

PUBLIC NOTICE

West New York Parking Authority

Request for Proposals (“RFP”) from Law Firms Interested in Serving as “Special Counsel” to the West New York Parking Authority for the period of one (1) year

Pursuant to the Fair and Open Process described under N.J.S.A. 19:44A-1, et seq., the WNYPA seeks Proposals from law firms licensed to practice law in the State of New Jersey that wish to provide special counsel and litigation services to the Parking Authority. The successful firms must have significant experience in representing municipalities, authorities, government agencies, and public entities in the state of New Jersey. The successful firms must also have significant experience in representing such entities in litigation. The successful firm will provide the WNYPA with legal guidance relating to, but not necessarily limited to:

1. Legal research and/or advisory opinions as needed;
2. Research and draft ordinances and/or resolutions;
3. Represent the Authority in litigation in federal and state courts and administrative forums;
5. Attend meetings as requested by the WNYPA;
6. Conduct programs on specified legal issues;
7. Counsel the WNYPA on a request from the Town of West New York to study and potential dissolve the WNYPA; and
8. Any other matters as directed by the WNYPA.

All RFPs shall be submitted in sealed envelopes addressed to the Executive Director of The West New York Parking Authority, the envelope shall have marked conspicuously on its face on the top right-hand side in letters not less than one inch the word “**Request for Proposals**” followed immediately below those words in letters not less than one half inch high: “**Request for Proposals for Special Counsel for the West New York Parking Authority**” and underneath that “**To be received on the 7th day of August, 2018 by 10:30 a.m.**” Proposals will not be accepted by facsimile transmission or e-mail. Proposals shall be submitted using white 8.5” x 11” paper and shall be in accordance with the specifications contained in the Request for Proposals.

In order for RFPs to be accepted by mail or courier, the RFPs must be placed in an outer envelope, and be clearly marked in the same manner as set forth above, with the same size and information.

Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A- 20.5 et seq. Responders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127 as amended) and N.J.A.C. 17:27-1.1 et seq. Respondents must submit an original and two (2) copies of their Proposal to:

**Attn: Executive Director Amiris Perez
West New York Parking Authority
224 – 60th Street
West New York, NJ 07093**

The West New York Parking Authority reserves the right to reject any or all Proposals, to waive any informalities or to accept a Proposal which, in its judgment, best serves the interest of The West New York Parking Authority.

Dated: July 24, 2018 by Order of Board of Commissioners of the West New York Parking Authority