

*Town of West New York  
Hudson County, New Jersey*

*Minutes of Regular Meeting*  
*(Regular Session)*  
*January 17, 2024*

*Commissioner Marcos A. Arroyo*  
*Commissioner Victor M. Barrera*  
*Commissioner Marielka A. Diaz*  
*Commissioner Adam W. Parkinson*  
*Mayor Albio Sires*  
*Board of Commissioners*

*ATTEST:*            *ADELINNY PLAZA, RMC*  
*TOWN CLERK*

**January 17, 2024**  
***Regular Meeting***

Minutes of a regular stated meeting of the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, held via Teleconference, on **Wednesday, January 17, 2024 at 6:30 P.M. (No Work Session)**:

Present: Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
Absent: None  
Also Present: Town Administrator Luis Baez, Deputy Town Administrator Jonathan Castaneda, and Angelo Auteri, Esq. (Scarinci Hollenbeck), Tyara Conil and Cassandra Bonilla (Town Clerk's Office)

Meeting commenced at 6:30 P.M.

Town Clerk Adelanny Plaza made the following announcement:

As Presiding Officer of this **Regular Meeting** of the Board of Commissioners of the Town of West New York, held on **January 17, 2024 at 6:30 P.M (No Work Session)**, I do hereby publicly announce, and I direct that this announcement shall be placed in the minutes of this meeting, and that the Notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given by the Board of Commissioners in the **Resolution** dated and adopted on **November 21<sup>st</sup>, 2023**. Said Resolution was transmitted by the Town Clerk to the Jersey Journal and the Bergen Record and publicly posted on the Municipal Bulletin Board, Town Hall, and filed with the Town Clerk. Notice of this meeting by the **January 10<sup>th</sup>, 2024** Sunshine Notice was transmitted to the aforementioned newspapers, posted on the municipal bulletin board in Town Hall, and on the Town Website.

Copies are available to the public in accordance with the law.

**Note:** Minutes were taken and transcribed by Town Clerk Adelanny Plaza and Tyara Conil.

**Minutes of Previous Meetings:**

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Diaz** that the Minutes of Regular Meeting: **October 11, 2023 (Regular Meeting) November 1, 2023 (Regular Meeting) November 21, 2023 (Regular Meeting) December 5, 2023 (Regular Meeting) December 13, 2023 (Regular Meeting)** be approved. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**Payment of Claims: (Claims are available for public inspection in the Town Clerk's Office)**

It was regularly moved by **Commissioner Diaz**, seconded by **Mayor Sires** that the Payment of Claims of: **January 17, 2024** be approved. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**Note:** Commissioner Barrera abstained on Purchase Order #41500.

**January 17, 2024**  
**Regular Meeting**

**Consent Agenda:**

It was regularly moved by **Commissioner Arroyo**, seconded by **Commissioner Diaz** that the following Consent Agenda Items **Nos. R24-001 through R24-011 (excluding #R24-005 Re: Establishing Policies and Procedure for the Payment of Claims, Claimant's Signature for Payment Pursuant to N.J.S.A. 40A:5-16, N.J.A.C. 5:30-9A.6 and N.J.A.C. 5:31-4.1, #R24-011 Re: Authorizing the Adoption of the 2024 Temporary Budget)** be adopted. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**Note:** Town Clerk Adeliny Plaza announced that the consent agenda would include items #R24-001 through #R24-018, excluding #R24-005 and #R24-011 which required a separate vote.

**RESOLUTION #R24-001**  
**RE: REFUND OF DEPOSIT PURSUANT TO ORDINANCE #4/96**  
**(FILMING PERMIT – KEVIN DOHERTY)**

WHEREAS, Ordinance No. 4/96 entitled "Permit to Film or Photograph on Public Lands" requires a deposit of \$1,000.00 to be deposited with the Town Clerk's Office; and

WHEREAS, said \$1,000.00 deposit was deposited with the Town Clerk's Office for filming on **12/15/2023**; and

WHEREAS, said Ordinance has been complied with;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Town of West New York hereby authorizes the Revenue & Finance Department to refund said \$1,000.00 deposit to: Circles and Squares Production, 765 Woodsong Ln., Langely, WA 98260  
Attention: Kevin Doherty

**RESOLUTION #R24-002**  
**RE: CONCERNING PAYMENT OF CLAIMS FOR WORKERS COMPENSATION AND**  
**GENERAL LIABILITY FOR THE MONTH OF JANUARY 2024**

WHEREAS the Town of West New York has claims for bills to be paid under workers compensation and general liability; and

WHEREAS the Town of West New York is self-insured and participates with other communities in the Public Entity Joint Insurance Fund; and

WHEREAS the PE JIF, and Claims Administrator and the Town Administrator have reviewed all claims and recommend payment, and

WHEREAS the Chief Financial Officer has certified that funds are available for payment of these claims in account 21-75012 for Workers Compensation claims and account 21-75022 for General Liability claims, and

WHEREAS, the Board of Commissioners must approve payment of these claims; and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Commissioners of the Town of West New York do hereby approve of the payment of the following claims:

Workers Compensation & General Liability: \$ 446,237.76

**January 17, 2024**  
**Regular Meeting**

**Consent Agenda (Cont.):**

**RESOLUTION #R24-003**  
**RE: AUTHORIZING REFUND OF TAX OVERPAYMENTS**

WHEREAS, taxes with respect to the following properties have been inadvertently overpaid to the Town of West New York (“Town”) in the amounts hereafter stated; and

WHEREAS, it is necessary to make appropriate refunds for such overpayments.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, and State of New Jersey that the following refunds be issued by the Department of Revenue and Finance with respect to the designated property and the Collector of Taxes be and is hereby authorized to adjust the records accordingly and to include the reimbursement of any applicable interest as a result of these overpayments:

<u>NAME</u>	<u>BLOCK/LOT</u>	<u>AMOUNT</u>	<u>YEAR</u>
DMITRIY SHEYKMAN & STEPAHANIE TSO 22 AVE AT PORT IMPERIAL APT# 504 WEST NEW YORK, NJ 07093	168.01/ 007.05/C0504	\$706.90	2023
MARILUZ GUZMAN & JOEL M GARCIA 315-56 <sup>TH</sup> ST UNIT A4 WEST NEW YORK, NJ 07093	81/3/C0014	\$2,583.83	2023
MOHSEN NAGI 588 66 <sup>TH</sup> ST WEST NEW YORK, NJ 07093	163/14	\$742.00	2023
WENTAO GUO 6050 BLVD EAST APT 15A WEST NEW YORK, NJ 07093	38/9/C0151	\$4,418.75	2023
5525 PALISADES, LLC 5525 PALISADE AVE. WEST NEW YORK, NJ 07093	82/45	\$51.63	2024
5525 PALISADES, LLC 5525 PALISADE AVE. WEST NEW YORK, NJ 07093	82/44	\$50.70	2024
ALLA GIZERSKAYA 427 NEWBURGH CT WEST NEW YORK, NJ 07093	168.01/1/C0427	\$3,803.00	2022
CORELOGIC/ SHANE M ROSSI 3001 HACKBERRY ROAD IRVING, TX 75063	74/1/C0012	\$916.41	2023
NIRAJ AGARWAL & MATHEW PEARL 9 AVE AT PORT IMPERIAL APT# 912 WEST NEW YORK, NJ 07093	168.01/7.08/C0912	\$6,902.09	2023
MARIA PENARANDA 6115 MONITOR PLACE WEST NEW YORK, NJ 07093	37/26	\$92.90	2023
RICHARD LEE 26 AVE AT PORT IMPERIAL APT#125 WEST NEW YORK, NJ 07093	168.01/8.03/C0125	\$1,617.01	2023

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**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

MEGHA GUPTA 20 AVE AT PORT IMPERIAL APT# 433 WEST NEW YORK, NJ 07093	168.01/7.06/C0433	\$4,650.00	2023
AMAN MALIK & GOEL VIBHA 478 BUFFALO CT WEST NEW YORK, NJ 07093	168.01/1/C0478	\$3,827.00	2023
GRAND TOTAL:		\$30,362.22	

**RESOLUTION #R24-004**  
**RE: AUTHORIZING REFUND OF TAX LIEN REDEMPTIONS AND TAX LIEN PREMIUMS**

WHEREAS, the investors named below have previously purchased Tax Sale Certificates from the Town of West New York; and

WHEREAS, the Tax Collector for the said Tax Sale Certificates has received the full amount for redemption pursuant to N.J.S.A. 54:5-60; and

WHEREAS, the Certificates have now been redeemed and the investor is entitled to a refund of said redemption amounts and premium amounts pursuant to N.J.S.A. 54:5-33 and N.J.S.A. 54:5-33; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, that the below listed redemption and premium amounts be paid to the investors in the following amounts, and the Department of Revenue and Finance is hereby authorized to issue said refunds:

LIEN HOLDER				TAX	REDEMPTION	PREMIUM
10 DAYS REDEMPTION & JAN 1ST AND 2ND MEETING	BLK	LOT	QUAL	CERTIFICATE		
BALA PARTNERS LLC	17	20.02		23-0065	\$2,765.40	\$11,100.00
BALA PARTNERS LLC	153	43		21-0335	\$6,720.78	\$67,300.00
BALA PARTNERS LLC	19	24		23-0072	\$4,685.64	\$14,600.00
BALA PARTNERS LLC	53	29		23-0211	\$2,578.60	\$4,800.00
BALA PARTNERS LLC	72	48		23-0272	\$3,909.19	\$8,100.00
BROWN STONE CONSTRUCTION LLC	88	15		23-0331	\$5,003.25	\$0.00
CHRISTIANA T C/F CE1/FIRSTRUST	4	5		23-0007	\$758.90	\$4,200.00
CHRISTIANA T C/F CE1/FIRSTRUST	9	4	C0038	23-0034	\$911.98	\$500.00
CHRISTIANA T C/F CE1/FIRSTRUST	11	19	C0081	23-0040	\$844.90	\$400.00
CHRISTIANA T C/F CE1/FIRSTRUST	38	9	C0122	23-0152	\$3,293.29	\$3,900.00
CHRISTIANA T C/F CE1/FIRSTRUST	38	9	C0123	23-0153	\$2,477.84	\$2,100.00
CHRISTIANA T C/F CE1/FIRSTRUST	38	9	C0142	23-0154	\$10,709.90	\$9,600.00
CHRISTIANA T C/F CE1/FIRSTRUST	46	6	C0001	23-0190	\$1,089.55	\$700.00
CHRISTIANA T C/F CE1/FIRSTRUST	53	16	C0024	23-0210	\$2,205.87	\$5,400.00
CHRISTIANA T C/F CE1/FIRSTRUST	55	51	C0005	23-0222	\$1,798.83	\$300.00
CHRISTIANA T C/F CE1/FIRSTRUST	70	5		23-0254	\$4,268.17	\$4,200.00
CHRISTIANA T C/F CE1/FIRSTRUST	165	2		23-0530	\$2,351.78	\$2,000.00
CHRISTIANA T C/F CE1/FIRSTRUST	19	4.01	C0005	23-0069	\$702.81	\$400.00
CHRISTIANA T C/F CE1/FIRSTRUST	39	12	C0033	23-0159	\$1,348.39	\$1,000.00
CHRISTIANA T C/F CE1/FIRSTRUST	117	15	C0202	23-0404	\$1,200.00	\$1,200.00
CHRISTIANA T C/F CE1/FIRSTRUST	161	18		23-0528	\$6,073.69	\$7,400.00
CHRISTIANA T C/F CE1/FIRSTRUST	38	9	C0014	23-0149	\$3,079.65	\$3,500.00

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**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

EVOLVE BANK & TRUST	135	2		22-0231	\$15,683.95	\$34,100.00
EVOLVE BANK & TRUST	92	3		22-0167	\$18,332.78	\$40,100.00
EVOLVE BANK & TRUST	20	23		22-0044	\$2,475.70	\$16,700.00
FIG 20, LLC FBO SEC PTY	44	9		22-0098	\$1,403.22	\$3,000.00
FIG 20, LLC FBO SEC PTY	136	2		22-0232	\$1,101.58	\$2,500.00
FNA DZ, LLC FBO WSFS	9	1		20-0032	\$125,945.73	\$25,200.00
FUNDPALITY 2023 LLC	44	12		23-0184	\$2,263.83	\$100.00
FUNDPALITY 2023 LLC	107	35		23-0377	\$397,171.04	\$0.00
HOMETRUST VALUE LLC	27	4		23-0113	\$789.81	\$0.00
HOMETRUST VALUE LLC	62	1	C0004	23-0236	\$467.97	\$0.00
HOMETRUST VALUE LLC	60	6		23-0231	\$469.61	\$0.00
LB-HONEY BADGER SBMUNI CU	9	1		23-0029	\$21,251.36	\$1,400.00
LB-HONEY BADGER SBMUNI CUST	14	7		23-0051	\$10,944.97	\$3,500.00
LB-HONEY BADGER SBMUNI CUST	25	7		23-0106	\$6,166.80	\$100.00
LB-HONEY BADGER SBMUNI CUST	62	1	C0019	21-0159	\$3,797.17	\$3,200.00
LB-HONEY BADGER SBMUNI CUST	5	11	C0001	23-0009	\$3,410.30	\$1,400.00
LB-HONEY BADGER SBMUNI CUST	15	5		23-0053	\$2,441.19	\$0.00
LB-HONEY BADGER SBMUNI CUST	22	17	C0503	23-0101	\$8,180.42	\$3,300.00
LB-HONEY BADGER SBMUNI CUST	27	6		23-0114	\$14,593.31	\$100.00
PRO CAP 8 FBO FIRSTRUST BANK	5	40		23-0020	\$1,235.48	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	26	6		23-0112	\$3,737.70	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	32	39		23-0123	\$995.90	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	42	25.01		23-0175	\$1,776.66	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	62	1	C0019	23-0238	\$1,022.23	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	80	42		23-0289	\$386.12	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	104	9		23-0371	\$3,359.86	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	113	9		23-0394	\$298.18	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	134	11.02		23-0452	\$1,488.72	\$3,400.00
PRO CAP 8 FBO FIRSTRUST BANK	138	14.02		23-0467	\$572.87	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	168.01	1	C0404	23-0575	\$1,060.33	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	35	9		23-0137	\$252.32	\$100.00
PRO CAP 8 FBO FIRSTRUST BANK	38	9	C0014	23-0147	\$1,204.91	\$300.00
PRO CAP 8 FBO FIRSTRUST BANK	117	9		23-0403	\$392.27	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	126	16		23-0418	\$4,303.21	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	37	19		21-0102	\$1,393.27	\$1,800.00
PRO CAP 8 FBO FIRSTRUST BANK	136	1		20-0373	\$339.37	\$600.00
PRO CAP 8 FBO FIRSTRUST BANK	19	32		23-0075	\$297.19	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	120	50		23-0411	\$557.18	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	117	19		23-0406	\$7,339.88	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	129	26		23-0429	\$473.66	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	11	44		23-0045	\$669.40	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	40	32.02		23-0168	\$1,654.44	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	51	1		23-0201	\$5,580.30	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	72	25		23-0266	\$3,342.00	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	82	1		23-0304	\$1,435.83	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	86	21		23-0327	\$938.39	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	96	15		23-0349	\$275.53	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	130	1.01		23-0430	\$472.55	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	133	4		23-0445	\$441.80	\$0.00

**January 17, 2024**  
**Regular Meeting**

**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

PRO CAP 8 FBO FIRSTRUST BANK	168.01	1	C0235	23-0565	\$919.75	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	55	29		23-0218	\$864.45	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	90	8		23-0334	\$615.16	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	107	46		23-0378	\$506.22	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	136	2		23-0453	\$1,162.72	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	154	6		23-0506	\$291.40	\$0.00
PRO CAP 8 FBO FIRSTRUST BANK	159	16		23-0525	\$309.06	\$0.00
SLS 1 LLC	16	26		23-0058	\$4,922.49	\$13,900.00
TLOA OF NJ LLC	72	30		21-0177	\$8,105.76	\$27,500.00
TLOA OF NJ LLC	67	24		21-0165	\$2,903.99	\$31,200.00
TRYSTONE CAPITAL ASSETS, LLC	137	4		23-0458	\$1,111.62	\$0.00
TRYSTONE CAPITAL ASSETS, LLC	137	5		23-0459	\$1,111.62	\$0.00
TRYSTONE CAPITAL ASSETS, LLC	35	13	C0034	22-0069	\$2,855.65	\$3,700.00
US BANK CUST /PC8 FIRSTRUST BANK	5	35	C0012	23-0019	\$1,204.81	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	8	6		23-0027	\$366.74	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	14	4		23-0049	\$4,702.52	\$3,800.00
US BANK CUST /PC8 FIRSTRUST BANK	33	27.02		23-0127	\$744.63	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	34	28		23-0131	\$3,969.79	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	35	13	C0034	23-0140	\$501.84	\$100.00
US BANK CUST /PC8 FIRSTRUST BANK	40	6		23-0162	\$473.66	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	44	11		23-0183	\$675.41	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	45	15		23-0186	\$1,881.95	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	45	20		23-0188	\$505.45	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	51	18		23-0202	\$952.15	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	51	21		23-0205	\$3,150.33	\$1,800.00
US BANK CUST /PC8 FIRSTRUST BANK	53	31		23-0212	\$2,403.49	\$4,100.00
US BANK CUST /PC8 FIRSTRUST BANK	53	32		23-0213	\$1,500.42	\$4,300.00
US BANK CUST /PC8 FIRSTRUST BANK	56	10		23-0226	\$1,089.59	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	56	16		23-0227	\$2,291.52	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	59	19		23-0230	\$1,373.42	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	61	29		23-0234	\$1,889.32	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	66	21		23-0245	\$9,488.97	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	71	19		23-0258	\$12,134.83	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	72	1		23-0264	\$1,354.00	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	72	42		23-0271	\$3,249.33	\$5,600.00
US BANK CUST /PC8 FIRSTRUST BANK	79	22.02		23-0280	\$361.71	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	80	4.01		23-0282	\$13,919.76	\$20,400.00
US BANK CUST /PC8 FIRSTRUST BANK	92	3		23-0335	\$8,646.31	\$8,100.00
US BANK CUST /PC8 FIRSTRUST BANK	104	25		23-0372	\$21,276.89	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	107	50		23-0379	\$11,541.64	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	108	24		23-0381	\$4,980.24	\$3,600.00
US BANK CUST /PC8 FIRSTRUST BANK	112	11		23-0391	\$5,840.55	\$5,500.00
US BANK CUST /PC8 FIRSTRUST BANK	113	2		23-0392	\$470.00	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	129	18		23-0428	\$767.76	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	130	2	C0209	23-0432	\$440.39	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	130	5.01	C0202	23-0436	\$802.41	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	132	1		23-0442	\$912.33	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	132	26		23-0443	\$485.52	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	133	13	C0404	23-0448	\$1,209.50	\$0.00

**January 17, 2024**  
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**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

US BANK CUST /PC8 FIRSTRUST BANK	136	19		23-0455	\$10,625.62	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	137	25		23-0464	\$294.57	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	149	15		23-0488	\$8,490.29	\$3,800.00
US BANK CUST /PC8 FIRSTRUST BANK	154	17		23-0507	\$765.42	\$0.00
US BANK CUST /PC8 FIRSTRUST BANK	168.01	1	C0449	23-0577	\$1,188.09	\$0.00
WSFS AS CUST LVTLOPS/ FIRSTRUST	5	12		22-0006	\$12,962.82	\$2,200.00
WSFS AS CUST LVTLOPS/FIRSTRUST	37	36		23-0146	\$11,464.47	\$15,400.00
WSFS AS CUST LVTLOPS/FIRSTRUST	168.01	8.01	C0335	23-0556	\$5,586.03	\$100.00
WSFS CUST TOWER DBXIII	72	30		23-0268	\$6,517.18	\$4,600.00
WSFS CUST TOWER DBXIII	97	12		23-0356	\$1,301.69	\$2,500.00
WSFS CUST TOWER DBXIII	126	36		23-0420	\$1,628.07	\$800.00
<b>SUBTOTAL:</b>					<b>\$967,030.02</b>	<b>\$456,600.00</b>
<b>TOTAL:</b>					<b>\$1,423,630.02</b>	

**RESOLUTION #R24-006**

**RE: TO INCREASE THE BID THRESHOLD FOR THE AWARDING OF CONTRACTS PURSUANT TO THE LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-1 ET. SEQ.**

WHEREAS, pursuant to N.J.S.A. 40A:11-3(a), the threshold at which contracts as defined pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. (“LPCL”), may be subject to competitive bidding if they are in excess of the amount designated by the Governor of New Jersey pursuant to N.J.S.A. 40A:11-3(c); and

WHEREAS, N.J.S.A. 40A:11-3(c) additionally authorizes the Governor of the State of New Jersey to adjust the bid threshold for the awarding of contracts pursuant to the LPCL with a designated Qualified Purchasing Agent (“QPA”), originally set at \$25,000.00 by statute, in an amount proportional to the index rate as defined by N.J.S.A. 40A:11-2, every five (5) years from the effective date of P.L. 1999, c.440; and

WHEREAS, by prior order issued by the Governor of the State of New Jersey, the bid threshold for the awarding of contracts pursuant to the LPCL in municipalities with a designated QPA was increased from \$40,000.00 to \$44,000.00, effective as of July 1, 2020; and

WHEREAS, by prior Resolution, the Mayor and the Board of Commissioner appointed Jonathan M. DeJoseph as the Town’s Temporary Qualified Purchasing Agent and authorized him, in his role as QPA, to negotiate and award contracts that fall below the bid threshold; and

WHEREAS, P.L. 2023 Chapter 30, allows the QPA within a municipality in this State to award contracts either directly through a fair and open or an enhanced disclosure method as appropriate when such contracts exceed the limits established by P.L. 2004, c 19, s. 3, but do not exceed the provisions of N.J.S.A. 40A:11-3(a), and

WHEREAS, the Mayor and the Board of Commissioners of the Town of West New York seek to implement the increased bid threshold within the Town of West New York as established by the LPCL as of July 1, 2020, which was enacted for the purpose of increasing efficiency and adjusting to economic changes in both purchasing and business dynamics.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the bid threshold for awarding contracts to be increased to \$44,000.00 and confirm that Jonathan M. DeJoseph, as the QPA for the Town, is authorized to exercise the contracting powers pursuant to N.J.S.A. 40A:11-3 including the preparation, signature and execution of such documents as needed to effectuate the purposes to award contracts as set forth herein.



**January 17, 2024**  
**Regular Meeting**

**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED that the Mayor, the Municipal Administrator, and the Town Clerk are hereby authorized to take any steps necessary to effectuate the increase to the bid threshold and to further effectuate the purposes as set forth in this Resolution.

**RESOLUTION #R24-007**

**RE: AUTHORIZING RFP FOR RISK MANAGER FOR PROPERTY AND CASUALTY INSURANCE SERVICES 2024 (2<sup>nd</sup> OCCASION)**

WHEREAS, the Town of West New York (the “Town”) has determined that it requires risk manager for property and casualty insurance services for 2024; and

WHEREAS, pursuant to the New Jersey Local Unit “Pay-to-Play” Law, (“Law”), N.J.S.A. 19:44A-20.4 et seq., the Town seeks qualified candidates to provide risk manager for property and casualty insurance services as required by the Town of West New York through the use of a “fair and open process” as provided under N.J.S.A. 19:44A-20.7; and

WHEREAS, the Mayor and the Board of Commissioners for the Town of West New York have determined that it is in the Town’s best interest to utilize a “fair and open process” and publicly advertise and solicit a Request for Proposals (RFP) for the award of a contract to provide risk manager for property and casualty insurance services for the 2024 contract period; and

WHEREAS, the Town Clerk is hereby authorized to publish a Request for Proposals (2<sup>nd</sup> occasion), to procure a vendor to provide risk manager for property and casualty insurance services to the Town for the 2024 contract period.

NOW THEREFORE BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize as follows:

1. The Town Clerk shall publish and advertise a Request for Proposal(s) in accordance with a “Fair and Open Process” at least ten (10) days in advance of the opening of the responses to the Requests for Proposals submitted to the Town; and
2. The opening of the proposals received by the Town shall take place on February 7<sup>th</sup>, 2024 at 12:00 p.m., on or before which time all Statements of Proposals must be submitted by interested parties, for consideration by the designated Best Practices Review Committee established by the Town of West New York; and
3. The Temporary Qualified Purchasing Agent, the Town Administrator, and Corporation Counsel and the Best Practices Committee Members for the Town of West New York are authorized review the Proposals submitted for the provision of risk manager for property and casualty insurance services for the Town of West New York and shall act in an advisory capacity to make recommendations to the Mayor and Board of Commissioners prior to the award of this Contract.

**RESOLUTION #R24-008**

**RE: TO AUTHORIZE CONTRACT FOR MANAGED OFF-SITE BACKUP PROGRAM SERVICES AND HARDWARE FOR 2024**

WHEREAS, pursuant to N.J.S.A.40A:11-5(dd), there is an exception to the Local Public Contract Law for the support and maintenance of proprietary computer software; and

WHEREAS, Biff Duncan Associates Inc., 3301 State Highway 66, Building A, Suite 101, Neptune, NJ 07753, submitted a proposal to the Town for the provision of certain Datto SIRIS hardware and managed off-site backup services for Datto SIRIS for a thirteen (13) month period between January 1, 2024 and January 31, 2025; and

**January 17, 2024**  
**Regular Meeting**

**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

WHEREAS, the Town seeks to authorize the agreement with Biff Duncan Associates, Inc. for managed off-site backup services program and hardware for a thirteen (13) month period beginning January 1, 2024 and expiring January 31, 2025, for a total amount of \$21,233.29; and

WHEREAS, the Town's contract with Biff Duncan Associates for the required Datto SIRIS hardware and managed back-up services will not exceed the bid threshold amount set forth under N.J.S.A. 40A:11-3; and

WHEREAS, payments for the contract will be made to Biff Duncan Associates, Inc. and for the provision of managed off-site backup services and hardware which is manufactured by Datto.

NOW THEREFORE, BE IT RESOLVED by the Mayor and the Board of Commissioners for the Town of West New York do hereby authorize an agreement with Biff Duncan Associates, Inc. for managed off-site backup services and hardware, for a thirteen (13) month term, effective January 1, 2024 until January 31, 2025, for a total amount to exceed \$21,233.29.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that funds are available for the appropriation from account 01-201-22-762-020-99 and 05-201-55-502-020-99.

**RESOLUTION #R24-009**  
**RE: AUTHORIZING RENEWAL OF SHARED SERVICES AGREEMENT**  
**WITH THE BOROUGH OF PARAMUS FOR MUNICIPAL VEHICLE MAINTENANCE**  
**AND REPAIR SERVICES FOR 2024**

WHEREAS, by prior Resolution, the Town of West New York authorized a Shared Services Agreement with the Borough of Paramus for the maintenance and repairs required for municipal vehicles and/or equipment for the period between January 1, 2023 and December 31, 2023; and

WHEREAS, the Town seeks to authorize the renewal of the Shared Services Agreement with the Borough of Paramus for the maintenance and repairs required for municipal vehicles and/or equipment for the proposed labor rate of \$150.00/hour during normal business hours and for the rate of \$225.00/hour for labor outside normal business hours; and

WHEREAS, the Shared Services Agreement with the Borough of Paramus provides that parts will be purchased from local vendors under state contracts when available and an additional charge not to exceed 25% of the cost of the parts purchased may be added to cover any expenses incurred by the Borough of Paramus to retrieve parts required to complete any maintenance and repair work to vehicles and equipment owned by the Town of West New York; and

WHEREAS, tires purchased pursuant to the Shared Services Agreement with the Borough of Paramus for vehicles owned by the Town of West New York will be purchased under State Contract pricing when available and an hourly labor rate will apply for any tire change work performed by the Borough of Paramus; and

WHEREAS, outside repair work, including body repairs to the Town's vehicles, will be performed by State Contract vendors when available and an additional charge no to exceed 15% of the cost of the repairs may be added to cover any expenses incurred by the Borough of Paramus; and

WHEREAS, the administration of scheduling and billing will be the responsibility of the Mechanical office of the Borough of Paramus and a 15% administrative fee will be added in an amount not to exceed \$200.00 to all repair orders for the costs incurred by the Borough of Paramus for faxes, postage, billing and copying in connection with the maintenance and repair work completed pursuant to the Shared Services Agreement with the Town of West New York; and

**January 17, 2024**  
**Regular Meeting**

**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

WHEREAS, the Borough of Paramus will bill the Town of West New York on a monthly basis for the cost of all maintenance and repair work performed to vehicles and/or equipment; and

WHEREAS, the Mayor and the Board of Commissioners of the Town of West New York have determined that it is in the best interest of the Town to authorize the renewal of the Shared Services Agreement with the Borough of Paramus for maintenance and repairs to municipal vehicles and/or equipment, for a one (1) year period commencing on January 1, 2024 and expiring December 31, 2024, for a total annual contract amount not to exceed \$30,000.00.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and the Board of Commissioners for the Town of West New York, County of Hudson, State of New York, that they do hereby authorize the renewal of the Shared Services Agreement with the Borough of Paramus for maintenance and repair work to municipal vehicles and/or equipment, for a one (1) year period commencing on January 1, 2024 and expiring December 31, 2024, for the proposed labor rate of \$150.00/hour during normal business hours and for the rate of \$225.00/hour for labor outside normal business hours and a total annual contract amount not to exceed \$30,000.00.

BE IT FURTHER RESOLVED that the Mayor, Town Clerk, Purchasing Agent and/or Business Administrator shall take all necessary steps to execute the documents to renew the Shared Services Agreement with the Borough of Paramus as set forth herein.

BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**RESOLUTION #R24-010**

**RE: TO AUTHORIZE PAYMENT FOR RELOCATION AND LODGING EXPENSES**  
**THROUGH JANUARY 10, 2024 FOR FIRE VICTIMS**

WHEREAS, various fires have recently occurred in the Town of West New York resulting in displaced families and residents; and

WHEREAS, the Town remains committed to providing support for the residents displaced from their homes as a result of these fires, and seeks to authorize payment for the relocation and lodging expenses for these displaced residents; and

WHEREAS, the cost of relocation and lodging expenses for the displaced residents through January 10, 2024 at the Fairfield Inn & Suites North Bergen by Marriot, located at 1707 69<sup>th</sup> Street, North Bergen, NJ 07047, is \$52,025.00

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize payment for the invoice submitted by the Fairfield Inn & Suites North Bergen by Marriot, located at 1707 69<sup>th</sup> Street, North Bergen, NJ 07047, in the amount of \$52,025.00 for the hotel, lodging and food expenses through January 10, 2024 to provide assistance and support to the fire victims as set forth herein.

BE IT FURTHER RESOLVED that the Mayor, Municipal Administrator, and the Town Clerk are authorized to take such other steps as are necessary to complete the payment for the hotel, lodging, and food expenses and to further effectuate the purposes of this Resolution.

**January 17, 2024**  
**Regular Meeting**

**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED that the Town is authorized to seek reimbursement of these payments as permitted by law.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that sufficient funds are available in account 01-203-22-774-020-99.

**RESOLUTION #R24-012**  
**RE: AUTHORIZING FINAL PAYMENT TO CULVER CONSTRUCTION**  
**MANAGEMENT, LLC FOR THE 51<sup>st</sup>-52<sup>nd</sup> STREET PARKING GARAGE PROJECT**

WHEREAS, the Town of West New York (the “Town”) entered into a contract for the “51<sup>st</sup>-52<sup>nd</sup> Street Parking Deck” Project with Culver Construction Management, LLC, as an affiliate of Culver Properties, LLC for the construction of a parking deck located at 511-513 52<sup>nd</sup> Street and 508 51<sup>st</sup> Street (Tax Block 108, Lots 8, 9, & 25) within the Town of West New York; and

WHEREAS, the original contract sum for the 51<sup>st</sup>-52<sup>nd</sup> Street Parking Deck construction project was \$15,768,061.00; and

WHEREAS, by prior Resolution, the Town authorized Change Order No. 1 submitted by Culver Construction Management, LLC in the amount of \$998,595.57 related to unforeseen earthwork conditions encountered during the project, for an amended total project amount not to exceed \$16,766,656.75; and

WHEREAS, by prior Resolution, the Town authorized Change Order No. 2 submitted by Culver Construction Management, LLC in the amount of \$109,985.00 related to additional unforeseen costs and other factors encountered during the project, for an amended total project amount not to exceed \$16,876,641.75; and

WHEREAS, Culver Construction Management, LLC has submitted the final invoice to the Town for payment of the remaining balance in the amount of \$28,120.74 to complete the 51<sup>st</sup>-52<sup>nd</sup> Street Parking Deck Project; and

WHEREAS, the Temporary Purchasing Agent recommends approval and payment of the final invoice for the 51<sup>st</sup>-52<sup>nd</sup> Street Parking Deck Project in the amount of \$28,120.74, which includes no interest associated with this amount.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize payment of the final invoice in the amount of \$28,120.74 to Culver Construction Management, LLC to complete and close out the 51<sup>st</sup>-52<sup>nd</sup> Street Parking Deck Project.

BE IT FURTHER RESOLVED that the payment for the final invoice in the amount of \$28,120.74 which includes no interest associated with this amount and will close out the escrow balance to the town.

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator, and the Town Clerk are authorized to take such other steps as are necessary to effectuate the purposes of this Resolution.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that sufficient funds are available in account 14-286-56-851-001-003.

January 17, 2024  
Regular Meeting

**Consent Agenda (Cont.):**

**RESOLUTION #R24-013**

**RE: TO AUTHORIZE AMENDMENT TO THE MEMORANDUM OF AGREEMENT  
BETWEEN THE TOWN OF WEST NEW YORK AND THE WEST NEW YORK  
POLICE SUPERVISORS' ASSOCIATION, INC.  
(January 1, 2020 – December 31, 2024)**

WHEREAS, the Town of West New York (the "Town") and the West New York Police Supervisors' Association, Inc. (the "PSA") are parties to a Collective Bargaining Agreement ("CBA") effective between January 1, 2020 and December 31, 2024; and

WHEREAS, the Parties entered a Memorandum of Agreement ("MOA") December 28, 2020 which modified the terms of the CBA; and

WHEREAS, now the Parties wish to adopt an amendment to the MOA dated December 28, 2023 ("Amendment to MOA"); and

WHEREAS, the Mayor and the Board of Commissioners of the Town of West New York seek to authorize the execution of the Amendment to MOA for the period between January 1, 2020 and December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the execution of the Amendment to MOA between the Town of West New York and West New York Police Supervisors' Association, Inc. the term of which is January 1, 2020 and December 31, 2024.

**RESOLUTION #R24-014**

**RE: TO AUTHORIZE ONE-YEAR EXTENSION TO CONTRACT FOR  
ACCELERATED ONLINE TAX SALE SERVICES FOR 2024**

WHEREAS, the Town of West New York (the "Town") requires Accelerated Online Tax Sale Services for the 2024 contract term; and

WHEREAS, by prior Resolution, the Town authorized a contract with Realauction.com, LLC, located at 861 SW 78<sup>th</sup> Avenue, Suite 102, Plantation, FL 33323, for the provision of Accelerated Online Tax Sale Services for the term which expired on December 31, 2023, for a total contract amount not to exceed \$22,000.00; and

WHEREAS, the contract with Realauction.com provided the Town with the option to extend the contract for a one (1) year period, beginning January 1, 2024 and expiring December 31, 2024, for a total contract amount not to exceed \$22,000.00; and

WHEREAS, the Town seeks to exercise the one (1) year extension to the contract with Realauction.com to provide Accelerated Online Tax Sale Services for the Town, for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$22,000.00; and

WHEREAS, the Temporary Purchasing Agent recommends that the Town approve the one (1) year extension to the contract for Accelerated Online Tax Sale Services with Realauction.com, LLC, for the 2024 contract term, for a total contract amount not to exceed \$22,000.00.

NOW THEREFORE BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize a one (1) year extension to the contract with Realauction.com to provide Accelerated Online Tax Sale Services for the Town, for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$22,000.00.

**January 17, 2024**  
**Regular Meeting**

**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator and Town Clerk are authorized to take such steps as are necessary to effectuate the purposes of this Resolution, including the extension of the contract for these services.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that sufficient funds are available for this contract from account number 01-201-21-746-020-99.

**RESOLUTION #R24-015**  
**RE: AUTHORIZING RFP FOR ACCOUNTING SERVICES FOR THE RENT**  
**CONTROL BOARD FOR 2024**

WHEREAS, the Town of West New York (the “Town”) has determined that it requires accounting services for the Rent Control Board for 2024; and

WHEREAS, pursuant to the New Jersey Local Unit “Pay-to-Play” Law, (“Law”), N.J.S.A. 19:44A-20.4 et seq., the Town seeks qualified candidates to provide accounting services for the Rent Control Board as required by the Town of West New York through the use of a “fair and open process” as provided under N.J.S.A. 19:44A-20.7; and

WHEREAS, the Mayor and the Board of Commissioners for the Town of West New York have determined that it is in the Town’s best interest to utilize a “fair and open process” and publicly advertise and solicit a Request for Proposals (RFP) for the award of a contract to provide accounting services for the Rent Control Board for the 2024 contract period; and

WHEREAS, the Town Clerk is hereby authorized to publish a Request for Proposals to procure a vendor to provide accounting services for the Rent Control Board to the Town for the 2024 contract period.

NOW THEREFORE BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize as follows:

1. The Town Clerk shall publish and advertise a Request for Proposal(s) in accordance with a “Fair and Open Process” at least ten (10) days in advance of the opening of the responses to the Requests for Proposals submitted to the Town; and
2. The opening of the proposals received by the Town shall take place on February 7<sup>th</sup>, 2024 at 11:00 a.m., on or before which time all Statements of Proposals must be submitted by interested parties, for consideration by the designated Best Practices Review Committee established by the Town of West New York; and
3. The Temporary Qualified Purchasing Agent, the Town Administrator, and Corporation Counsel and the Best Practices Committee Members for the Town of West New York are authorized review the Proposals submitted for the provision of accounting services for the Rent Control Board for the Town of West New York and shall act in an advisory capacity to make recommendations to the Mayor and Board of Commissioners prior to the award of this Contract.

**January 17, 2024**  
**Regular Meeting**

**Consent Agenda (Cont.):**

**RESOLUTION #R24-016**  
**RE: AUTHORIZING RFP FOR FEDERAL GRANT CONSULTANT SERVICES FOR**  
**2024 (2<sup>nd</sup> OCCASION)**

WHEREAS, the Town of West New York (the “Town”) has determined that it requires federal grant consultant services for 2024; and

WHEREAS, pursuant to the New Jersey Local Unit “Pay-to-Play” Law, (“Law”), N.J.S.A. 19:44A-20.4 et seq., the Town seeks qualified candidates to provide federal grant consultant services as required by the Town of West New York through the use of a “fair and open process” as provided under N.J.S.A. 19:44A-20.7; and

WHEREAS, the Mayor and the Board of Commissioners for the Town of West New York have determined that it is in the Town’s best interest to utilize a “fair and open process” and publicly advertise and solicit a Request for Proposals (RFP) for the award of a contract to provide federal grant consultant services for the 2024 contract period; and

WHEREAS, the Town Clerk is hereby authorized to publish a Request for Proposals (2<sup>nd</sup> occasion), to procure a vendor to provide federal grant consultant services to the Town for the 2024 contract period.

NOW THEREFORE BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize as follows:

1. The Town Clerk shall publish and advertise a Request for Proposal(s) in accordance with a “Fair and Open Process” at least ten (10) days in advance of the opening of the responses to the Requests for Proposals submitted to the Town; and
2. The opening of the proposals received by the Town shall take place on February 7<sup>th</sup>, 2024 at 11:30 a.m., on or before which time all Statements of Proposals must be submitted by interested parties, for consideration by the designated Best Practices Review Committee established by the Town of West New York; and
3. The Temporary Qualified Purchasing Agent, the Town Administrator, and Corporation Counsel and the Best Practices Committee Members for the Town of West New York are authorized review the Proposals submitted for the provision of federal grant consultant services for the Town of West New York and shall act in an advisory capacity to make recommendations to the Mayor and Board of Commissioners prior to the award of this Contract.

**RESOLUTION #R24-017**  
**RE: TO AUTHORIZE THE MEMORANDUM OF AGREEMENT BETWEEN THE**  
**TOWN OF WEST NEW YORK AND COMMUNICATION WORKERS OF AMERICA**  
**AFL-CIO, LOCAL 1045**  
**(January 1, 2021 – December 31, 2025)**

WHEREAS, the Town of West New York (the “Town”) and the Communication Workers of America AFL-CIO, Local 1045 (the “CWA Local 1045”) are parties to a Collective Bargaining Agreement (“CBA”) effective between January 1, 2021 and December 31, 2025; and

WHEREAS, the Parties wish to adopt a Memorandum of Agreement dated December 28, 2023, which shall modify the terms of the CBA; and

WHEREAS, the Mayor and the Board of Commissioners of the Town of West New York seek to authorize the execution of the MOA between the Town and Local 1045 for the period between January 1, 2021 and December 31, 2025.

**January 17, 2024**  
***Regular Meeting***

**Consent Agenda (Cont.):**  
**Resolution (Cont.):**

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the execution of the MOA between the Town of West New York and Communication Workers of America AFL-CIO, Local 1045, the term of which is January 1, 2021 and December 31, 2025.

**RESOLUTION #R24-018**  
**RE: TO AUTHORIZE AMENDMENT TO THE MEMORANDUM OF AGREEMENT**  
**BETWEEN THE TOWN OF WEST NEW YORK AND THE WEST NEW YORK**  
**POLICE BENEVOLENT ASSOCIATION, LOCAL 361**  
**(January 1, 2020 – December 31, 2024)**

WHEREAS, the Town of West New York (the “Town”) and the West New York Police Benevolent Association, Local 361 (the “PBA”) are parties to a Collective Bargaining Agreement (“CBA”) effective between January 1, 2020 and December 31, 2024; and

WHEREAS, the Parties entered a Memorandum of Agreement (“MOA”) December 24, 2020 which modified the terms of the CBA; and

WHEREAS, now the Parties wish to adopt an amendment to the MOA dated December 28, 2023 (“Amendment to MOA”); and

WHEREAS, the Mayor and the Board of Commissioners of the Town of West New York seek to authorize the execution of the Amendment to MOA for the period between January 1, 2020 and December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the execution of the Amendment to MOA dated December 28, 2023 between the Town of West New York and West New York Police Benevolent Association, Local 361, the term of which is January 1, 2020 and December 31, 2024.



January 17, 2024  
Regular Meeting

**RESOLUTION #R24-005**

**RE: ESTABLISHING POLICIES AND PROCEDURE FOR THE PAYMENT OF CLAIMS, CLAIMANT'S SIGNATURE FOR PAYMENT PURSUANT TO N.J.S.A. 40A:5-16, N.J.A.C. 5:30-9A.6 AND N.J.A.C. 5:31-4.1**

WHEREAS, on August 18, 2016 the State of NJ legislature adopted PL 2016, Ch 29 which would allow local units to 1) utilize standard electronic funds transfer technologies and 2) greater flexibility on when to require a vendor certification prior to paying claims; and

WHEREAS, NJSA 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

WHEREAS, N.J.A.C. 5:30-9A.6(c), N.J.A.C. 5:31-4.1, and Local Finance Notice 2018-13 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

WHEREAS, the Local Finance Board adopted the rules and regulations that the local units must adhere to in order to enact the provisions of the law; and

WHEREAS, N.J.A.C. 5:30-9A.6 allows that municipalities may by resolution set forth the circumstances when they will or will not require a vendor (claimant) signature on a purchase order; and

WHEREAS, Subsection (a) of N.J.A.C. 5:30-9A.6 as well as 5:31-4.1 clarify that the certification may be executed by a vendor or claimant by signature stamp, facsimile signature, or by electronic signature in addition to a "wet" signature; and

WHEREAS, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act

Vendor Signature Required (stamp, fax electronic or wet is acceptable)	Vendor Signature not Required
Employee Reimbursements	Vendors who are paid through EFT technologies
For services provided exclusively and entirely by an individual or professional service	Vendors who do not provide certifications part of the normal course of business and/or Purchase orders \$6,600.00 or less.
Refund of municipal revenue	Debt Service
Retiree reimbursements	Non-Municipal Taxes
Individual /sole proprietor or single member LLC	Utilities regulated by tariff
Any situation deemed necessary by the CFO or his designee	Professional Development expenses

WHEREAS, in lieu of a vendor signature, all foregoing circumstances shall be signed/approved by the Municipal Administrator and/or the Assistant Municipal Administrator or their designee under separate cover on the Purchase Order.

**January 17, 2024**  
**Regular Meeting**

**Resolution (Cont.):**

NOW, THEREFORE BE IT RESOLVED on the 17<sup>th</sup> day of January, 2024, by the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, that the above vendor claimant circumstances recommended by the Chief Financial Officer be enacted effective immediately.

It was regularly moved by **Commissioner Diaz**, seconded by **Commissioner Arroyo**, to **adopt the foregoing Resolution**. The motion was carried by the following vote:

AYES           - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS           - None  
ABSENT       - None

**RESOLUTION #R24-011**  
**RE: AUTHORIZING THE ADOPTION OF THE 2024 TEMPORARY BUDGET**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year; and

WHEREAS, the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, in said budget is the sum of \$96,061,679.00 and

WHEREAS, up to 26.25% of the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, in said budget is the sum of \$25,216,191.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of West New York, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for their records:

ACCOUNT	DESCRIPTION	Temp. Budget
01-201-20-701-010-11	Dir. of Public Affairs - S&W	21,000.00
01-201-20-701-020-99	Dir. of Public Affairs - OE	15,400.00
01-201-20-708-020-99	Public Relations - OE	39,720.00
01-201-20-709-010-11	Rent Control Board - S&W	25,200.00
01-201-20-709-020-99	Rent Control Board - OE	12,000.00
01-201-20-711-020-99	Town Funding Program	37,250.00
01-201-20-712-010-11	Housing Inspection - S&W	57,500.00
01-201-20-712-020-99	Housing Inspection - OE	225.00
01-201-20-713-020-99	Tenant Relations - OE	40,333.00
01-201-20-715-010-11	Supervised Play Activity - S&W	140,000.00
01-201-20-715-020-99	Supervised Play Activity - OE	126,000.00
01-201-20-720-020-99	Zoning Board - OE	15,405.00
01-201-20-721-010-11	Planning Board - S&W	16,800.00
01-201-20-721-020-99	Planning Board - OE	11,200.00
01-201-20-722-020-99	North Hudson Regional Council	18,500.00
01-201-20-725-020-99	North Hudson Council of Mayors	4,775.00
01-201-21-701-010-11	Director of Revenue and Finance - S&W	5,618.00
01-201-21-701-020-99	Director of Revenue and Finance - OE	9,200.00
01-201-21-706-010-11	Board of Health - S&W	104,000.00
01-201-21-706-020-99	Board of Health - OE	42,000.00

**January 17, 2024**  
**Regular Meeting**

**Resolution (Cont.):**

01-201-21-710-010-11	Vital Statistics - S&W	27,300.00
01-201-21-714-010-11	Law Department - S&W	4,400.00
01-201-21-714-020-99	Law Department - OE	215,000.00
01-201-21-719-010-11	Benefits Specialist - S&W	17,000.00
01-201-21-719-020-99	Benefits Department - OE	1,550.00
01-201-21-742-010-11	Treasurer's Office - S&W	186,000.00
01-201-21-742-020-99	Treasurer's Office - OE	47,615.00
01-201-21-742-050-99	Auditor Services	20,000.00
01-201-21-742-060-99	ADS Charges - Payroll	18,205.00
01-201-21-744-010-11	Assessment of Taxes - S&W	74,220.00
01-201-21-744-020-99	Assessment of Taxes - OE	26,328.00
01-201-21-746-010-11	Collection of Taxes - S&W	112,035.00
01-201-21-746-020-99	Collection of Taxes - OE	19,600.00
01-201-21-748-020-99	Group Insurance- Employees	5,481,650.00
01-201-21-749-020-99	Health Insurance Waiver	46,214.00
01-201-21-750-020-94	Other Insurance - Unemployment	46,214.00
01-201-21-750-120-93	Other Insurance - Workmen's Comp	336,106.00
01-201-21-750-220-92	Other Insurance - General Liability	406,000.00
01-201-21-752-010-11	Purchasing Agent - S&W	46,000.00
01-201-21-752-020-99	Purchasing Agent - OE	10,670.00
01-201-22-701-010-11	Director of Public Safety - S&W	189,000.00
01-201-22-701-020-99	Director of Public Safety - OE	18,700.00
01-201-22-702-010-11	Town Clerk's Office - S&W	89,500.00
01-201-22-702-020-99	Town Clerk's Office - OE	10,400.00
01-201-22-705-010-11	Elections - S&W	26,700.00
01-201-22-705-020-99	Elections - OE	50,000.00
01-201-22-718-010-11	Administrative Office - S&W	118,000.00
01-201-22-718-020-99	Administrative Office - OE	31,500.00
01-201-22-760-080-99	NHRFR	5,200,000.00
01-201-22-762-010-11	Police Department - S&W	4,801,500.00
01-201-22-762-020-99	Police Department - OE	225,500.00
01-201-22-766-020-99	Juvenile Aid	1,120.00
01-201-22-770-010-11	Uniform Fire Safety Act - S&W	574,000.00
01-201-22-770-020-99	Uniform Fire Safety - OE	7,000.00
01-201-22-772-010-11	Ambulance Squad - S&W	330,000.00
01-201-22-772-020-99	Ambulance Squad - OE	47,500.00
01-201-22-774-020-99	Office of Emergency Management	54,706.00
01-201-22-789-010-11	School Crossing Guards - S&W	218,000.00
01-201-22-789-020-99	School Crossing Guards - OE	21,300.00
01-201-23-701-010-11	Director of Public Works - S&W	46,200.00
01-201-23-701-020-99	Director of Public Works - OE	9,800.00
01-201-23-776-010-11	Automotive Maint. & Repair - S&W	80,000.00
01-201-23-781-010-11	Streets & Sewers - S&W	613,000.00
01-201-23-781-020-99	Streets & Sewers - OE	186,000.00
01-201-23-783-020-99	Snow Removal - OE	50,000.00
01-201-23-784-020-99	Street Lighting Miscellaneous	182,000.00
01-201-23-785-020-99	Fire Hydrant Rental Miscellaneous	64,000.00
01-201-23-786-020-99	Recycling - OE	210,066.00
01-201-23-787-010-11	Garbage & Trash S&W	215,000.00
01-201-23-787-020-99	Garbage & Trash - OE	857,500.00
01-201-23-788-020-99	Engineering Serv. & Costs -Miscellaneous	170,853.00
01-201-24-701-010-11	Director Parks & Pub. Prop. - S&W	77,025.00
01-201-24-701-020-99	Director Parks & Pub. Prop. - OE	7,800.00

**January 17, 2024**  
**Regular Meeting**

**Resolution (Cont.):**

01-201-24-707-020-99	Prosecutor - OE	33,611.00
01-201-24-717-010-11	Senior Citizens - S&W	113,435.00
01-201-24-717-020-99	Senior Citizens - OE	19,600.00
01-201-24-790-010-11	Division of Parks - S&W	288,500.00
01-201-24-790-020-99	Division of Parks - OE	147,000.00
01-201-24-792-010-11	Building Department - S&W	43,410.00
01-201-24-792-020-99	Building Department - OE	208,000.00
01-201-24-793-020-99	Light & Power Miscellaneous	161,000.00
01-201-24-794-020-99	Centralized Postage Miscellaneous	9,800.00
01-201-24-795-020-99	Fuel Miscellaneous	84,000.00
01-201-24-796-020-99	Telephone Miscellaneous	63,019.00
01-201-24-797-020-99	Water Miscellaneous	46,214.00
01-201-24-798-020-99	Sewerage Miscellaneous	35,010.00
01-201-24-799-020-99	Signal Bureau Miscellaneous	33,611.00
01-201-25-800-010-11	Uniform Construction Code - S&W	176,400.00
01-201-25-800-020-99	Uniform Construction Code - OE	30,810.00
01-201-29-826-020-99	Contribution to Social Security	363,000.00
01-201-29-827-020-99	Adjustments to PERS	2,800.00
01-201-30-830-010-11	Municipal Court - S&W	203,000.00
01-201-30-830-020-99	Municipal Court - OE	48,700.00
01-201-33-835-020-99	Public Defender - OE	24,368.00
01-201-33-836-020-99	JUDGEMENTS	-
01-201-33-838-020-99	Reserve for Tax Appeals	35,000.00
01-201-33-840-000-00	Public Library	
01-201-33-840-010-11	Public Library - S&W	200,000.00
01-201-33-840-020-99	Maint. of Free Public Library - OE	125,000.00
01-201-44-901-020-99	CAPITAL IMPROVEMENT FUND	53,000.00
	Current Fund Subtotal	\$ 25,216,191.00
01-201-45-880-020-99	Payment of Bond Principal	\$ 1,400,000.00
01-201-45-884-020-99	Interest on Bonds	\$ 300,000.00
01-201-45-887-020-99	Lease Payable NHRFR	\$ 650,000.00
01-201-45-888-020-99	Green Trust Loan Program	\$ 30,000.00
01-201-45-941-020-99	Capital Lease Obligations	\$ 5,000.00
01-201-48-882-020-99	School Bond Principal	\$ 265,000.00
01-201-48-884-020-99	Interest on School Bonds	\$ 9,000.00
	Current Fund Debt Service	\$ 2,659,000.00
01-201-38-310-00	GRANTS American Rescue Plan	\$ 4,400,000.00
05-201-55-501-010-11	Parking Utility Salaries & Wages	\$ 235,000.00
05-201-55-502-020-99	Parking Utility Other Expenses	\$ 700,000.00
05-201-55-511-020-99	Parking Utility Capital Improv. Fund	\$ 10,000.00
05-201-55-522-020-99	Parking Utility Pay Bond Interest	\$ 115,000.00
05-201-55-523-020-99	Parking Utility Pay of Interest on Notes	\$ -
05-201-55-540-020-99	Parking Utility Contribution to PERS	\$ -
05-201-55-541-020-99	Parking Utility Social Security System	\$ 20,000.00
05-201-55-550-020-99	Parking Utility of Bond Principal	\$ -
	Parking Utility Subtotal	\$ 1,080,000.00

January 17, 2024  
Regular Meeting

**Resolution (Cont.):**

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Parkinson**, to **adopt the foregoing Resolution**. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**ORDINANCE #1/24**

**ORDINANCE TO AMEND ORDINANCE # 22/22 AUTHORIZING THE ACQUISITION OF PRIVATE PROPERTY**

**Note:** Town Clerk Adelinn Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Diaz**, to **Adopt the introduction** of the foregoing Ordinance. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**NOTICE**  
**ORDINANCE #1/24**

**ORDINANCE TO AMEND ORDINANCE # 22/22 AUTHORIZING THE ACQUISITION OF PRIVATE PROPERTY**

**Note:** Town Clerk Adelinn Plaza read notice of the foregoing Ordinance aloud.

The foregoing Ordinance was adopted for first reading by the Mayor and Board of Commissioners of the Town of West New York, New Jersey, on **January 17, 2024** and ordered published, for consideration before final passage at a public hearing on **February 7, 2024 at 6:30 p.m.** held remotely or in person. Instructions regarding attendance and participation in the meeting will be posted on the Town's website: <http://www.westnewyorknj.org/>. A copy of this Ordinance has been posted on the bulletin board upon which public notices are customarily posted on in the Town Hall of the Town of West New York, and a copy (at no charge) is available up to and including the time of such meeting to the members of the public of the Town who shall request such copies, at the Office of the Town Clerk in said Town Hall in West New York, N.J.

**Public Portion:**

It was regularly moved by **Commissioner Diaz** and seconded by **Commissioner Parkinson**, **To open Public Portion of meeting at 6:35 p.m.** The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**1. Frank Miqueli, 6105 Highland Place, West New York, NJ:**

Mr. Miqueli submitted a power point presentation via e-mail to the Mayor and Board of Commissioners regarding the ongoing parking issues in Town. He stated that he met with Saint Joseph's of the Palisades Church regarding parking and the church is willing to work with the administration to help the community by giving residents access to more parking since they have nighttime parking available in their lot. Mr. Miqueli also met with Excel on the Hudson formerly known as Overlook Terrace to discuss the lack of parking for their tenants. He recommended building parking decks in the two locations referenced pursuant to an independent parking study done. Mr. Miqueli suggested the implementation of more angle parking, which would increase the number spaces. Mayor

**January 17, 2024**  
**Regular Meeting**

**Public Portion (Cont.):**

Sires acknowledged his recommendations and assured him that the administration is dedicated on easing the burden the lack of parking has created on the residents.

**2. Mark Bloomberg, 24-63<sup>rd</sup> Street, West New York, NJ:**

Mr. Bloomberg made inquiries on parking, changing zoning laws to mandate more parking for private and residential buildings, and encouraged the Town to improve communication with residents. Mr. Bloomberg requested clarification on introduced ordinance #1/24. Mayor Sires provided clarification on the ordinance and advised Mr. Bloomberg's that his suggestions were duly noted and would be taken into consideration.

It was regularly moved by **Mayor Sires** and seconded by **Commissioner Diaz**, to close the **Public Portion of the meeting and Adjourn at 6:49 p.m.** The motion was carried by the following vote:

AYES	- Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires
NAYS	- None
ABSENT	- None

\_\_\_\_\_  
Commissioner Marcos A. Arroyo

\_\_\_\_\_  
Commissioner Victor M. Barrera

\_\_\_\_\_  
Commissioner Marielka A. Diaz

\_\_\_\_\_  
Commissioner Adam W. Parkinson

\_\_\_\_\_  
Mayor Albio Sires  
Board of Commissioners

Attest: \_\_\_\_\_  
Adelinny Plaza, RMC  
Town Clerk