

**The Town of West New York Parking Authority Requests Proposals From Engineering Firms
Interested in Providing "Engineering Services" for the Period
January 1, 2019 through December 31, 2019**

Pursuant to the Fair and Open Process described under N.J.S.A. 19:44A-1, et seq., the Parking Authority seeks Request for Proposals ("RFP") from engineering firms that wish to provide general engineering services to the Parking Authority for a contract period beginning on January 1, 2019 and ending December 31, 2019. All candidates are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. as amended. (Affirmative Action). Each candidate shall submit proof of business registration with the New Jersey Division of Taxation (P.L. 2004, C.57). The successful firms must have significant experience in providing engineering services to New Jersey municipalities and/or other New Jersey public entities. Preference shall be given to firms that employ at least one Certified Municipal Engineer ("CME").

The successful firms will provide the Parking Authority with engineering services relating, but not necessarily limited to planning and designing capital improvements for public buildings, roads, parks and recreational facilities. Additionally, the successful firms will provide engineering services in technical and administrative areas such as municipal budgeting, traffic engineering, pavement management, storm water management, water system operations, municipal land use, public contracts law, personnel practices, data management, infrastructure maintenance and any other matter as directed by the Parking Authority.

Submission Requirements

All RFPs shall be submitted in sealed envelopes addressed to the Executive Director of The West New York Parking Authority, Amiris Perez, the envelope shall have marked conspicuously on its face on the top right-hand side in letters not less than one inch the word "Request for Proposals" followed immediately below those words in letters not less than one half inch high: "Request for Proposals for Engineering Services for the West New York Parking Authority" and underneath that "To be received on the 8th day of January, 2018 by 9:00 a.m." Proposals will not be accepted by facsimile transmission or e-mail.

Sealed Proposals will be publicly opened by the West New York Parking Authority in the offices at the West New York Parking Authority, 224 60th Street, West New York, NJ at 9:00 a.m. on January 8, 2019. Proposals must be received no later than 9:00 a.m. on January 8, 2019. Proposals received after that date and time will be returned unopened.

Respondents must submit an original and two (2) copies of their Proposal using white 8 1/2" x 11" paper to:

**West New York Parking Authority
Attn: Amiris Perez, Executive Director or Steven Rodas, Qualified Purchasing Agent
224 – 60th Street
West New York, NJ 07093**

The West New York Parking Authority reserves the right to reject any or all Proposals, to waive any informalities or to accept a Proposal which, in its judgment, best serves the interest of The West New York Parking Authority.