WEST NEW YORK MUNICIPAL COURT NOTICE

VIRTUAL COURT INSTRUCTIONS

If you are scheduled in the AM you must check in at 8:45 am. If you are scheduled in the PM, you must check in at 12:45 pm.

Your scheduled date and time are listed inside the court notice sent by mail. Contact the court directly if you are unsure of your scheduled hour.

During check-in court staff may:

- ask you to identify yourself/rename your device
- ensure your cameras and microphones are connected
- mute your mic to minimize disturbance
- place you in a private breakout room to speak to the prosecutor

Once the judge has concluded the opening statements, you may remain connected <u>or</u> leave and return at your scheduled time. (You may need to identify yourself again upon your return)

JOIN ZOOM MEETING

- Open your ZOOM app or visit <u>www.zoom.us</u> Click JOIN A MEETING
- ➤ Meeting ID: 201 295 5195 Put your full name (do not skip)

Passcode: 0912



OR use the following link:

https://zoom.us/j/2012955195?pwd=MDNUcDlLK0phRzNOOGxwelN2c WNQQT09