

*Town of West New York  
Hudson County, New Jersey*

*Minutes of Regular Meeting*  
*(Regular Session)*  
*September 4, 2024*

*Commissioner Marcos A. Arroyo*  
*Commissioner Victor M. Barrera*  
*Commissioner Marielka A. Diaz*  
*Commissioner Adam W. Parkinson*  
*Mayor Albio Sires*  
*Board of Commissioners*

*ATTEST:*            *ADELINNY PLAZA, RMC*  
*TOWN CLERK*

**September 4, 2024**  
***Regular Meeting***

Minutes of a regular stated meeting of the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, held via Teleconference, on **Wednesday, September 4, 2024 at 6:30 P.M. (No Work Session):**

Present: Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
Absent: None  
Also Present: Town Clerk Adelinnny Plaza, Town Administrator Luis Baez, Deputy Town Administrator Jonathan Castaneda, Angelo Auteri, Esq. (Scarinci Hollenbeck)

Meeting commenced at 6:31 P.M.

Town Clerk Adelinnny Plaza made the following announcement:

As Presiding Officer of this **Regular Meeting** of the Board of Commissioners of the Town of West New York, held on **September 4, 2024 at 6:30 P.M (No Work Session)**, I do hereby publicly announce, and I direct that this announcement shall be placed in the minutes of this meeting, and that the Notice requirements provided for in the “Open Public Meetings Act” have been satisfied. Notice of this meeting was properly given by the Board of Commissioners in the **Resolution** dated and adopted on **November 21, 2023**. Said Resolution was transmitted by the Town Clerk to the Jersey Journal and the Bergen Record and publicly posted on the Municipal Bulletin Board, Town Hall, and filed with the Town Clerk. Notice of this meeting by the **August 28<sup>th</sup>, 2024** Sunshine Notice was transmitted to the aforementioned newspapers, posted on the municipal bulletin board in Town Hall, and on the Town Website.

Copies are available to the public in accordance with the law.

**Note:** Minutes were taken and transcribed by Town Clerk Adelinnny Plaza and Tyara Conil.

**Minutes of Previous Meetings:**

It was regularly moved by **Commissioner Parkinson**, seconded by **Commissioner Diaz** that the Minutes of Regular Meeting: **August 21, 2024 (Regular Meeting)** be approved. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**Payment of Claims: (Claims are available for public inspection in the Town Clerk’s Office)**

It was regularly moved by **Commissioner Diaz**, seconded by **Commissioner Parkinson** that the Payment of Claims of: **September 4, 2024** be approved. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**Note:** **Commissioner Diaz abstained on Purchase Order #44565. Commissioner Parkinson abstained on Purchase Orders #44949 and #44935.**

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**Regular Meeting**

**Consent Agenda:**

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Diaz** that the following Consent Agenda Items **Nos. R24-237 through R24-250 (excluding #R24-248 Re: Capital Budget Amendment)** be adopted. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**RESOLUTION #R24-237**

**RE: AUTHORIZING THE TOWN CLERK TO ADVERTISE TO RECEIVE BIDS FOR  
“TRAFFIC CALMING IMPROVEMENTS, PHASE I – PORT IMPERIAL  
BOULEVARD/RIVERWALK PLACE INTERSECTION” TUESDAY, SEPTEMBER 17,  
2024 AT 11:00 A.M.**

WHEREAS, the Town of West New York (“Town”) seeks bids for “Traffic Calming Improvements, Phase I – Port Imperial Boulevard/Riverwalk Place Intersection” on Tuesday, September 17, 2024 at 11:00 a.m. in accordance with the bid specifications on file with the Town Clerk’s Office; and

WHEREAS, bid specifications have been prepared and bids will be requested through the Owner of Boswell Engineering located at 330 Phillips Avenue, South Hackensack, New Jersey 07606; and

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, authorize the advertisement and receipt of bids for “Traffic Calming Improvements, Phase I – Port Imperial Boulevard/Riverwalk Place Intersection” on Tuesday, September 17, 2024 at 11:00 a.m.

**RESOLUTION #R24-238**

**RE: AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE  
COMMUNITY FORESTRY CORPS (CFC) GRANT PROGRAM TO EXPAND AND  
MAINTAIN URBAN FORESTS, ENHANCE COMMUNITY RESILIENCE, AND  
EMPLOY YOUTH IN CLIMATE-VULNERABLE AREAS THROUGH LOCAL  
ENVIRONMENTAL DATA COLLECTION**

WHEREAS, the Town of West New York recognizes the critical importance of sustaining and expanding tree canopy in climate-vulnerable areas to protect the health and well-being of its residents, particularly in neighborhoods most at risk from extreme heat; and

WHEREAS, the Community Forestry Corps (CFC) grant program is administered by the Center for Regenerative Solutions (CRS) in partnership with the U.S. Forest Service, and is supported by funding derived from the Inflation Reduction Act (IRA), which has allocated over \$1 billion for urban forestry and climate resilience initiatives across the United States; and

WHEREAS, the CFC grant program aims to empower and employ youth in community-based tree care and protection, as well as in the collection of urban heat data, which is essential for developing effective urban cooling strategies; and

WHEREAS, the CFC grant program offers municipalities an opportunity to receive up to \$600,000 in funding over three years, with no matching funds required, thereby enabling comprehensive urban forestry efforts and meaningful youth employment opportunities without financial burden on the municipality; and

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**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

WHEREAS, the Town of West New York is committed to applying for and implementing the CFC grant program to enhance urban forestry, improve community resilience, and provide youth with valuable work experience and professional development in environmental stewardship;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, as follows:

1. The Mayor and Board of Commissioners hereby authorize the submission of an application to the Community Forestry Corps (CFC) grant program, administered by the Center for Regenerative Solutions (CRS) in partnership with the U.S. Forest Service, for up to \$600,000 in funding over three years.
2. The Town of West New York commits to the successful implementation of the CFC project, including the establishment and maintenance of tree canopy in climate-vulnerable areas, and the employment of youth in tree care, protection, and urban heat data collection activities.
3. The Mayor and Board of Commissioners fully endorse the goals of the CFC program to enhance urban forestry, improve climate resilience, and provide youth with significant employment and development opportunities.
4. The Town of West New York supports the establishment of partnerships with relevant urban forestry experts, community organizations, and other stakeholders to ensure the successful execution of the CFC project.
5. The Mayor, Municipal Administrator, Deputy Municipal Administrator, and/or Town Clerk are hereby authorized to execute any and all documents necessary to effectuate the purpose of this resolution.
6. This resolution shall take effect immediately upon its passage.

**RESOLUTION #R24-239**

**RE: AUTHORIZING THE TOWN OF WEST NEW YORK TO APPLY FOR THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES AGE-FRIENDLY GRANT PROGRAM**

WHEREAS, the Town of West New York recognizes the importance of creating a community that supports the health, well-being, and quality of life for all residents, including older adults; and

WHEREAS, the Age-Friendly Grant Program offered by the New Jersey Department of Human Services Division of Aging Services provides funding opportunities to assess, plan, and develop local age-friendly initiatives that advance efforts toward sustainable policy, system, and environmental changes; and

WHEREAS, the Town of West New York desires to participate in the Age-Friendly Grant Program to expand its senior transportation services and enhance senior programming to better serve the older adult population in our community; and

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**Consent Agenda (Cont.):**

**Resolution (Cont.):**

WHEREAS, this initiative aligns with the goals of the New Jersey Age-Friendly Blueprint, particularly supporting the domains of transportation, social participation, and health services, which are crucial for improving the livability and well-being of older adults in West New York; and

WHEREAS, the Town of West New York is committed to the ongoing engagement of older adults and other community members to ensure that the age-friendly initiatives are inclusive, equitable, and representative of the community's diversity; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, that the Board of Commissioners hereby authorizes the submission of an application for the New Jersey Department of Human Services Age-Friendly Grant Program, requesting \$100,000 to support the expansion of senior transportation services and senior programming; and

BE IT FURTHER RESOLVED that the Town of West New York commits to supporting the implementation of the proposed initiative and the ongoing efforts to make the community more age-friendly; and

BE IT FURTHER RESOLVED that the Board of Commissioners designates the Mayor, Municipal Administrator, Deputy Municipal Administrator, and/or Town Clerk as the official(s) authorized to execute any and all necessary documents and take any action necessary to facilitate the submission of the grant application and the implementation of the proposed initiative.

**RESOLUTION #R24-240**

**RE: APPROVING THE RELEASE OF PERFORMANCE BOND FOR THE PROPERTY  
LOCATED AT 6108 FILLMORE PLACE, BLOCK 43, LOT 37**

WHEREAS, the Town of West New York (the "Town") required a performance bond to be furnished in the amount of Fifty-Three Thousand Six Hundred Twelve and 00/100 (\$53,612.00) which was secured by a Performance Surety Bond Number: CT025752, with the Town as the beneficiary, until the project is satisfactorily completed at 6108 Fillmore Place, Block 43, Lot 37, West New York, NJ; and

WHEREAS, 6108 Fillmore LLC is the developer for the project at 6108 Fillmore Place, Block 43, Lot 37, and has made an application to the Town for the release of the performance bond in the amount of \$53,612.00 furnished in connection with that development project; and

WHEREAS, the Town Engineer for the project recommends the release of the performance bond in the amount of \$53,612.00 and the remaining escrow funds in the amount of \$88.25, \$56.98 and engineering escrow \$327.80; and

WHEREAS, the Town has received a two-year Maintenance Bond dated April 18, 2023 in the amount of Six Thousand Seventy-Six and 50/100 (\$6,076.50) on the property located at 6108 Fillmore Place, Block 43, Lot 37, West New York, NJ; for a period of two years. And

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**Consent Agenda (Cont.):**

**Resolution (Cont.):**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson hereby authorizes the release of the Performance bonds issued by 6108 Fillmore LLC, for the project at 6108 Fillmore Place, Block 43, Lot 37, West New York, NJ; and in the amount of (\$53,612.00), and the remaining escrow funds in the amount of \$88.25, \$56.98 and engineering escrow \$327.80; and

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator, and the Town Clerk are hereby authorized to take any necessary steps to release the performance bond in the amount of \$53,612.00 to the developer 6108 Fillmore LLC, in connection with 6108 Fillmore Place, West New York, NJ 07093 (Block 43, Lot 37) and the remaining escrow funds in the amount of \$88.25, \$56.98 and engineering escrow \$327.80.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to:

1. 6108 Fillmore LLC (Applicant/Developer)
2. Construction Code Official for the Town of West New York
3. Chief Municipal Finance Officer

**RESOLUTION #R24-241**

**RE: AUTHORIZING SHARED SERVICES AGREEMENT WITH THE TOWN OF KEARNY FOR HEALTH OFFICER SERVICES FOR 2024**

WHEREAS, the Town of Kearny employs a Health Officer; and

WHEREAS, the Town of West New York (the "Town") requires Health Officer services for 2024; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et. seq., the Town of Kearny and the Town of West New York can enter an agreement to share Health Officer Services for 2024; and

WHEREAS, by prior Resolution #R23-237, the Town of West New York and the Town of Kearny authorized the execution of a shared services agreement for the provision of Health Officer services for 2023, whereby the Town pays the Town of Kearny a total amount of \$40,000.00 annually, at a rate of \$3,333.00 per month, for a term of one (1) year; and

WHEREAS, the Town desires to authorize a Shared Service Agreement by and between the Town of Kearny and the Town of West New York (the "Agreement"), for the Town to utilize the services of the Town of Kearny's Health Officer, pursuant to N.J.S.A. 26:3A2-1 et seq. and N.J.S.A. 40A:65-1 et seq., for a one (1) year term; and

WHEREAS, the term for the Shared Services Agreement for Health Officer Services between the Town of Kearny and the Town of West New York shall be for one-year; and

WHEREAS, pursuant to this Agreement, the Town of West New York agrees to pay the Town of Kearny a total amount of \$40,000.00 annually, at a rate of \$3,333.00 per month for the one-year term.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners for the Town of West New York, do hereby authorize the Shared Services Agreement by and between the Town of Kearny and the Town of West New York for the use of the Town of Kearny's Health Officer, for a one-year term, for the total annual amount of \$40,000.00, at a rate of \$3,333.00 per month, paid by the Town of West New York to the Town of Kearny.

BE IT FURTHER RESOLVED that the contract term may be extended by the Parties for a successive one (1) year period unless renegotiated or terminated by either Party.

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**Consent Agenda (Cont.):**

**Resolution (Cont.):**

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator, Deputy Town Administrator, and/or Town Clerk are hereby authorized to enter into the Agreement in a form acceptable to the Town as evidenced by the signature on this Resolution.

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator and the Town Clerk, and other appropriate Town officials are further authorized to take any such other steps to execute any documents necessary to effectuate the purposes set forth herein.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds for this Contract of this Agreement are available from account 01-201-21-706-020-99.

**RESOLUTION #R24-242**

**RE: TO AUTHORIZE THE THIRD ONE (1) YEAR EXTENSION OPTION TO THE CONTRACT FOR PAYROLL SERVICES FOR 2024-2025**

WHEREAS, by prior Resolution, the Town of West New York (“Town”) awarded a contract to Action Data Services for the provision of payroll services required by the Town for the period beginning October 1, 2021 through September 30, 2022 for a total contract amount not to exceed \$45,217.00; and

WHEREAS, the Town’s contract with Action Data Services for payroll services authorized four (4) total one-year extension options, at the Town’s sole discretion; and

WHEREAS, by prior Resolution #R22-181, the Mayor and the Board of Commissioners authorized the first one-year extension to the contract with Action Data Services for the provision of payroll services between October 1, 2022 and September 30, 2023, for a total contract amount not to exceed \$45,217.00; and

WHEREAS, by prior Resolution #R22-219, the Mayor and the Board of Commissioners authorized the second of four total one-year extensions to the contract with Action Data Services for the provision of payroll services between October 1, 2023 and September 30, 2024, for a total contract amount not to exceed \$45,217.00; and

WHEREAS, the Mayor and the Board of Commissioners of the Town of West New York wish to exercise the third one-year extension to the contract with Action Data Services for the provision of payroll services between October 1, 2024 through September 30, 2025, for a total contract amount not to exceed \$45,217.00.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and the Board of Commissioners of the Town of West New York that the Town hereby authorize the third one-year extension to the contract with Action Data Services to provide the required payroll services for the Town for a total contract amount not to exceed \$45,217.00, for the period beginning October 1, 2024 and terminating September 30, 2025.

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator, Deputy Town Administrator, and/or Town Clerk are authorized to execute an extension to the contract as set forth herein and such other documents as may be necessary in order to effectuate the purpose of this Resolution.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this contract in account 01-201-21-742-060-99.

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**Regular Meeting**

**Consent Agenda (Cont.):**

**RESOLUTION #R24-243**

**RE: AUTHORIZING CONTRACT WITH SCHINDLER ELEVATOR CORPORATION  
FOR ELEVATOR PREVENTATIVE MAINTENANCE SERVICES FOR THE 52<sup>ND</sup>  
STREET PARKING GARAGE**

WHEREAS, the Town of West New York (“Town”) requires elevator preventative maintenance services for the 52<sup>nd</sup> Street Parking Garage in West New York; and

WHEREAS, the Town received a proposal submitted by Schindler Elevator Corporation for the provision of the required elevator preventative maintenance services for the 52<sup>nd</sup> Street Parking Garage, for a one (1) year term, between March 29, 2024 through March 28, 2025, for a monthly sum of \$1,950.00, for a total annual contract in the amount of \$23,400.00; and

WHEREAS, the cost for the required elevator preventative maintenance services for the 52<sup>nd</sup> Street Parking Garage is below the bid threshold in accordance with N.J.S.A. 40A:11-3.

WHEREAS, the Town seeks to authorize a contract with Schindler Elevator Corporation for the provision of elevator maintenance services for the 52<sup>nd</sup> Street Parking Garage, for a one (1) year period between March 29, 2024 through March 28, 2025, for a total annual contract amount not to exceed \$23,400.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York do hereby authorize a contract with Schindler Elevator Corporation for the provision of the required elevator preventative maintenance services for the 52<sup>nd</sup> Street Parking Garage, for a one (1) year term, between March 29, 2024 through March 28, 2025, for a monthly sum of \$1,950.00, for a total annual contract in the amount of \$23,400.00.

BE IT FURTHER RESOLVED, the Mayor, the Town Administrator, Deputy Town Administrator, Purchasing Agent, and/or Town Clerk are authorized to take such other steps and to execute any documents necessary for this contract for the provision of elevator preventative maintenance services for the 52<sup>nd</sup> Street Parking Garage and to further effectuate the purposes as set forth herein.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that sufficient funds are available for this contract amendment in account number 05-201-55-502-020-99.

**RESOLUTION #R24-244**

**RE: AMENDING #R24-223 AUTHORIZING CONTRACT FOR THE PURCHASE OF  
THREE (3) 2024 HARLEY DAVIDSON MOTORCYCLES**

WHEREAS, by prior Resolution #R24-223, the Town of West New York authorized the purchase of four (4) 2024 Harley Davidson motorcycles and the release/trade-in of four (4) 2006 Harley Davidson motorcycles which are no longer utilized by the Town of West New York Police Department (“WNYPD”); and

WHEREAS, the Town seeks to amend Resolution #R24-223 to indicate that the Town is purchasing three (3) 2024 Harley Davidson motorcycles and trading-in/disposing of the following four (4) 2006 Harley Davidson motorcycles which are no longer being utilized by the WNYPD;

<u>VIN</u>	<u>Make</u>	<u>Model</u>
1HD1FMW136Y613765	HD	FLHTPI
1HD1FMW176Y616846	HD	FLHTPI
1HD1FMW196Y617500	HD	FLHTPI
1HD1FMW166Y615896	HD	FLHTPI



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**Consent Agenda (Cont.):**

**Resolution (Cont.):**

WHEREAS, the Town solicited quotations for the aforementioned trade-in/disposal services, and received one (1) proposal submitted by Hannum's Mt. Holly Sales (D/B/A Liberty Harley-Davidson) located at 12 West Milton Avenue, Rahway, NJ 07065, for a trade-in allowance of \$14,000.00 for the four (4) motorcycles listed herein; and

WHEREAS, Hannum's Mt. Holly Sales (D/B/A Liberty Harley-Davidson) provided the Town with a quote for the purchase of three (3) 2024 Harley Davidson motorcycles, for a total purchase amount of \$43,228.00; and

WHEREAS, the Mayor and the Board of Commissioners of the Town of West New York seek to authorize a contract with Hannum's Mt. Holly Sales (D/B/A Liberty Harley-Davidson) located at 12 West Milton Avenue, Rahway, NJ 07065, to authorize the trade-in of four (4) 2006 Harley Davidson Motorcycles for a credit in the amount of \$14,000.00 to be utilized towards the purchase of three (3) 2024 Harley Davidson motorcycles, for a total purchase amount not to exceed \$43,228.00.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey do hereby authorize the amendment of Resolution #R24-223 to indicate that the Town shall authorize a contract with Hannum's Mt. Holly Sales (D/B/A Liberty Harley-Davidson) located at 12 West Milton Avenue, Rahway, NJ 07065 to trade-in the foregoing four (4) 2006 Harley Davidson motorcycles for a trade in allowance of \$14,000.00 to be utilized towards the purchase of three (3) 2024 Harley Davidson motorcycles, for a total purchase amount not to exceed \$43,228.00.

BE IT FURTHER RESOLVED all other provisions as set forth in Resolution #R24-223 that have not been amended as set forth herein shall remain in full force and effect.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that sufficient funds are available for this contract in budget account 13-286-56-103-000.

**RESOLUTION #R24-245**  
**RE: AUTHORIZING FIRST ONE-YEAR EXTENSION OPTION TO CONTRACT**  
**WITH THE INGENIO MARKETING LLC FOR WEBMASTER/WEBSITE**  
**MAINTAINER SERVICES FOR 2024**

WHEREAS, by prior Resolution R23-267, the Town of West New York ("Town") authorized a contract with The Ingenio Marketing LLC, located at 6048 Tyler Place, Ground Floor, West New York, NJ 07093 for webmaster/website maintainer services for a one (1) year term, beginning October 1, 2023 through September 30, 2024, pursuant to the following terms: an upfront cost of \$4,897.00, and the amount of \$2,155.00 per month, for a total annual contract amount not to exceed \$30,757.00; and

WHEREAS, the contract with The Ingenio Marketing LLC provided up to four (4) additional one-year extension options at the Town's sole discretion and in accordance with the terms and provisions set forth in the proposal; and

WHEREAS, the Town seeks to authorize the first of four (4) total one-year extension options to the contract with The Ingenio Marketing, LLC, for the provision of webmaster/website maintainer services, for the term between October 1, 2024 through September 30, 2025, for \$2,155.00 per month, for a total amount of \$30,757.00; and

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**Consent Agenda (Cont.):**

**Resolution (Cont.):**

WHEREAS, the Town seeks to include the Town of West New York Parking Utility, Library, and the West New York Police Department into the contract with The Ingenio Marketing, LLC for webmaster/website maintainer services, for the term between October 1, 2024 through September 30, 2025, for an additional \$1,200.00 per month, for an additional annual amount of \$14,400.00; and

WHEREAS, the Town hereby authorizes the first one-year extension to the contract with The Ingenio Marketing, LLC for webmaster/website maintainer services to include the West New York Parking Utility, Library, and the West New York Police Department, for a total in the amount of \$3,355.00 per month, and a total annual contract amount not to exceed \$43,605.00, for the one (1) year period between October 1, 2024 through September 30, 2025.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, do hereby authorize the first of four (4) total one-year extension options to the contract with The Ingenio Marketing LLC, located at 6048 Tyler Place, Ground Floor, West New York, NJ 0709 for the provision of webmaster/website maintainer services, to include the West New York Parking Utility, Library, and the West New York Police Department for an additional \$1,200.00 per month, for a total monthly amount of \$3,355.00, for a total annual contract amount not to exceed \$43,605.00, for the period between October 1, 2024 and September 30, 2025.

BE IT FURTHER RESOLVED that there are three (3) remaining one-year extension options to the contract with The Ingenio Marketing, LLC, as the Town's sole discretion.

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator, Deputy Town Administrator, and/or Town Clerk are authorized to execute any documents necessary to effectuate the first one-year extension option with The Ingenio Marketing, LLC and to further effectuate the purposes as set forth in this Resolution.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that sufficient funds are available for this contract in account number 01-201-20-708-020-99.

**RESOLUTION #R24-246**

**RE: AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF HUDSON AND THE TOWN OF WEST NEW YORK FOR THE MAINTENANCE AND UPGRADES OF TOWN-OWNED TRAFFIC SIGNALS BETWEEN NOVEMBER 1, 2024 THROUGH OCTOBER 31, 2026**

WHEREAS, pursuant to the Uniform Shared Services Agreement and Consolidation Act set forth under N.J.S.A. 40A:65-1 et seq., local government units may enter into a joint contract for the provision of services rendered or performed by either party to the agreement within its respective jurisdiction; and

WHEREAS, by prior Resolution #R23-006, the Town of West New York (the "Town") and the County of Hudson (the "County") authorized an Shared Services Agreement whereby the County provides maintenance, repair, and replacement services to Town-owned traffic signals throughout the Town of West New York in an efficient and economically beneficial manner for the period between November 1, 2022 to October 31, 2024 for a total annual contract amount of \$200,000.00 paid by the Town to the County at quarterly intervals for each year; and

WHEREAS, the Town seeks to authorize a Shares Services Agreement with the County for the maintenance, repair, and replacement services to Town-owned traffic signals, for the period between November 1, 2024 through October 31, 2026, for a total contract amount not to exceed \$200,000.00 paid by the Town to the County at quarterly intervals each year; and

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**Consent Agenda (Cont.):**

**Resolution (Cont.):**

WHEREAS, N.J.S.A. 40A:65-1 et. seq., requires that the Shared Services Agreement be approved by Resolution of the Governing Body of each participating entity, and a copy of the renewed Shared Services Agreement as authorized herein is available for public inspection in the Office of Town Clerk.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey hereby authorize the Shared Services Agreement with Hudson County for the provision of maintenance, repair, and replacement services to Town-owned traffic signals throughout the Town of West New York for the period beginning November 1, 2024 and expiring October 31, 2026, for a total annual contract amount of \$200,000.00, paid by the Town to the County at quarterly intervals for each year.

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator, and/or Deputy Town Administrator are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

**RESOLUTION #R24-247**  
**RE: AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE**  
**CONTRACT VENDORS FOR CONTRACTING UNITS**  
**PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Town of West New York (“Town”), pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Town has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Town intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey authorizes the Temporary Qualified Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Municipal Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Town of West New York and the Referenced State Contract Vendors shall be based on the term of the appropriate State contract.

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**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

New Jersey State Contract Cooperative Purchasing Vendors

Vendor Name	Description	Expire Date	NTE Amount
HON COMPANY LLC	19-FOOD-00927 G2004 Furniture, Office, Lounge and Systems Statewide	10/31/2024	\$ 100,000.00
FRED BEANS PARTS INC	19-FLEET-00919 T2760 OEM Automotive Parts and Accessories for Light Duty Vehicles Class 4 or Lower	02/25/2025	\$ 30,000.00
FOERTSCH HOLDING INC	89980 M0483 - COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES -	06/30/2025	\$ 50,000.00
FACSIMILE COMMUNICATION	24-FOOD-52426 M2075 CCOPIERS AND MANAGED PRINT SERVICES- STATEWIDE	07/31/2029	\$ 100,000.00
FASTENAL	19-FLEET-00565 M0002 Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies	12/31/2024	\$ 100,000.00
CUSTOM BANDAG	25-FLEET-82627 M8000 Tires, Retreads and Services	06/30/2027	\$ 150,000.00

**RESOLUTION #R24-249**

**RE: AUTHORIZING DONATION OF FUNDS TO THE WEST NEW YORK HOUSING AUTHORITY FOR CAPITAL IMPROVEMENTS**

WHEREAS, in accordance with N.J.S.A. 40A:12A-41, the Town of West New York (“Town”) may donate money to the Housing Authority of the Town of West New York (“Authority”) to aid in operation of housing projects; and

WHEREAS, the Town seeks to donate \$446,995.00 from its affordable housing fund to the Authority, for the purpose of making capital improvements to properties located at 5800 Jefferson Street, 6100 Adams Street and 5806/5814 Park Avenue.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, do hereby authorize and approve of the donation of \$446,995.00 from the Town’s affordable housing fund to the Housing Authority of the Town of West New York, to undertake capital improvements to properties located at 5800 Jefferson Street, 6100 Adams Street and 5806/5814 Park Avenue.

BE IT FURTHER RESOLVED that the Mayor, Municipal Administrator, Deputy Municipal Administrator, and/or Town Clerk, and other appropriate Town officials, are authorized to take such other steps to execute any documents necessary to effectuate the purposes of this resolution.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds for payment of this Agreement are available from account 13-286-56-001-000.

September 4, 2024  
Regular Meeting

**Consent Agenda (Cont.):**

**RESOLUTION #R24-250**

**RE: AMENDING RESOLUTION #R24-135 TO MODIFY CONTRACT FOR THE TOWN OF WEST NEW YORK MUNICIPAL BUILDING RENOVATION PROJECT**

WHEREAS, by prior Resolution #R24-135, the Mayor and Board of Commissioners of the Town of West New York (“Town”) authorized a contract with Murray Paving and Concrete LLC, pursuant to ESCNJ Contract #20/21-03, for the Town’s Municipal Building Renovation Project, for a total in the amount of \$1,755,488.58; and

WHEREAS, Murray Paving and Concrete LLC, located at 210 South Newman Street, Hackensack, NJ 07601, has provided the Town with an updated proposal for the Town of West New York Municipal Building Renovation Project, pursuant to ESCNJ Contract #23/24-28, for an amended total project amount not to exceed \$1,356,243.73; and

WHEREAS, the Mayor and Board of Commissioners of the Town of West New York seek to amend Resolution #R24-135, to modify the contract with Murray Paving and Concrete, LLC for the West New York Municipal Building Renovation Project, pursuant to ESCNJ Contract #23/24-28 pricing, for an amended total project amount not to exceed \$1,356,243.73.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, do hereby amend Resolution #R24-135, to modify the contract with Murray Paving and Concrete, LLC, located at 210 South Newman Street, Hackensack, NJ 07601, for the Town’s Municipal Building Renovation Project, pursuant to ESCNJ Contract #23/24-28, for an amended total project amount not to exceed \$1,356,243.73.

BE IT FURTHER RESOLVED that the Mayor, the Town Clerk and/or the Qualified Purchasing Agent shall be authorized to take all necessary steps to execute the documents to effectuate a modification to the contract with Murray Paving and Concrete, LLC as set forth herein.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this payment from account number 01-201-38-310-00.



**September 4, 2024**  
**Regular Meeting**

**Resolution (Cont.):**

6 YEAR CAPITAL PROGRAM 2024 - 2029

SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid And Other Funds	7 BONDS AND NOTES			
		Current Year 2024	Future Years				General	Self Liquidating	Assessment	School
<b>TOTAL ALL PROJECTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

TO  
CAPITAL BUDGET (Current Year Action)  
2024

1 PROJECT	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2024 Budget Appropriations	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2024				
					5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	6 To Be Funded in Future Years
General Improvement(s):									
Providing for Various Capital Improvements		\$ 7,832,667			\$ 24,000		\$ 3,032,667	\$ 4,776,000	
Appropriating Grants for Various Projects		1,266,607					1,266,607		
<b>TOTALS ALL PROJECTS</b>		<b>\$ 9,099,274</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,000</b>	<b>\$ -</b>	<b>\$ 4,299,274</b>	<b>\$ 4,776,000</b>	<b>\$ -</b>

**September 4, 2024**  
**Regular Meeting**

**Resolution (Cont.):**

6 YEAR CAPITAL PROGRAM 2024- 2029  
Anticipated PROJECT Schedule and Funding Requirement

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR						
				Budget Year 2024	2025	2026	2027	2028	2029	
General Improvement(s):										
Various Capital Improvements		\$ 7,832,667		\$ 7,832,667						
Appropriating Grants for Various Projects		1,266,607		1,266,607						
<b>TOTALS ALL PROJECTS</b>		<b>\$ 9,099,274</b>		<b>\$ 9,099,274</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

6 YEAR CAPITAL PROGRAM 2024 - 2029  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid and Other Funds	7 BONDS AND NOTES			
		Current Year 2024	Future Years				General	Self Liquidating	Assessment	School
General Improvement(s):										
Various Capital Improvements	\$ 7,832,667			\$ 24,000		\$ 3,032,667	\$ 4,776,000			
Appropriating Grants for Various Projects	1,266,607					1,266,607				
<b>TOTALS ALL PROJECTS</b>	<b>\$ 9,099,274</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,000</b>	<b>\$ -</b>	<b>\$ 4,299,274</b>	<b>\$ 4,776,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

It was regularly moved by **Commissioner Arroyo**, seconded by **Commissioner Parkinson**, to **adopt the foregoing Resolution**. The motion was carried by the following vote:

- AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires
- NAYS - None
- ABSENT - None



September 4, 2024  
Regular Meeting

**ORDINANCE #29/24**

**AN ORDINANCE OF THE TOWN OF WEST NEW YORK,  
IN THE COUNTY OF HUDSON, NEW JERSEY,  
APPROPRIATING GRANTS FOR VARIOUS PROJECTS IN  
AND FOR THE TOWN OF WEST NEW YORK**

**Note:** Town Clerk Adelinn Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Arroyo**, to **Adopt the introduction** of the foregoing Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**NOTICE  
ORDINANCE #29/24**

**AN ORDINANCE OF THE TOWN OF WEST NEW YORK,  
IN THE COUNTY OF HUDSON, NEW JERSEY,  
APPROPRIATING GRANTS FOR VARIOUS PROJECTS IN  
AND FOR THE TOWN OF WEST NEW YORK**

**Note:** Town Clerk Adelinn Plaza read notice of the foregoing Ordinance aloud.

The foregoing Ordinance was adopted for first reading by the Mayor and Board of Commissioners of the Town of West New York, New Jersey, on **September 4, 2024** and ordered published, for consideration before final passage at a public hearing on **October 2, 2024 at 6:30 p.m.** held remotely or in person. Instructions regarding attendance and participation in the meeting will be posted on the Town's website: <http://www.westnewyorknj.org/>. A copy of this Ordinance has been posted on the bulletin board upon which public notices are customarily posted on in the Town Hall of the Town of West New York, and a copy (at no charge) is available up to and including the time of such meeting to the members of the public of the Town who shall request such copies, at the Office of the Town Clerk in said Town Hall in West New York, N.J.

**ORDINANCE #30/24**

**AN ORDINANCE OF THE TOWN OF WEST NEW YORK, IN THE COUNTY OF  
HUDSON, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS  
FOR THE TOWN OF WEST NEW YORK AND APPROPRIATING \$7,832,667  
THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$4,776,000 IN BONDS OR  
NOTES OF THE TOWN OF WEST NEW YORK TO FINANCE THE SAME**

**Note:** Town Clerk Adelinn Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by **Commissioner Parkinson**, seconded by **Commissioner Barrera**, to **Adopt the introduction** of the foregoing Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

September 4, 2024  
Regular Meeting

**Ordinance (Cont.):**

**NOTICE**  
**ORDINANCE #30/24**

**AN ORDINANCE OF THE TOWN OF WEST NEW YORK, IN THE COUNTY OF HUDSON, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS FOR THE TOWN OF WEST NEW YORK AND APPROPRIATING \$7,832,667 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$4,776,000 IN BONDS OR NOTES OF THE TOWN OF WEST NEW YORK TO FINANCE THE SAME**

**Note:** Town Clerk Adelinn Plaza read notice of the foregoing Ordinance aloud.

The foregoing Ordinance was adopted for first reading by the Mayor and Board of Commissioners of the Town of West New York, New Jersey, on **September 4, 2024** and ordered published, for consideration before final passage at a public hearing on **October 2, 2024 at 6:30 p.m.** held remotely or in person. Instructions regarding attendance and participation in the meeting will be posted on the Town's website: <http://www.westnewyorknj.org/>. A copy of this Ordinance has been posted on the bulletin board upon which public notices are customarily posted on in the Town Hall of the Town of West New York, and a copy (at no charge) is available up to and including the time of such meeting to the members of the public of the Town who shall request such copies, at the Office of the Town Clerk in said Town Hall in West New York, N.J.

**ORDINANCE #31/24**

**AN ORDINANCE TO AMEND ARTICLE IV, § 114 ENTITLED "LOCATION OF ESTABLISHMENTS HAVING ALCOHOLIC BEVERAGE LICENSES"**

**Note:** Town Clerk Adelinn Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Diaz**, to **Adopt the introduction** of the foregoing Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**NOTICE**  
**ORDINANCE #31/24**

**AN ORDINANCE TO AMEND ARTICLE IV, § 114 ENTITLED "LOCATION OF ESTABLISHMENTS HAVING ALCOHOLIC BEVERAGE LICENSES"**

**Note:** Town Clerk Adelinn Plaza read notice of the foregoing Ordinance aloud.

The foregoing Ordinance was adopted for first reading by the Mayor and Board of Commissioners of the Town of West New York, New Jersey, on **September 4, 2024** and ordered published, for consideration before final passage at a public hearing on **October 2, 2024 at 6:30 p.m.** held remotely or in person. Instructions regarding attendance and participation in the meeting will be posted on the Town's website: <http://www.westnewyorknj.org/>. A copy of this Ordinance has been posted on the bulletin board upon which public notices are customarily posted on in the Town Hall of the Town of West New York, and a copy (at no charge) is available up to and including the time of such meeting to the members of the public of the Town who shall request such copies, at the Office of the Town Clerk in said Town Hall in West New York, N.J.

September 4, 2024  
Regular Meeting

**Ordinance (Cont.):**

**ORDINANCE #32/24**

**AN ORDINANCE AMENDING CHAPTER 221 ENTITLED “HOUSING,  
AFFORDABLE” OF THE TOWN OF WEST NEW YORK MUNICIPAL CODE**

**Note:** Town Clerk Adelunny Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by **Commissioner Barrera**, seconded by **Commissioner Arroyo**, to **Adopt the introduction** of the foregoing Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**NOTICE**  
**ORDINANCE #32/24**

**AN ORDINANCE AMENDING CHAPTER 221 ENTITLED “HOUSING,  
AFFORDABLE” OF THE TOWN OF WEST NEW YORK MUNICIPAL CODE**

**Note:** Town Clerk Adelunny Plaza read notice of the foregoing Ordinance aloud.

The foregoing Ordinance was adopted for first reading by the Mayor and Board of Commissioners of the Town of West New York, New Jersey, on **September 4, 2024** and ordered published, for consideration before final passage at a public hearing on **October 2, 2024 at 6:30 p.m.** held remotely or in person. Instructions regarding attendance and participation in the meeting will be posted on the Town’s website: <http://www.westnewyorknj.org/>. A copy of this Ordinance has been posted on the bulletin board upon which public notices are customarily posted on in the Town Hall of the Town of West New York, and a copy (at no charge) is available up to and including the time of such meeting to the members of the public of the Town who shall request such copies, at the Office of the Town Clerk in said Town Hall in West New York, N.J.

**September 4, 2024**  
***Regular Meeting***

**Public Portion:**

Town Clerk Adelanny Plaza made the following announcement at 6:37 p.m.:

Residents are welcome to address the Mayor and Board of Commissioners on any governmental concern to them, whether or not is scheduled on the agenda. Public comments are limited to 3 minutes per person, and no person shall be permitted to speak more than one regular turn.

It was regularly moved by **Commissioner Parkinson** and seconded by **Commissioner Arroyo, to close the Public Portion of the meeting and Adjourn at 6:38 p.m.** The motion was carried by the following vote:

AYES           - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS           - None  
ABSENT       - None

\_\_\_\_\_  
Commissioner Marcos A. Arroyo

\_\_\_\_\_  
Commissioner Victor M. Barrera

\_\_\_\_\_  
Commissioner Marielka A. Diaz

\_\_\_\_\_  
Commissioner Adam W. Parkinson

\_\_\_\_\_  
Mayor Albio Sires  
Board of Commissioners

Attest: \_\_\_\_\_  
Adelanny Plaza, RMC  
Town Clerk