unscored Survey	Transparency	If your answer to Question 65b is "Yes", does your municipality archive comments made on its social media posts?	Yes	0		[0.00] Yes [0.00] No [0.00] N/A	
66	Core Competencies	Redevelopment	Upon the adoption of a resolution by a municipal governing body determining that a delineated area, or any part thereof, is an area in need of redevelopment or an area in need of rehabilitation, N.J.S.A. 40A:12A-6.b(5)(c) and 40A:12A-14.a require the municipal clerk to transmit a copy of the resolution to the Commissioner of the Department of Community Affairs for review. If the area in need of redevelopment or rehabilitation is <u>not</u> located in an area in which development or redevelopment is to be encouraged pursuant to any State law, the determination shall not take effect without first receiving the review and approval of the Commissioner. If the area in need of redevelopment or rehabilitation is located within an area in which development or redevelopment is encouraged pursuant to State law, the resolution shall take effect after the municipal clerk has transmitted a copy of the resolution to the Commissioner. Areas in Need of Redevelopment and Areas in Need of Rehabilitation are featured on the NJ Community Asset Map hosted on the Office of Local Planning Services webpage under "Available Data and Applications." Has your municipality submitted all resolutions designating areas in need of redevelopment or rehabilitation within the municipality to the DCA Commissioner?	Yes	1		[1.00] Yes [0.00] No [1.00] N/A [1.00] Prospective	

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Question	Category	Topic	Question	Answer	Points	Comment	Answer Range/Point Value	Special Instructions
67	Core Competencies	Redevelopment	N.J.S.A. 40A:20-9.d requires an urban renewal entity with which the municipality has a financial agreement for a long-term payment in lieu of taxes (PILOT) to submit annually, within 90 days after the close of its fiscal year, its auditor's reports to the mayor and the governing body. Does your municipality enforce the annual submission of urban renewal entity audit reports and review those reports?	Prospective	1		[1.00] Yes [0.00] No [1.00] N/A [1.00] Prospective	
68	Core Competencies	Utilities	P.L. 2022, c.107 (N.J.S.A. 48:2-29.57 et seq. or the "Utility Reporting Law") requires the Board of Public Utilities (BPU) to collect data from both investor-owned utilities and local government-owned utilities regarding service to residential and commercial customers. The reporting template is available at <a href="https://nj.gov/bpu/agenda/doc/PL107/ReportingRequirementTemplateFinal.xlsx">https://nj.gov/bpu/agenda/doc/PL107/ReportingRequirementTemplateFinal.xlsx</a> . If your municipality has a water, sewer, or electric system, has your municipality complied with the reporting requirement in the Utility Reporting Law?	N/A	1		[1.00] Yes [0.00] No [1.00] N/A	
69	Core Competencies	Utilities	Section 4 of P.L. 2021, c. 317 establishes a Winter Termination Program allowing eligible residential customers to avoid service shutoff from November 15 through March 15 for non-payment of water, sewer, or electric service provided by a local unit. See Local Finance Notice 2023-09 for further details. Has your municipality notified its residential ratepayers about the Winter Termination Program in the manner required under law with respect to the utility services it provides?	N/A	1		[1.00] Yes [0.00] No [1.00] N/A	

**October 16, 2024**  
**Regular Meeting**

**Consent Agenda:**

It was regularly moved by **Commissioner Parkinson**, seconded by **Commissioner Arroyo** that the following Consent Agenda Items **Nos. R24-273 through R24-278** be adopted. The motion was carried by the following vote:

AYES           - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS           - None  
ABSENT        - None

**RESOLUTION #R24-273**

**RE: AUTHORIZING THE TOWN CLERK TO ADVERTISE TO RECEIVE BIDS FOR  
“MUNICIPAL AID – 2023 – MADISON ST, 67<sup>TH</sup>, JACKSON ST, 53<sup>RD</sup>, PARK AVE, 52<sup>ND</sup>,  
54<sup>TH</sup>” ON THURSDAY, OCTOBER 31<sup>ST</sup>, 2024 AT 11:00 A.M.**

WHEREAS, the Town of West New York (“Town”) seeks bids for the “Municipal Aid – 2023 – Madison St, 67<sup>th</sup>, Jackson St, 53<sup>rd</sup>, Park Ave, 52<sup>nd</sup>” on Thursday, October 31<sup>st</sup> at 11:00 a.m. in accordance with the bid specifications on file with the Town Clerk’s Office; and

WHEREAS, bid specifications have been prepared and bids will be requested through the Town Clerk’s Office, located at 428 60<sup>th</sup> Street in the Town of West New York, New Jersey 07093; and

WHEREAS, the Town seeks to authorize the advertisement and receipt of bids for the “Municipal Aid – 2023 – Madison St, 67<sup>th</sup>, Jackson St, 53<sup>rd</sup>, Park Ave, 52<sup>nd</sup>” on Thursday, October 31<sup>st</sup> at 11:00 a.m.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, authorize the advertisement and receipt of bids for the “Municipal Aid – 2023 – Madison St, 67<sup>th</sup>, Jackson St, 53<sup>rd</sup>, Park Ave, 52<sup>nd</sup>” on Thursday, October 31<sup>st</sup> at 11:00 a.m.

**RESOLUTION #R24-274**

**RE: CONCERNING PAYMENT OF CLAIMS FOR WORKERS COMPENSATION AND  
GENERAL LIABILITY FOR THE MONTH OF OCTOBER 2024**

WHEREAS the Town of West New York has claims for bills to be paid under workers compensation and general liability; and

WHEREAS the Town of West New York is self-insured and participates with other communities in the Public Entity Joint Insurance Fund; and

WHEREAS the PE JIF, and Claims Administrator and the Town Administrator have reviewed all claims and recommend payment, and

WHEREAS the Chief Financial Officer has certified that funds are available for payment of these claims in account 21-75012 for Workers Compensation claims and account 21-75022 for General Liability claims, and

WHEREAS, the Board of Commissioners must approve payment of these claims; and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Commissioners of the Town of West New York do hereby approve of the payment of the following claims:

Workers Compensation:       \$ 150,707.80  
General Liability:           \$ 19,556.44

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**Regular Meeting**

**Consent Agenda (Cont.):**

**RESOLUTION #R24-275**  
**RE: AUTHORIZING REFUND OF TAX LIEN REDEMPTIONS AND TAX LIEN PREMIUMS**

WHEREAS, the investors named below have previously purchased Tax Sale Certificates from the Town of West New York; and

WHEREAS, the Tax Collector for the said Tax Sale Certificates has received the full amount for redemption pursuant to N.J.S.A. 54:5-60; and

WHEREAS, the Certificates have now been redeemed and the investor is entitled to a refund of said redemption amounts and premium amounts pursuant to N.J.S.A. 54:5-33 and N.J.S.A. 54:5-33; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, that the below listed redemption and premium amounts be paid to the investors in the following amounts, and the Department of Revenue and Finance is hereby authorized to issue said refunds:

LIEN HOLDER				TAX	REDEMPTION	PREMIUM
BOC OCT 16	BLK	LOT	QUAL	CERTIFICATE		
LB-HONEY BADGER SBMUNI CUST	20	2		23-00079	\$ 19,022.72	\$ 2,800.00
PRO CAP 8 FBO FIRSTRUST BANK	96	39		23-00354	\$ 15,868.37	\$ 3,100.00
PRO CAP 8 FBO FIRSTRUST BANK	112	8		23-00389	\$ 669.25	\$ -
PRO CAP 8 FBO FIRSTRUST BANK	126	24		23-00419	\$ 1,909.25	\$ -
PRO CAP 8 FBO FIRSTRUST BANK	168.01	1	C0009	23-00563	\$ 1,276.63	\$ -
SUBTOTAL:					\$ 38,746.22	\$ 5,900.00
TOTAL:					\$	44,646.22

**RESOLUTION #R24-276**  
**RE: AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE AGREEMENT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-10**

WHEREAS, the Town of West New York (“Town”), pursuant to N.J.S.A. 40A:11-10 and N.J.A.C. 5:34-7.11, may by resolution and without advertising for bids, purchase any goods or services through duly formed cooperative purchasing systems; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Town intends to enter into contracts with the attached Referenced Cooperative purchasing system vendors through this resolution and properly executed cooperative agreements, which shall be subject to all the conditions of applicable laws.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Commissioners of the Town of West New York, County of Hudson, State of New Jersey do hereby authorize the Purchasing Agent to purchase certain goods or services from those approved Cooperative Pricing System Contract Vendors on the attached list.

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**Regular Meeting**

**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Town of West New York and the Referenced Cooperative Pricing System Contract Vendors shall be based on the term of the appropriate Cooperative Pricing System contract.

New Jersey Cooperative Purchasing Vendors

Vendor Name	Description	Expire Date	NTE
EAST COAST SALT DISTRIBUTION	BC-BID-23-35 Bagged Ice Melt Products	04/30/2025	\$ 50,000.00
F&G MECHANICAL	BC-Bid-24-55 - RE-BID: HVAC Services: Time & Materials - CK04 COOP	09/30/2025	\$ 150,000.00
JUNTARI NJOTOPRAWIRO	ESCNJ 21/22-07 Uniforms & Workwear	09/03/2025	\$ 100,000.00
NATIONAL HIGHWAY	SCC-0099-22 Traffic Control Signs, Supports & Hardware Devices	08/13/2025	\$ 100,000.00
VANORE ELECTRIC	NJCPA BCC 22-19 Electrical Contractor Services	05/14/2025	\$ 100,000.00

**RESOLUTION #R24-277**  
**RE: AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE**  
**CONTRACT VENDORS FOR CONTRACTING UNITS**  
**PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Town of West New York (“Town”), pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Town has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Town intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey authorizes the Temporary Qualified Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and



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**Regular Meeting**

**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED, that the governing body of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Municipal Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Town of West New York and the Referenced State Contract Vendors shall be based on the term of the appropriate State contract.

New Jersey State Contract Cooperative Purchasing Vendors

Vendor Name	Description	Expire Date	NTE
AT&T MOBILE	22-TELE-05861 M4006 WIRELESS VOICE, DATA AND ACCESSORIES	08/11/2029	\$ 250,000.00
CONSOLIDATED STEEL & ALUMINUM FENCE CO	88680 T0640 - FENCE: CHAIN LINK, ROCK FALL, WOODEN, VINYL AND ORNAMENTAL (INSTALL & REPLACE)	06/30/2025	\$ 100,000.00
FM GENERATOR	20-GNSV2-01163 T2848 - Preventive Maintenance and Testing of Generators	5/31/2025	\$ 50,000.00
MOTOROLA SOLUTION	83909 #T0109 Radio Communication Equipment & Accessories extended - 12 units	04/30/2025	\$ 100,000.00
T. SLACK ENVIRONMENTAL SERVICES INC	42266 T0849 - ABOVEGROUND FUEL TANKS, ASSOC. EQUIP., INSTALLATION, TANK REMOVAL, & SYS. SVCS	08/28/2025	\$ 30,000.00
VERIZON WIRELESS	22-TELE-05441 Wireless Devices and Services	08/11/2029	\$ 250,000.00

**RESOLUTION #R24-278**

**RE: OPPOSING THE PROPOSED PARKLAND DIVERSION APPLICATION FOR THE PLACEMENT OF NORTH BERGEN PRE-K SCHOOL TRAILERS AND THE EMS SOUTH BUILDING WITHIN THE JAMES J. BRADDOCK NORTH HUDSON COUNTY PARK**

WHEREAS, the Township of North Bergen and the County of Hudson have commenced the regulatory process of diverting an area within James J. Braddock North Hudson County Park (“Braddock Park”) due to the placement of school trailers for North Bergen pre-k students and students with special needs, said use being in violation of the New Jersey Department of Environmental Protection (“NJDEP”) Green Acres Program regulations N.J.A.C. 7:36; and

WHEREAS, N.J.A.C. 7:36-26.1(a) strongly discourages the disposal or diversion of both funded and unfunded parkland and provides that the use of parkland for other than recreation and conservation purposes should be a last resort, and should only be considered by a local government unit when the proposed disposal or diversion is necessary for a project that would satisfy a compelling public need or yield a significant public benefit; and

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***Regular Meeting***

**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

WHEREAS, N.J.A.C. 7:36-26.10 further provides that a diversion or disposal application that otherwise meets the requirements of this subchapter, may be denied if the NJDEP determines that that allowing the diversion or disposal of the funded or unfunded parkland would have one or more adverse consequences and that such adverse consequences would not be sufficiently mitigated by the compensation proposed by the applicant; and

WHEREAS, North Bergen has commenced the pre-application process for approval for the Division of land within Braddock Park for the continuing occupation of the North Bergen pre-k school and further supports the Division of the land on which the EMS South Building sits, each Diversion to be considered a major disposal or diversion of Parland under N.J.A.C. 7:36-26; and

WHEREAS, the Town of West New York (the “Town”) opposes the application for the diversion of land within the James J. Braddock North Hudson County Park for the continuing occupation of the North Bergen Pre-K School and the EMS South Building for its public safety use, as it does not meet the minimum substantive criteria set forth by N.J.A.C. 7:36-26.1(d) which requires the following: (a) fulfilling a compelling public need by mitigating a hazard to public health, safety or welfare; (b) provide a significant benefit by improving the delivery of essential services to public or a segment of public with special needs; and (c) providing for the expanded recreation and conservation benefits and offerings far exceeding the benefits of previous recreation facilities.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby oppose the diversion of land within the James J. Braddock North Hudson County Park for the continuing occupation of the North Bergen Pre-K School Trailers and the EMS South Building, as the proposed diversion of parkland does not meet the minimum substantive criteria established pursuant to N.J.A.C. 7:36-26, and does not meet the compensation requirements, as set forth pursuant to N.J.A.C. 7:36-26.10.

October 16, 2024  
Regular Meeting

**ORDINANCE #34/24**

**ORDINANCE AMENDING ARTICLE I, §80-2(B) ENTITLED “COMPOSITION OF POLICE DEPARTMENT”**

**Note:** Town Clerk Adelinn Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Parkinson**, to **open the public hearing** on this Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

It was regularly moved by **Commissioner Parkinson**, seconded by **Commissioner Diaz**, to **close the public hearing and adopt** this Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**ORDINANCE #35/24**

**ORDINANCE AUTHORIZING THE ACQUISITION OF PRIVATE PROPERTY LOCATED AT 5801 MADISON STREET, BLOCK 126, LOT 27, WEST NEW YORK, NJ 07093, FOR PUBLIC PURPOSES, AND AUTHORIZING THE COMMENCEMENT OF EMINENT DOMAIN PROCEEDINGS**

**Note:** Town Clerk Adelinn Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by **Commissioner Arroyo**, seconded by **Commissioner Diaz**, to **open the public hearing** on this Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

It was regularly moved by **Commissioner Parkinson**, seconded by **Commissioner Diaz**, to **close the public hearing and adopt** this Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

October 16, 2024  
Regular Meeting

**ORDINANCE #36/24**

**ORDINANCE AUTHORIZING THE ACQUISITION OF PRIVATE PROPERTY  
LOCATED AT 5715 MADISON STREET, BLOCK 126, LOT 29, WEST NEW YORK,  
NJ 07093, FOR PUBLIC PURPOSES, AND AUTHORIZING THE  
COMMENCEMENT OF EMINENT DOMAIN PROCEEDINGS**

**Note:** Town Clerk Adelinn Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by **Commissioner Diaz**, seconded by **Commissioner Arroyo**, to **open the public hearing** on this Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

It was regularly moved by **Commissioner Parkinson**, seconded by **Commissioner Diaz**, to **close the public hearing and adopt** this Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**ORDINANCE #37/24**

**AN ORDINANCE AMENDING § 414-15 “SCHEDULE OF DISTRICT REGULATIONS  
PART 2” TO INCLUDE HOTELS AS A PRINCIPAL PERMITTED USE IN THE “C-H  
HEAVY-IMPACT COMMERCIAL DISTRICT”**

**Note:** Town Clerk Adelinn Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Diaz**, to **Adopt the introduction** of the foregoing Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**NOTICE**  
**ORDINANCE #37/24**

**AN ORDINANCE AMENDING § 414-15 “SCHEDULE OF DISTRICT REGULATIONS  
PART 2” TO INCLUDE HOTELS AS A PRINCIPAL PERMITTED USE IN THE “C-H  
HEAVY-IMPACT COMMERCIAL DISTRICT”**

**Note:** Town Clerk Adelinn Plaza read notice of the foregoing Ordinance aloud.

The foregoing Ordinance was adopted for first reading by the Mayor and Board of Commissioners of the Town of West New York, New Jersey, on **October 16, 2024** and ordered published, for consideration before final passage at a public hearing on **November 6, 2024 at 6:30 p.m.** held remotely or in person. Instructions regarding attendance and participation in the meeting will be posted on the Town’s website: <http://www.westnewyorknj.org/>. A copy of this Ordinance has been posted on the bulletin board upon which public notices are customarily posted on in the Town Hall of the Town of West New York, and a copy (at no charge) is available up to and including the time of such meeting to the members of the public of the Town who shall request such copies, at the Office of the Town Clerk in said Town Hall in West New York, N.J.

**October 16, 2024**  
**Regular Meeting**

**Public Portion:**

Town Clerk Adelinn Plaza made the following announcement at 6:37 p.m.:

Residents are welcome to address the Mayor and Board of Commissioners on any governmental concern to them, whether or not is scheduled on the agenda. Public comments are limited to 3 minutes per person, and no person shall be permitted to speak more than one regular turn.

**1. Mark Bloomberg, 24 63<sup>rd</sup> Street, West New York, NJ:**

Mr. Bloomberg thanked the Mayor and the Board of Commissioners for approving the resolution that opposes the proposed parkland diversion for the placement of North Bergen Pre-K school trailers and the EMS South Building within James J. Braddock North Hudson County Park.

It was regularly moved by **Commissioner Parkinson** and seconded by **Commissioner Diaz**, to **close the Public Portion of the meeting and Adjourn at 6:41 p.m.** The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

\_\_\_\_\_  
Commissioner Marcos A. Arroyo

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Commissioner Victor M. Barrera

\_\_\_\_\_  
Commissioner Marielka A. Diaz

\_\_\_\_\_  
Commissioner Adam W. Parkinson

\_\_\_\_\_  
Mayor Albio Sires  
Board of Commissioners

Attest: \_\_\_\_\_  
Adelinn Plaza, RMC  
Town Clerk