

*Town of West New York  
Hudson County, New Jersey*

*Minutes of Regular Meeting*  
*(Regular Session)*  
*December 5, 2023*

*Commissioner Marcos A. Arroyo*  
*Commissioner Victor M. Barrera*  
*Commissioner Marielka A. Diaz*  
*Commissioner Adam W. Parkinson*  
*Mayor Albio Sires*  
*Board of Commissioners*

*ATTEST:*            *ADELINNY PLAZA, RMC*  
*TOWN CLERK*

**December 5, 2023**  
***Regular Meeting***

Minutes of a regular stated meeting of the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, held via Teleconference in the West New York Middle School, on Wednesday, December 5, 2023 at 6:30 P.M. (6:00 P.M. Session):

Present: Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

Absent: None

Also Present: Town Administrator Luis Baez, Deputy Town Administrator Jonathan Castaneda, and Angelo Auteri, Esq. (Scarinci Hollenbeck), Tyara Conil and Joseph Roque (Town Clerk's Office)

Meeting commenced at 6:30 P.M.

Corporation Counsel Angelo Auteri, Esq. made the following announcement:

As Corporation Counsel of this **Regular Meeting** of the Board of Commissioners of the Town of West New York, held on **December 5, 2023 at 6:30 P.M (6:00 P.M. Session)**, I do hereby publicly announce, and I direct that this announcement shall be placed in the minutes of this meeting, and that the Notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given by the Board of Commissioners in the **Resolution** dated and adopted on **November 21, 2023**. Said Resolution was transmitted by the Town Clerk to the Jersey Journal and the Bergen Record and publicly posted on the Municipal Bulletin Board, Town Hall, and filed with the Town Clerk. Notice of this meeting by the **November 28, 2023** Sunshine Notice was transmitted to the aforementioned newspapers, posted on the municipal bulletin board in Town Hall, and on the Town Website.

Copies are available to the public in accordance with the law.

**Note:** Minutes were taken and transcribed by Corporation Counsel Angelo Auteri, Esq. and Tyara Conil.

**Payment of Claims: (Claims are available for public inspection in the Town Clerk's Office)**

It was regularly moved by **Commissioner Parkinson**, seconded by **Commissioner Diaz** that the Payment of Claims of: **December 5, 2023** be approved. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

**Note:** Commissioner Barrera abstained on Purchase Order #41099.

December 5, 2023  
Regular Meeting

**PROCLAMATION**

**RE: (PROMOTIONAL SWEARING IN CEREMONY FOR POLICE OFFICERS)**

**PROMOTED  
POLICE OFFICERS**

**To The Rank of Captain**  
Steven Rusch

**To The Rank of Lieutenant**  
Henry Espin-Zamora  
Victor Montano  
Yosbel Mompellier  
James Campoverde

**To The Rank of Sergeant**  
Luisa Rosato  
Daniel Leon  
Marlon Chavez  
David Funcasta  
Markus Cariaga  
Nedal Saadeh  
Edwin Cabrera

WELCOME — CAPT. MARCOS GARCIGA  
PROCESSION — WNY HONOR GUARD  
D.E.A. BLACK & GOLD PIPES AND DRUMS  
DIR. ALEJANDRO DE ROJAS  
W.N.Y. POLICE COMMAND STAFF  
W.N.Y. POLICE OFFICERS  
PLEDGE OF ALLEGIANCE — SGT MNAWER MENWER  
PSA 361A  
NATIONAL ANTHEM — YELISSA NABOA  
INVOCATION — FATHER CARLO  
OFFICER PRAYER — P.O. JORGE SALGADO, PBA 361  
KEYNOTE SPEAKER — MAYOR ALBIO SIRES  
PRESENTING OFFICERS - DIR. ALEJANDRO DE ROJAS  
OATH OF OFFICE — MAYOR ALBIO SIRES  
CLOSING REMARKS — DIR. ALEJANDRO DE ROJAS

**Note:** Mayor Sires congratulated all of the police officers promoted and thanked the family.

It was regularly moved by **Commissioner Parkinson**, seconded by **Mayor Sires**, to enter a 15-minute recess at 7:29 p.m. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - None

**Note:** Commissioner Barrera excused himself at 7:35 p.m.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Parkinson**, to reconvene the meeting at 7:43 p.m. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Diaz, Parkinson, and Mayor Sires  
NAYS - None  
ABSENT - Commissioner Barrera



**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

2. The Town Clerk is authorized and directed to publish and advertise a Request for Proposals for the various legal/professional services as may be needed by the Town, for each separate board or entity requiring separate legal/professional services, including but not limited to to: Additional Special Counsel Services
3. Such Request for Proposals (s) shall be published and advertised in accordance with a Fair and Open Process at least ten (10) days in advance, of the opening of the responses to the Requests for Proposals received such opening to take place on or before the next regularly scheduled meeting of the Mayor and Council, on or before which time all Statements of Proposals must be submitted by interested parties, for consideration by the Review Committee herein established; and
4. The Procurement Committee, and Town Attorney all in an advisory capacity, will review all Statements of Proposals and to make recommendations to the Mayor and Board of Commissioners of the Town of West New York prior to its next regularly scheduled meeting.

**RESOLUTION #R23-363**

**RE: AWARDING CONTRACT FOR ABC PROSECUTOR TO BRUNO & FERRARO**

WHEREAS, the Town of West New York (the "Town") advertised requests for proposals under a fair and open process for a contract for ABC Prosecutor; and

WHEREAS, the Town of West New York received and has reviewed the proposal from Bruno & Ferraro, located at 301 Route 17 North, Suite 211, Rutherford, NJ 07070, for the the contract period beginning January 1, 2024 and expiring December 31, 2024; and

WHEREAS, the Town evaluated the proposal submitted by Bruno & Ferraro and determined that the proposal is legally sufficient and that the services required will be provided in a professional and cost-effective manner for the Town; and

WHEREAS, the Town seeks to award a contract for the provision of ABC Prosecutor services to Bruno & Ferraro, Ferraro, located at 301 Route 17 North, Suite 211, Rutherford, NJ 07070, pursuant to the rates and amounts set forth in the proposal, for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York do hereby authorize the award of a contract with Bruno & Ferraro, located at 301 Route 17 North, Suite 211, Rutherford, NJ 07070, for the provision of ABC Prosecutor services, pursuant to the rates and amounts as set forth in the proposal, for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$10,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk or Deputy Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of this Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary \$10,000.00 is available for this payment from account 01-201-20-714-020-99.

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**

**RESOLUTION #R23-364**

**RE: AWARDING CONTRACT FOR ALTERNATE PUBLIC DEFENDER SERVICES TO ARISTIDES F. HERNANDEZ, ESQ., ATTORNEY AT LAW, FOR 2024**

WHEREAS, the Town of West New York solicited proposals using a fair and open process, via a Request for Proposals (“RFP”) to procure a contract for the provision of alternate public defender services for the 2024 contract term; and

WHEREAS, the Town received a proposal for these services from Aristides F. Hernandez, Attorney at Law, 410 60<sup>th</sup> Street, West New York, NJ 07093; and

WHEREAS, the proposal was reviewed, and it was determined that the proposal is legally sufficient and Aristides F. Hernandez, Attorney at Law, can provide the services required by the Town of an alternate public defender; and

WHEREAS, the proposal submitted by Aristides F. Hernandez, Attorney at Law, provides that the alternate public defender services will be provided pursuant to the rates and amounts as set forth in the proposal, for a total annual contract amount not to exceed \$30,000.00, for the period beginning January 1, 2024 and expiring December 31, 2024; and

WHEREAS, the Town of West New York seeks to award the contract for alternate public defender services to Aristides F. Hernandez, Attorney at Law, for a total annual contract amount not to exceed \$30,000.00 for the period between January 1, 2024 and December 31, 2024, pursuant to the rates and amounts set forth in the proposal.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize a contract with Aristides F. Hernandez, Attorney at Law, for the provision of alternate public defender services at the rates and amounts set forth in the proposal, for a total annual contract amount not to exceed \$30,000.00, for the period commencing January 1, 2024 until December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator are hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this contract from account 01-201-33-835-020-99.

**RESOLUTION #R23-365**

**RE: AWARDING CONTRACT FOR ARCHITECT OF RECORD TO RSC ARCHITECTS, P.A. THE TOWN OF WEST NEW YORK FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals under a fair and open process via a Request for Proposals (“RFP”) for a contract for “architect of record” services for the period commencing January 1, 2024 and expiring December 31, 2024; and

WHEREAS, the Town received a proposal from RSC Architects, P.A. (“RSC”) located at 3 University Plaza Drive, Suite 600, Hackensack, New Jersey 07601, for the contract for “architect of record” as required by the Town of West New York for a total contract amount of \$350,000.00 for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town evaluated the proposal submitted by RSC and determined it to be legally sufficient and that RSC will perform the architect of record services as required by the Town in a cost effective and professional manner for the period ending December 31, 2024; and

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**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

WHEREAS, the Certified Municipal Finance Officer recommends the award of the contract for architect of record to RSC Architects, P.A., for the Town of West New York for the period beginning January 1, 2024 and expiring December 31, 2024, for a total contract amount not to exceed \$350,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey do hereby award of the contract for architect of record to RSC Architects, P.A. located at 3 University Plaza Drive, Suite 600, Hackensack, New Jersey 07601, as required by the Town, for the period commencing on January 1, 2024 until December 31, 2024, for a total contract amount not to exceed \$350,000.00, pursuant to the schedule of fees set forth in the proposal on file with the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Mayor and/or Municipal Administrator are authorized to take any necessary steps to execute a contract for architect of record with RSC Architects, P.A. for 2024 and to further effectuate the purposes set forth herein.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for this contract are available from account 01-201-23-788-020-99.

**RESOLUTION #R23-366**  
**RE: AWARDING CONTRACT FOR ENGINEER OF RECORD FOR THE TOWN OF WEST NEW YORK FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals through a fair and open process, via a Request for Proposals (“RFP”), to procure a contract for engineer of record for the Town of West New York, for the period between January 1, 2024 And December 31, 2024; and

WHEREAS, the Town received and reviewed the proposals in response to the RFP for the contract for engineer of record for 2024 and determined that the proposal submitted by Boswell Engineering, located at 330 Phillips Avenue, South Hackensack, NJ 07606 is legally sufficient and that the required services will be provided to the Town in a cost effective and professional manner for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town seeks to award a contract to Boswell Engineering, located at 330 Phillips Avenue, South Hackensack, NJ 07606 for engineer of record for the Town of West York for the period between January 1, 2024 and December 31, 2024, pursuant to the rates and schedules set forth in the proposal, for a total contract amount not to exceed \$450,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York do hereby authorize a contract for engineer of record for the Town of West York for the period between January 1, 2024 and December 31, 2024 to Boswell Engineering, located at 330 Phillips Avenue, South Hackensack, NJ 07606 pursuant to the rates and schedules set forth in the proposal, for a total contract amount not to exceed \$450,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Municipal Administrator are hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for these payments from account 01-201-23-788-020-99.

**RESOLUTION #R23-367**  
**RE: AWARDING CONTRACT FOR GENERAL ACCOUNTING SERVICES TO JLT CONSULTING LLC FOR 2024**

WHEREAS, the Town of West New York (the "Town") requires a professional services contract for the provision of General Accounting Services for the 2024 contract period; and

WHEREAS, the Town publicly advertised via a Request for Proposals ("RFP"), using a fair and open process, for the provision of the required General Accounting Services for the Town of West New York for the period ending December 31, 2024; and

WHEREAS, the Town received a proposal from JLT Consulting LLC, with offices located at 85 Club House Road, Brick, New Jersey 08723, for the provision of the required General Accounting Services for the period beginning January 1, 2024 and expiring December 31, 2024; and

WHEREAS, the Town evaluated the proposal submitted by JLT Consulting LLC for General Accounting services for the 2024 period and it was determined to be legally sufficient and that the required General Accounting Services will be provided in a professional and cost-effective manner as required by the Town; and

WHEREAS, the Certified Municipal Finance Officer recommends the award of the contract for General Accounting Services as required by the Town of West New York to JLT Consulting LLC for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$75,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract for General Accounting Services with JLT Consulting LLC on behalf of the Town, for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$75,000.00.

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for this contract are available from account 01-201-21-742-020-99.

**RESOLUTION #R23-368**  
**RE: AWARDING CONTRACT FOR LABOR COUNSEL SERVICES TO THE TAYLOR LAW GROUP FOR 2024**

WHEREAS, the Town of West New York ("Town") solicited proposals using a fair and open process via a Request for Proposals ("RFP") for a contract for labor counsel services for the 2024 contract year; and

WHEREAS, the Town received proposals in response to the RFP for labor counsel services for the period between January 1, 2024 and December 31, 2024; and



**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**  
**Resolution (Cont.):**

WHEREAS, the Town evaluated the proposals and determined the proposal submitted by the Taylor Law Group is legally sufficient, and the required services will be provided to the Town in a cost-effective and professional manner; and

WHEREAS, the Town seeks to award a contract to the Taylor Law Group for the provision of labor counsel services for the Town of West New York for the period beginning January 1, 2024 and expiring December 31, 2024, for a total contract amount not to exceed \$320,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, do hereby authorize a contract to the Taylor Law Group for the provision of labor counsel services for the Town of West New York, for the period beginning January 1, 2024 through December 31, 2024, at the rates set forth in the proposal for a total contract amount not to exceed \$320,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Town Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED, that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that sufficient funds are available for this contract in account number 01-201-21-714-020-99.

**RESOLUTION #R23-369**  
**RE: AWARDING CONTRACT FOR LANDSCAPE ARCHITECT SERVICES TO**  
**SUBURBAN CONSULTING ENGINEERS FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals through a fair and open process via a Request for Proposals (“RFP”) for the procurement of a contract for landscape architect services for the 2024 contract term; and

WHEREAS, the Town received a proposal submitted by Suburban Consulting Engineers, with offices located at 96 U.S. Highway 206, Suite 101, Flanders, New Jersey, 07836, for the provision of the required landscape architect services for the period beginning January 1, 2024 and expiring December 31, 2024; and

WHEREAS, the Town has evaluated the proposal submitted by Suburban Consulting Engineers and determined that it is legally sufficient, and the services will be provided in a cost-effective and professional manner as required by the Town; and

WHEREAS, the Town of West New York seeks to award a contract for the provision of landscape architect services to Suburban Consulting Engineers for the term beginning on January 1, 2024 until December 31, 2024, for a total contract amount not to exceed \$50,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the contract for landscape architect services with Suburban Consulting Engineers for a total contract amount not to exceed \$50,000.00, for the period commencing January 1, 2024 and ending on December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor and/or Town Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED, that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**RESOLUTION #R23-370**  
**RE: AWARDING CONTRACT TO CPA ARCHITECTURE, LLC FOR SPECIAL PROJECT ARCHITECT SERVICES FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals through a fair and open process, using a Request for Proposals, for the contract for special project architect services for the period expiring December 31, 2024; and

WHEREAS, the Town evaluated the proposals for special project architect services for 2024 and determined that CPA Architecture, LLC will provide the required services in a professional and cost-effective manner as required by the Town, for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town seeks to authorize a contract with CPA Architecture, LLC, located at 6401 Park Avenue, Suite 201, West New York, NJ 07093 for the provision of special project architect services, pursuant to the rates and amounts as set forth in the proposals, for the period beginning January 1, 2024 and ending December 31, 2024, for a total amount per contract to be determined on a per-project basis.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey do hereby authorize a contract with the following firm for the provision of special project architect services for the period commencing January 1, 2024 until December 31, 2024, for a total amount per contract to be determined on a per-project basis, pursuant to the rates and amounts as set forth in the proposals:

CPA Architecture, LLC  
6401 Park Avenue, Suite 201  
West New York, NJ 07093

BE IT FURTHER RESOLVED, the Town shall pay CPA Architecture, LLC for these services in accordance with the billing rates/fee schedules set forth in the proposals on file in the Office of the Town Clerk for a total amount not to exceed \$500,000 for CPA Architecture, LLC for the contract period between January 1, 2024 and December 31, 2024, pursuant to the terms and amounts set forth in their proposals for these services.

BE IT FURTHER RESOLVED that the Mayor, Business Administrator, and/or Deputy Business Administrator is authorized to take any steps necessary to execute the contracts with these firms for special project architect services for 2024 and to further effectuate the purposes as set forth in this Resolution.

BE IT FURTHER RESOLVED, that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer. No minimum purchase is guaranteed.

**RESOLUTION #R23-371**  
**RE: AWARDING CONTRACT WITH SCARINCI HOLLENBECK, LLC FOR CORPORATION COUNSEL SERVICES FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals under a fair and open process for a contract for corporation counsel services for the period ending December 31, 2024; and

WHEREAS, the Town received one (1) proposal submitted by Scarinci Hollenbeck, LLC, located at 150 Clove Road, 9<sup>th</sup> Floor, Little Falls, New Jersey, for the provision of the required corporation counsel services, pursuant to the rates and amounts set forth in the proposal, for a total contract amount of \$575,000.00 for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the proposal submitted by Scarinci Hollenbeck, LLC for the provision of the required corporation counsel services was evaluated and determined to be legally sufficient and the services will be provided to the Town in a cost-effective and professional manner; and

WHEREAS, the Certified Municipal Finance Officer recommends contract for corporation counsel services for the Town of West New York be awarded to Scarinci Hollenbeck, LLC, at 150 Clove Road, 9<sup>th</sup> Floor, Little Falls, New Jersey, in accordance with the rates and amounts set forth in the proposal, for a total contract amount not to exceed \$575,000.00, for the contract period beginning January 1, 2024 through December 31, 2024.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby award a contract to Scarinci Hollenbeck, LLC for the provision of corporation counsel services to the Town of West New York, for the period commencing January 1, 2024 until December 31, 2024, for a total amount not to exceed \$575,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Municipal Administrator are authorized to execute a contract with Scarinci Hollenbeck LLC for the provision of corporation counsel services to the Town of West New York, for the period ending December 31, 2024 and to take any further steps necessary to effectuate the purposes as set forth herein.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for payment of this Contract are available from account 01-201-21-714-020-99.

**RESOLUTION #R23-372**  
**RE: AWARDING CONTRACTS FOR ENGINEERING SERVICES FOR SPECIAL PROJECTS FOR THE TOWN OF WEST NEW YORK FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals using a fair and open process, via a Request for Proposals (“RFP”) for a contract for engineering services for special projects for the Town of West New York for the 2023 contract year; and

WHEREAS, the Town received proposals in response to the RFP for engineering services for special projects for the period between January 1, 2024 and December 31, 2024; and

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

WHEREAS, the Town evaluated the proposals and determined that the proposals submitted by: Boswell Engineering, located at 330 Phillips Avenue, South Hackensack and Remington & Vernick Engineers (“RVE”), located at One Harmon Plaza, Suite 210, Secaucus, New Jersey, 07094, are legally sufficient and these firms will provide the required services in a professional and cost-effective manner as needed by the Town; and

WHEREAS, the Town seeks to authorize contracts with Boswell Engineering and Remington & Vernick Engineers for the provision of engineering services for special projects as required by the Town of West New York, for the period beginning January 1, 2024 through December 31, 2024, pursuant to the rates and amounts set forth in each proposal, for a total contract amount per project assigned by the Town.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize contracts with the following firms for the provision of engineering services for special projects for the period between January 1, 2024 and December 31, 2024, in accordance with the rates and amounts set forth in the proposals submitted to the Town of West New York, with each total contract amount established by the Town per project:

1. Boswell Engineering, located at 330 Phillips Avenue, South Hackensack, NJ 07606
2. Remington & Vernick Engineers (“RVE”), located at One Harmon Plaza, Suite 210, Secaucus, New Jersey, 07094

BE IT FURTHER RESOLVED that the Mayor and/or Municipal Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED, that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**RESOLUTION #R23-373**  
**RE: AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE**  
**CONTRACT VENDORS FOR CONTRACTING UNITS**  
**PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Town of West New York (“Town”), pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Town has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Town intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey authorizes the Temporary Qualified Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Municipal Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Town of West New York and the Referenced State Contract Vendors shall be based on the term of the appropriate State contract.

**New Jersey State Contract Cooperative Purchasing Vendors**

<b>Vendor Name</b>	<b>Description</b>	<b>Expire Date</b>	<b>Amount NTE</b>
DAVID WEBER OIL, CORP	20-FLEET-01343 T0097 Automotive Lubricants	11/19/2024	\$ 30,000.00
DELL INC	19-TELE-00656 M0483 - COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	1/31/2024	\$ 50,000.00
FOERTSCH HOLDINGS INC. D/B/A TELREPCO	89980 M0483 - COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	1/31/2024	\$ 50,000.00
G.T.B.M. INC	89980 M0483 - COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	1/31/2024	\$ 20,000.00
NATIONAL HIGHWAY PRODUCTS, INC.	17-FLEET-00732 T0106 - Law Enforcement Firearms Equipment and Supplies	5/13/2024	\$ 75,000.00
ROUTE 23 AUTOMALL,LLC	40812 T0126 - OEM & NON-OEM MAINTENANCE & REPAIR SERVICES FOR LIGHT/MEDIUM VEHICLES	3/17/2024	\$ 50,000.00
SHI INTERNATIONAL CORP	19-TELE-00656 M0483 - COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	1/31/2024	\$ 50,000.00
T. SLACK ENVIRONMENTAL SERVICES INC	42266 T0849 - ABOVEGROUND FUEL TANKS, ASSOC. EQUIP., INSTALLATION, TANK REMOVAL, & SYS. SVCS	8/28/2024	\$ 75,000.00
THE ACTIVITY GROUP, INC.	17-FLEET-00763 T0106 - Law Enforcement Firearms Equipment and Supplies	5/13/2024	\$ 75,000.00
THOMAS J MORRIS III	17-FLEET-00721 T0106 - Law Enforcement Firearms Equipment and Supplies	5/14/2024	\$ 50,000.00
TURN OUT FIRE & SAFETY, INC	16-FOOD-00113 T0046 Protective Clothing and Footwear	4/20/2024	\$ 25,000.00
WASTE MANAGEMENT OF NEW JERSEY	40379 T2665 - SOLID WASTE COLLECTION - STATEWIDE	1/10/2024	\$ 30,000.00

**RESOLUTION #R23-374**

**RE: AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE AGREEMENT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-10**

WHEREAS, the Town of West New York (“Town”), pursuant to N.J.S.A. 40A:11-10 and N.J.A.C. 5:34-7.11, may by resolution and without advertising for bids, purchase any goods or services through duly formed cooperative purchasing systems; and

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Town intends to enter into contracts with the attached Referenced Cooperative purchasing system vendors through this resolution and properly executed cooperative agreements, which shall be subject to all the conditions of applicable laws.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Commissioners of the Town of West New York, County of Hudson, State of New Jersey do hereby authorize the Purchasing Agent to purchase certain goods or services from those approved Cooperative Pricing System Contract Vendors on the attached list.

BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Town of West New York and the Referenced Cooperative Pricing System Contract Vendors shall be based on the term of the appropriate Cooperative Pricing System contract.

**New Jersey Cooperative Purchasing Vendors**

<b>Vendor Name</b>	<b>Description</b>	<b>Expire Date</b>	<b>Amount NTE</b>
AUTOMOTIVE BRAKE CO.,	BC 21-60 Auto Parts	11/2/2024	\$ 10,000.00
B&H PHOTO	BCC19-34 Computer Equipment & Peripherals	6/4/2024	\$ 25,000.00
BEN SHAFFER RECREATION INC	BC-BID-21-24 Playground Equipment and General Supplies	6/29/2024	\$ 50,000.00
Chemical Equipment Labs of DE, Inc.	UCCP 24-2023 Rock Salt	9/11/2024	\$ 35,000.00
CLIFFSIDE BODY CORP.	ESCNJ 23/24-04 Class 4 - 8 Trucks	6/30/2025	\$ 50,000.00
EAST COAST SALT DIST INV	BC-BID-23-35 Bagged Ice Melt Products	4/30/2024	\$ 50,000.00
ELECTRONIC SYSTEMS SOLUTIONS INC	BC-BID-22-35 Radio Equipment and Maintenance / Repair - Catalog - Coop	10/18/2024	\$ 25,000.00
Elizabeth Truck Center	SCC-0029-22 Collision Repairs & Vehicle Painting	9/27/2024	\$ 50,000.00
F & G MECHANICAL CORPORATION	BC-Bid-22-01.1 - RE-BID: HVAC Services: Time & Materials - CK04 COOP	9/20/2024	\$ 100,000.00
GABRIELLI KENWORTH OF NJ LLC	BC 21-61 Large Scale Repairs: Equipment, Etc-	10/19/2024	\$ 100,000.00
GABRIELLI KENWORTH OF NJ LLC	BC-BID-21-60 - Automotive Parts and Accessories - COOP	11/2/2024	\$ 50,000.00
GABRIELLI KENWORTH OF NJ LLC	SCC-0129-23 Original Equipment Manufactured Parts and Repairs Heavy Duty Vehicles Over 14,500 GVW	11/27/2024	\$ 50,000.00
HUDSON COUNTY MOTORS, INC	BC 21-61 Large Scale Repairs: Equipment, Etc-	10/19/2024	\$ 100,000.00
HUDSON COUNTY MOTORS, INC	BC 21-60 Auto Parts	11/2/2024	\$ 50,000.00

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

JOHNSTON COMMUNICATIONS, INC.	UCCP COOP BID 24-2021 Telephone/Associated Services Systems-Equipment, Installation, Maintenance Services	3/28/2025	\$ 50,000.00
MCCLOSKEY MECHANICAL CONTRACTOR INC	HCESC-Ser-21A HVAC Services	11/2/2024	\$ 75,000.00
MORTON SALT, INC	HC # 13144 Rock Salt	6/21/2025	\$ 150,000.00
MRA INTERNATIONAL, INC.	BCC22-24 Computer Equipment & Peripherals	6/4/2024	\$ 75,000.00
NATIONAL HIGHWAY PRODUCTS, INC.	SCC-0099-22 Traffic Control Signs, Supports & Hardware Devices	9/27/2024	\$ 100,000.00
S & S WORLDWIDE INC	HCESC-CAT-20-03 Athletic Equipment & Other Supplies-Recreation Dept.	2/11/2024	\$ 25,000.00
SANITATION EQUIPMENT CORP.	ESCNJ 23/24-04 TRUCKS - CLASS 4 - 8	6/30/2023	\$ 100,000.00
SANITATION EQUIPMENT CORP.	SCC-0129-23 Original Equipment Manufactured Parts and Repairs Heavy Duty Vehicles Over 14,500 GVW	11/27/2024	\$ 100,000.00
SHI INTERNATIONAL CORP	BCC22-24 Computer Equipment & Peripherals	6/4/2024	\$ 150,000.00
W. CAMPBELL SUPPLY OF PORT NEWARK, LLC	SCC-0129-23 Original Equipment Manufactured Parts and Repairs Heavy Duty Vehicles Over 14,500 GVW	11/27/2024	\$ 50,000.00
W.E. TIMMERMAN EQUIPMENT, INC.	ESCNJ 23/24-04 Trucks – Class 4 – 8	6/30/2025	\$ 25,000.00

**RESOLUTION #R23-375**

**RE: AWARDING CONTRACT FOR MUNICIPAL COURT INTERPRETING SERVICES TO SOL'S INTERPRETING SERVICES FOR 2024**

WHEREAS, the Town of West New York solicited proposals using a fair and open process, through the use of a "Request for Proposals" pursuant to N.J.S.A. 40A:11-4.1, for the provision of municipal court interpreter services as required by the Town; and

WHEREAS, the Town received one (1) proposal from Sol's Interpreting Services, 6118 Meadowview Avenue, North Bergen, NJ 07047, for the provision of Municipal Court Interpreting Services as required by the Town; and

WHEREAS, the Town evaluated the proposal submitted by Sol's Interpreting Services and determined that the proposal is legally sufficient and that the services will be provided in a professional and cost-effective manner as required by the Town; and

WHEREAS, the Town seeks to authorize the award of a contract for the provision of Municipal Court Interpreting Services to Sol's Interpreting Services, located at 6118 Meadowview Avenue, North Bergen, NJ 07047, pursuant to the rates set forth in the proposal, for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$45,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of a contract to Sol's Interpreting Services, located at 6118 Meadowview Avenue, North Bergen, NJ 07047, for the provision of Municipal Court Interpreting Services from January 1, 2024 until December 31, 2024, for a total annual contract amount not to exceed \$45,000.00 pursuant to the rates set forth in the proposal.

**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk or Deputy Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary \$45,000.00 is available for this payment from account 01-201-30-830-020-99 (Municipal Court).

**RESOLUTION #R23-376**  
**RE: AWARDING CONTRACT TO FLORIO KENNY RAVAL, LLP FOR WORKERS**  
**COMPENSATION COUNSEL SERVICES FOR 2024**

WHEREAS, the Town West New York solicited proposals using a fair and open process, via a Request for Proposals (“RFP”) to procure a contract for the provision of workers compensation counsel services for the 2024 contract term; and

WHEREAS, the Town received proposals for the provision of the required workers compensation counsel services for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town evaluated the proposals and determined the proposal submitted by Florio Kenny Raval LLP, located at 125 Chubb Ave Suite 310 - N, Lyndhurst, NJ 07071, is legally sufficient and that firm will provide the services as required by the Town in a professional and cost-effective manner for the 2024 term; and

WHEREAS, the Town of West New York seeks to award the contract for workers compensation counsel services to Florio Kenny Raval, LLP, for the period between January 1, 2024 and December 31, 2024, for a total annual contract amount not to exceed \$40,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, do hereby authorize the award of a contract to Florio Kenny Raval LLP, for the provision of workers compensation counsel services as required by the Town of West New York for the period commencing January 1, 2024 through December 31, 2024, for a total contract amount not to exceed \$40,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for this Contract are available from account 13-286-56-008-002.



**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**

**RESOLUTION #R23-377**  
**RE: AWARDING CONTRACT FOR THIRD PARTY ADMINISTRATOR FOR**  
**WORKERS COMPENSATION AND TORT CLAIMS TO CLAIMS RESOLUTION**  
**CORPORATION, INC. FOR 2024**

WHEREAS, the Town West New York (“Town”) solicited proposals using a fair and open process, via a Request for Proposals (“RFP”) for a contract for third party administrator services for workers compensation and general liability claims for 2024; and

WHEREAS, the Town received proposals for the provision of third-party administrator services for workers compensation and general liability claims as required by the Town of West New York for the period ending December 31, 2024; and

WHEREAS, one proposal was submitted by Claims Resolution Corporation, Inc., located at 323 South Pitney Road, Suite 200, Galloway, NJ, 08205, for third party administrator services for workers compensation and tort claims, for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town evaluated the proposal submitted by Claims Resolution Corporation, Inc. and determined it is legally sufficient and that Claims Resolution Corporation, Inc. will provide the services required by the Town in a professional cost-effective manner for the 2024 period; and

WHEREAS, the Town seeks to authorize the award of a contract to Claims Resolution Corporation, Inc. for the provision of third-party administrator services for the Town’s workers compensation and tort claims for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$39,500.00, pursuant to the payment schedule and terms set forth in the proposal.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of a contract to Claims Resolution Corporation, Inc. for the provision of third-party administrator services for the Town’s workers compensation and tort claims for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$39,500.00, pursuant to the payment schedule and terms set forth in the proposal.

BE IT FURTHER RESOLVED that the total contract amount shall not exceed \$39,500.00, in third party administration fees, exclusive of managed care fees processed by the Contractor and paid as an allocated loss expense under the workers’ compensation claim files.

BE IT FURTHER RESOLVED that the Mayor and/or Municipal Administrator are hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for this contract are available from account 01-201-21-750-120-93.

December 5, 2023  
*Regular Meeting*

**Consent Agenda:**

**RESOLUTION #R23-378**

**RE: AWARDING CONTRACT FOR TAX APPRAISER SERVICES TO HALLMARK  
REAL ESTATE SERVICES, INC. FOR 2024**

WHEREAS, the Town of West New York (the “Town”) solicited proposals using a fair and open process, via a Request for Proposals (“RFP”) for a contract for Tax Appraiser Services on two occasions; and

WHEREAS, the Town of West New York received a proposal submitted by Hallmark Real Estate Services, Inc., located at 707 Summit Avenue, Union City, New Jersey 07087, for Tax Appraiser Services for the Town of West New York for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the proposal submitted by Hallmark Real Estate Services, Inc. was evaluated by the Town and determined to be legally sufficient and that Hallmark Real Estate Services, Inc. will provide the required Tax Appraiser Services to the Town in a professional and cost-effective manner for 2024; and

WHEREAS, the Town seeks to award a contract to Hallmark Real Estate Services, Inc. for the provision of Tax Appraiser Services pursuant to the rates and amounts set forth in the proposal, for a total contract amount not to exceed \$75,000.00, for the period between January 1, 2024 and December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York hereby authorize the award of a contract to Hallmark Real Estate Services, Inc. for the provision of Tax Appraiser Services, pursuant to the rates and amounts set forth in the proposal, for a total annual contract amount not to exceed \$75,000.00, for the period between January 1, 2024 and December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this payment from account 01-201-21-744-020-99.

**RESOLUTION #R23-379**

**RE: AWARDING CONTRACT TO FLORIO KENNY RAVAL, LLP FOR TAX APPEAL  
COUNSEL SERVICES FOR 2024**

WHEREAS, the Town West New York (“Town”) solicited proposals using a fair and open process, via a Request for Proposals (“RFP”), for a contract for tax appeal counsel services; and

WHEREAS, the Town received proposals for the provision of Tax Appeal Counsel services for the Town of West New York for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town evaluated the proposals and determined that the proposal submitted by Florio Kenny Raval, LLP, is legally sufficient and that the required services will be provided by that firm in a cost-effective and professional manner; and

**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**  
**Resolution (Cont.):**

WHEREAS, the Town of West New York seeks to award a contract for tax appeal counsel services to the law firm of Florio Kenny Raval, LLP, located at 125 Chubb Ave, Suite 310 - N, Lyndhurst, NJ 07071, for the period commencing on January 1, 2024 and expiring on December 31, 2024, pursuant to the rates and amounts set forth in the proposal, for a total contract in the amount of \$40,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, do hereby authorize the award of a contract for tax appeal counsel services to Florio Kenny Raval, LLP, for the period commencing January 1, 2024 until December 31, 2024, for a total contract amount not to exceed \$40,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Municipal Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for this contract are available from account 01-201-21-714-020-99.

**RESOLUTION #R23-380**  
**RE: AWARDING CONTRACT FOR SPECIAL PROJECT PLANNER TO HEYER,**  
**GRUEL & ASSOCIATES FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals using a fair and open process for a contract for special project planner services for 2024; and

WHEREAS, the Town of West New York received a proposal from Heyer, Gruel & Associates with offices located at 236 Broad Street, Red Bank, New Jersey, 07701, for special project planner services for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town has evaluated the proposals for special project planning services and determined that the proposal submitted by Heyer, Gruel & Associates, is legally sufficient and Heyer, Gruel & Associates will be able to provide the professional services required by the Town; and

WHEREAS, the Town of West New York seeks to award a contract for special project planner services to Heyer, Gruel & Associates to commence on January 1, 2024 until December 31, 2024 for a total contract amount not to exceed \$100,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of a contract with Heyer, Gruel & Associates for special project planner for a total contract amount not to exceed \$100,000.00, for the year commencing January 1, 2024 and ending on December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**RESOLUTION #R23-381**

**RE: AWARDING CONTRACT FOR SPECIAL BOND COUNSEL SERVICES TO DECOTIIS FITZPATRICK, COLE & GIBLIN, LLP FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals using a fair and open process, via a Request for Proposals (“RFP”) for the provision of bond counsel services for 2024; and

WHEREAS, the Town received proposals in response to the RFP for bond counsel services for the period between January 1, 2024 and ending December 31, 2024; and

WHEREAS, the Town has evaluated the proposals and determined that the proposal submitted by DeCotiis, Fitzpatrick, Cole & Giblin, LLP is legally sufficient and that the firm will provide the required bond counsel services in a cost-effective and professional manner as needed by the Town for the 2024 contract term; and

WHEREAS, the Town of West New York seeks to award the contract for the provision of bond counsel services to DeCotiis, Fitzpatrick, Cole & Giblin, LLP, for the period beginning January 1, 2024 until December 31, 2024, for a total contract amount not to exceed \$25,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of a contract to DeCotiis, Fitzpatrick, Cole & Giblin, LLP, 61 South Paramus Road, Suite 250, Paramus, NJ 07652, for the provision of bond counsel services for the one-year period commencing January 1, 2024 through December 31, 2024, for a total annual contract amount not to exceed \$25,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator are hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk or Deputy Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for this contract are available for this contract from account 201-21-714-020-99.

**RESOLUTION #R23-382**

**RE: AWARDING CONTRACT FOR RENT CONTROL BOARD COUNSEL TO FLORIO KENNY RAVAL, LLP FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals using a fair and open process, via a Request for Proposals (“RFP”) for a contract for the provision of Rent Control Board Counsel Services for 2024; and

WHEREAS, the Town received a proposal for the provision of Rent Control Board Counsel Services for the 2024 period from Florio Kenny Raval, LLP for the period between January 1, 2024 and December 31, 2024; and

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

WHEREAS, the Town evaluated the proposal submitted by Florio Kenny Raval, LLP, located at 125 Chubb Ave Suite 310 - N, Lyndhurst, NJ 07071, and determined it is legally sufficient and that Florio Kenny Raval, LLP, will provide the required rent control board counsel services required in a cost-effective and professional manner, between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town seeks to award the contract for Rent Control Board Counsel Services for 2024 to Florio Kenny Raval, LLP, pursuant to the rates and amounts set forth in the proposal, for a total contract amount not to exceed \$25,000.00, for the period beginning January 1, 2024 and expiring December 31, 2024.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of a contract with Florio Kenny Raval LLP, located at 125 Chubb Avenue, Suite 310-N in Lyndhurst, New Jersey 07071, for the provision of Rent Control Board Counsel Services for the period commencing as of January 1, 2024 and ending on December 31, 2024, pursuant to the rates and amounts set forth in the proposal, for a total contract amount not to exceed \$25,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that the Town Clerk shall publish notice of this Contract award as required by law.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for this contract from account 01-201-21-714-020-99.

**RESOLUTION #R23-383**  
**RE: AWARDING CONTRACT TO BRUNO AND FERRARO FOR PUBLIC**  
**DEFENDER SERVICES FOR 2024**

WHEREAS, the Town of West New York ("Town") solicited proposals using a fair and open process via a Request for Proposals ("RFP") to procure a contract for public defender services for 2024; and

WHEREAS, the Town received a proposal from the law firm of Bruno and Ferraro, located at Route 17 North, Suite 211, Rutherford, New Jersey 07070, for the provision of the required public defender services, for the contract period beginning January 1, 2024 and December 31, 2024; and

WHEREAS, the Town evaluated the proposal submitted by Bruno and Ferraro and determined it is legally sufficient and that public defender services will be provided in a professional and cost-effective manner; and

WHEREAS, the Town of West New York seeks to award a contract for public defender services to Bruno and Ferraro pursuant to the rates set forth in the proposal, for the period commencing on January 1, 2024 and expiring on December 31, 2024, for a total contract amount not to exceed \$40,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York do hereby authorize the award of a contract to Bruno and Ferraro for the provision of public defender services, for the contract term commencing on January 1, 2024 and expiring on December 31, 2024.

**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED, the Town shall pay for the provision of public defender services pursuant to the rates and amounts set forth in the proposal, for a total contract amount not to exceed \$40,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this contract from account 01-201-33-835-020-99.

**RESOLUTION #R23-384**  
**RE: AWARDING CONTRACT FOR PLANNING BOARD COUNSEL SERVICES TO**  
**BRUNO AND FERRARO FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals through a fair and open process via a Request for Proposals (“RFP”) for the procurement of a contract for planning board counsel services for the 2024 term; and

WHEREAS, the Town of West New York received a proposal submitted by Bruno and Ferraro, located at 301 Route 17 North, Suite 211, Rutherford, New Jersey 07070, for the provision of planning board counsel services for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town has evaluated the proposal submitted by Bruno and Ferraro and determined it to be legally sufficient and that Bruno and Ferraro will provide the required services in a professional and cost-effective manner as needed by the Town; and

WHEREAS, pursuant to the proposal, Bruno and Ferraro will provide the required services at a rate of pursuant to the rates and amounts set forth in the proposal, during the contract period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town of West New York seeks to award a contract to Bruno and Ferraro for the provision of planning board counsel services, for the period beginning January 1, 2024 and expiring December 31, 2024, for a total contract amount not to exceed \$20,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of a contract to Bruno and Ferraro for the provision of planning board counsel services, for the period beginning January 1, 2024 and expiring December 31, 2024, for a total contract amount not to exceed \$20,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this payment from account 01-201-20-721-020-99.

**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**

**RESOLUTION #R23-385**  
**RE: AWARDING CONTRACT FOR LAND USE CONSULTANT SERVICES TO**  
**HEYER, GRUEL & ASSOCIATES FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals through a fair and open process via a Request for Proposals (“RFP”) for the procurement of a contract for land use consultant services for 2024; and

WHEREAS, the Town of West New York received a proposal submitted by Heyer, Gruel & Associates, located at 236 Broad Street, Red Bank, New Jersey, 07701, for the provision of land use consultant services as required by the Town for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town has evaluated the proposal submitted by Heyer, Gruel & Associates and determined it to be legally sufficient and that the required land use consultant services will be provided in a professional and cost-effective manner as needed by the Town; and

WHEREAS, the Town of West New York seeks to award a contract to Heyer, Gruel & Associates for the provision of land use consultant services to Heyer, Gruel & Associates for a contract term beginning January 1, 2024 and expiring December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby award the contract for land use consultant services to Heyer, Gruel & Associates, at the rates set forth in the proposal, for a total contract amount not to exceed \$100,000.00, for the contract term beginning January 1, 2024 and commencing December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor and/or Town Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**RESOLUTION #R23-386**  
**RE: TO AWARD CONTRACTS FOR SPECIAL COUNSEL SERVICES FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals using a fair and open process, via a Request for Proposals (“RFP”) for the procurement of a contract for Special Counsel Services for 2024; and

WHEREAS, the Town evaluated the proposals and determined that Chasan, Lamparello, Mallon & Capuzzo, P.C.; Florio Kenny Raval LLP; and the Taylor Law Group, LLC will provide the special counsel services required by the Town in a professional and cost-effective manner for the period ending December 31, 2024; and

**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**  
**Resolution (Cont.):**

WHEREAS, the required special counsel services shall be provided to the Town pursuant to the rates and amounts set forth in each firm's proposal, for a total annual contract amount not to exceed \$25,000.00 for each firm, for the period between January 1, 2024 through December 31, 2024.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of contracts with the following firms for the provision of special counsel services as required by the Town of West New York, for the period commencing January 1, 2024 until December 31, 2024 to the following firms:

Chasan, Lamparello, Mallon & Capuzzo, P.C.  
300 Lighting Way, Suite 200  
Secaucus, New Jersey 07094

Florio Kenny Raval, LLP  
125 Chubb Avenue, Suite 310-N  
Lyndhurst, NJ 07071

Taylor Law Group, LLC  
430 Mountain Avenue, Suite 103  
New Providence, NJ 07974

BE IT FURTHER RESOLVED the services shall be provided pursuant to the rates and amounts as set forth in the proposal submitted to the Town for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$25,000.00 for each firm.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver these contracts on behalf of the Town, and the Municipal Clerk or Deputy Municipal Clerk is hereby authorized and directed to attest to the execution of these contracts and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED, the Town will authorize individual contracts with each special counsel, with an amount not to exceed, as matters are assigned.

**RESOLUTION #R23-387**  
**RE: AWARDING CONTRACTS FOR BANKING SERVICES FOR THE TOWN OF**  
**WEST NEW YORK FOR 2024**

WHEREAS, the Town West New York ("Town") solicited proposals, through a fair and open process, for the provision of various banking and financial services required by the Town for the period ending December 31, 2024; and

WHEREAS, the Town received proposals from the following financial institutions for the provision of banking and financial services as required by the Town for 2024:

Kearny Bank  
120 Passaic Avenue  
Fairfield, NJ

TD Bank, N.A.  
1000 MacArthur Blvd.  
Mahwah, NJ

Freedom Bank  
96 West Essex Street, 2<sup>nd</sup> Floor  
Maywood, NJ 07607

WHEREAS, the three (3) proposals were evaluated, and it was determined that Kearny Bank, Freedom Bank and TD Bank will provide the professional financial services required by the Town in a professional and cost-effective manner for the period between January 1, 2024 and December 31, 2024; and



**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**  
**Resolution (Cont.):**

WHEREAS, the Town seeks to award a contract to TD Bank, Kearny Bank, and Freedom Bank for the provision of banking and financial services to the Town of West New York for the period commencing January 1, 2024 through December 31, 2024.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey do hereby award contracts to Kearny Bank, TD Bank, and Freedom Bank for the provision of banking and financial services as required by the Town, in accordance with the proposals submitted by each institution, for the one-year period commencing January 1, 2024 through December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized to attest to the execution of this contract and affix the corporate seal of the Town thereto.

**RESOLUTION #R23-388**  
**RE: AWARDING CONTRACT FOR SPECIAL HEARING OFFICER SERVICES TO**  
**MARK J. NELSON FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals through a fair and open process via a Request for Proposals (“RFP”) for a contract for Special Hearing Officer services for the period ending December 31, 2024; and

WHEREAS, the Town of West New York received a proposal from Mark J. Nelson, located at 36 Londonderry Way, Summit, NJ 07901, for the provision of the required Special Hearing Officer services pursuant to the rates and amounts set forth in the proposal, for the period between January 1, 2024 and December 31, 2024, for a total contract in the amount of \$10,000.00; and

WHEREAS, the Town evaluated the proposal submitted by Mark J. Nelson and determined it to be legally sufficient and that the services will be provided to the Town in a professional and cost-effective manner.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey do hereby authorize a contract with Mark J. Nelson, located at 36 Londonderry Way, Summit, NJ 07901 for the provision of Special Hearing Officer services, pursuant to the rates and amounts set forth in the proposal, for a total contract amount not to exceed of \$10,000.00, for the period commencing January 1, 2024 and ending on December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this payment from account 01-201-20-714-020-99.

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**

**RESOLUTION #R23-389**

**RE: AUTHORIZING CONTRACT WITH PKF O'CONNOR DAVIES, LLP FOR THE PROVISION OF AUDITING AND ACCOUNTING SERVICES FOR 2024**

WHEREAS, the Town of West New York ("Town") has determined that the Town requires a contract for the provision of auditing and accounting services for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town publicly advertised via a Request for Proposals ("RFP") for the provision of the required auditing and accounting services for the Town of West New York for the period ending December 31, 2024; and

WHEREAS, the Town received a proposal from PKF O'Connor Davies, LLP to provide the required auditing and accounting services required by the Town, for a total contract amount not to exceed \$185,000.00 for the period ending December 31, 2024; and

WHEREAS, the Town evaluated the proposal and determined that the proposal submitted by PKF O'Connor Davies, LLP is legally sufficient, and the required auditing and accounting services will be provided to the Town in a cost-effective manner and professional manner for the period ending December 31, 2024; and

WHEREAS, the fee for the yearly audit is \$79,000.00 and any other auditing and accounting services provided by the firm to the Town shall be billed at the rates set forth in their proposal, for a total annual contract amount not to exceed \$185,000.00, for the period between January 1, 2024 and expiring December 31, 2024; and

WHEREAS, the Certified Municipal Finance Officer recommends the award of the contract for the provision of auditing and accounting services as required by the Town of West New York to PKF O'Connor Davies, LLP for the period ending December 31, 2024, for a total amount not to exceed \$185,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York hereby award the contract for the provision of auditing and accounting services required by the Town of West New York to PKF O'Connor Davies, LLP, for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$185,000.00.

BE IT FURTHER RESOLVED that the Mayor, the Town Clerk and/or the Town Administrator are authorized to take any further steps or execute any additional documents necessary to effectuate the award of the contract as set forth herein.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for this contract with PKF O'Connor Davies, LLP are available from account 01-201-21-742-050-99.

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**

**RESOLUTION #R23-390**

**RE: AWARDING CONTRACT FOR GRANT CONSULTANT (STATE) TO BRUNO ASSOCIATES, INC. FOR 2024**

WHEREAS, the Town of West New York (“Town”) sought proposals for a contract for State and County grant consultant services pursuant to a fair and open process in accordance with the Competitive Contract procedures (N.J.S.A. 40A:11-4.1 et seq.); and

WHEREAS, the Town received a proposal from Bruno Associates, Inc., with offices located at 1373 Broad Street, Suite 203B, Clifton, New Jersey 07013; and

WHEREAS, the Town evaluated the proposal provided by Bruno Associates, Inc. and determined is legally sufficient and will adequately provide the required services required by the Town; and

WHEREAS, the Bruno Associates, Inc., proposes a total contract amount not to exceed \$52,500.00; and

WHEREAS, the Town of West New York seeks to award a contract for State Grant Consultant to Bruno Associates, Inc. for a contract with an initial term to commence on January 1, 2024 and end on December 31, 2024, for a total contract amount not to exceed \$52,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Commissioners of the Town of West New York hereby authorize the award of a contract with Bruno Associates, Inc. State and County grant consultant services, at the rates and amounts set forth in the proposal, and a total contract amount not to exceed \$52,500.00.

BE IT FURTHER RESOLVED that the initial term of the contract for these services will be from January 1, 2024 through December 31, 2024. The contract may be extended up to four one-year extensions. The total contract term shall not exceed 5 years from date of commencement.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk or Deputy Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED, that notice of the Contract award shall be published and maintained in the Office of Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for payments covering the period January 1, 2024 to December 31, 2024, totaling \$52,500.00 is available for this contract from account 01-201-20-711-020-99.

**RESOLUTION #R23-391**

**RE: AWARDING CONTRACT FOR PUBLIC RELATIONS SERVICES TO VISION MEDIA MARKETING, INC. FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals using a fair and open process, via a Request for Proposals (“RFP”), in accordance with the Competitive Contract procedures (N.J.S.A. 40A:11-4.1 et seq.), to procure a contract for public relations services for 2024; and

WHEREAS, the Town received one (1) proposal from Vision Media Marketing, Inc. located at 854 Eighth Street, Secaucus, NJ 07094, for the provision of public relations services, for a monthly total of \$4,000.00, for a total annual contract amount not to exceed \$48,000.00; and

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

WHEREAS, the Town evaluated the proposal submitted by Vision Media Marketing, Inc., and determined it to be legally sufficient and that the services will be provided in a professional and cost-effective manner as needed by the Town; and

WHEREAS, the Town seeks to award a contract to Vision Media Marketing, Inc. for the provision of public relations services to the Town of West New York for an initial period between January 1, 2024 through December 31, 2024, pursuant to the rates and amounts set forth in the proposal, for a total contract amount not to exceed \$48,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of a contract to Vision Media Marketing, Inc., located at 854 Eighth Street, Secaucus, New Jersey, 07094, for the provision of public relations services, for a total annual contract amount not to exceed \$48,000.00.

BE IT FURTHER RESOLVED The initial term of the contract for these services will be from January 1, 2024 through December 31, 2024. The contract may be extended up to four one-year extensions. The total contract term shall not exceed 5 years from date of commencement.

BE IT FURTHER RESOLVED that the Mayor and/or Municipal Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this contract from account 01-201-20-708-020-99.

**RESOLUTION #R23-392**  
**RE: AWARDING CONTRACT WITH BERQUIST RECOVERY CONSULTING, LLC**  
**FOR FEDERAL EMERGENCY MANAGEMENT AGENCY GRANT CONSULTANT**  
**SERVICES FOR 2024**

WHEREAS, the Town of West New York (“Town”) requires a grant management consulting company to assist the Town in obtaining Federal Emergency Management Agency (“FEMA”) grants for federally declared disaster areas, resources and disaster recovery programs that may be available to the Town; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1(m), the Town may utilize competitive contracting for consulting services; and

WHEREAS, the Town seeks to authorize a contract with Berquist Recovery Consulting, LLC (“BRC”), located at 222 West 83<sup>rd</sup> Street, New York, NY 10024 for the provision of FEMA grant consultant services for an initial contract term of one (1) year beginning January 1, 2024 through December 31, 2024 with the option to renew the contract for four (4) additional one (1) year periods, in accordance with the competitive contracting requirements set forth under N.J.S.A. 40A:11-4.1, et seq..

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize a contract with Berquist Recovery Consulting, LLC, for the provision of FEMA grant consultant services, for an initial contract term beginning January 1, 2024 and expiring December 31, 2024, with the option to renew the contract for four (4) additional one (1) year periods, in accordance with the competitive contracting requirements set forth under N.J.S.A. 40A:11-4.1, et seq. for a total contract amount not to exceed \$150,000.00, in accordance with the rates and provisions otherwise set forth in the proposal.

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator, and the Town Clerk are hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED, that notice of the Contract award shall be published and maintained in the Office of the Clerk.

BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer. No minimum purchase is guaranteed.

**RESOLUTION #R23-393**  
**RE: AWARDING CONTRACT FOR COMPUTER CONSULTING SERVICES TO**  
**ANGEL CONSULTANT, LLC FOR 2024**

WHEREAS, the Town West New York (“Town”) solicited proposals under a fair and open process for a contract for computer consulting services in accordance with the Competitive Contract procedures (N.J.S.A. 40A:11-4.1 et seq.); and

WHEREAS, the Town evaluated these proposals and determined that the proposal submitted by Angel Consultant LLC, located at PO Box 393, North Bergen, NJ 07047 is legally sufficient and Angel Consultant LLC will provide the Town with the required computer consulting services, as needed, in a professional and cost-effective manner for the Town; and

WHEREAS, the Town now seeks to award a contract to Angel Consultant, LLC for computer consulting services for the Town of West New York, pursuant to the rates and amounts set forth in the proposal, for an initial period of 24 months, beginning January 1, 2024 and expiring December 31, 2025, with three (3) 12-month extension options as provided by law, for a total annual contract amount not to exceed \$102,848.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York do hereby authorize the award of a contract for computer consulting services to Angel Consultant, LLC, located at P.O. Box 393, North Bergen, New Jersey, for Computer Consulting and Maintenance Services pursuant to the rates and amounts set forth in the proposal, for an initial period of 24 months between January 1, 2024 and December 31, 2025, with three (3) 12-month extension options as provided by law, for a total annual contract amount not to exceed \$102,848.00.

BE IT FURTHER RESOLVED that the Mayor, Purchasing Agent and Town Clerk are authorized to take such other steps and to execute any documents necessary for this contract for Computer Consulting Services; and

BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**

**RESOLUTION #R23-394**

**RE: AWARDING CONTRACT FOR FINANCIAL CONSULTANT SERVICES TO NW  
FINANCIAL GROUP, LLC  
(JANUARY 1, 2024 – DECEMBER 31, 2024)**

WHEREAS, the Town West New York (“Town”) solicited proposals through a fair and open process via a Request for Proposals (“RFP”) for a contract for financial consultant services for the period ending December 31, 2024; and

WHEREAS, the Town received a proposal submitted by NW Financial Group, LLC, located at 2 Hudson Place, Floor 3, Hoboken, NJ 07030 for the provision of financial consultant services for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$25,000.00; and

WHEREAS, the Town evaluated the proposal submitted by NW Financial Group, LLC and determined it is legally sufficient and the services will be provided to the Town as needed, in a professional and cost-effective manner; and

WHEREAS, with respect to general obligation bonds and/or refunding bonds, NW Financial Group, LLC’s proposal for financial consultant services provides for compensation of \$1/bond, with a minimum of \$7,500.00 plus reasonable out of pocket expenses – payable at the closing of the proposed ordinance, and no invoice will be generated unless the bond is finalized and closed; and

WHEREAS, with respect to non-bond related services, compensation is based on the rates and amounts set forth in the proposal; and

WHEREAS, the contract for financial consultant services for the Town of West New York commences on January 1, 2024 and expires on December 31, 2024.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of a contract with NW Financial Group, LLC for financial consultant services for the Town of West New York, for a total contract amount not to exceed \$25,000.000, for the period commencing January 1, 2024 and expiring December 31, 2024.

BE IT FURTHER RESOLVED the Town shall pay for general obligation bonds and/or refunding bonds at a rate of \$1/bond with a minimum of \$7,500 plus reasonable out-of-pocket expenses.

BE IT FURTHER RESOLVED the Town shall pay for non-bond related services at the rates and amounts set forth in the proposal.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for this payment of this Contract are available from account 01-201-21-742-020-99.

December 5, 2023  
Regular Meeting

**Consent Agenda:**

**RESOLUTION #R23-395**

**RE: AWARDING CONTRACT FOR PARKING GARAGE SPECIAL INSPECTIONS  
TO TECTONIC ENGINEERING CONSULTANTS, GEOLOGISTS AND LAND  
SURVEYORS, D.P.C., INC. FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals using a fair and open process for a contract for special project planner services for 2024; and

WHEREAS, the Town of West New York received a proposal from Tectonic Engineering Consultants, Geologists and Land Surveyors, D.P.C., Inc. (“Tectonic Engineering”) with offices located at 1122 Route 22, Suite 106, Mountainside, NJ 01092, for parking garage special inspections services for the period between January 1, 2024 and December 31, 2024; and

WHEREAS, the Town has evaluated the proposals for parking garage special inspections services and determined that the proposal submitted by Tectonic Engineering, is legally sufficient and Tectonic Engineering will be able to provide the professional services required by the Town; and

WHEREAS, the Town of West New York seeks to award a contract for parking garage special inspections services to Tectonic Engineering to commence on January 1, 2024 until December 31, 2024 for a total contract amount not to exceed \$50,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of a contract with Tectonic Engineering for parking garage special inspections services for a total contract amount not to exceed \$50,000.00, for the year commencing January 1, 2024 and ending on December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**RESOLUTION #R23-396**

**RE: AWARDING JOINT CONTRACT FOR RISK MANAGER – HEALTH  
INSURANCE SERVICES WITH ALAMO INSURANCE GROUP, INC. AND BROWN &  
BROWN METRO, LLC FOR 2024**

WHEREAS, the Town of West New York (“Town”) sought proposals through a fair and open process, via a Request for Proposals (“RFP”), to procure a risk manager for health insurance services for 2024; and

WHEREAS, the Town received a joint proposal for these services from Brown & Brown Metro, LLC, and Alamo Insurance Group, Inc., and the proposal was determined to be legally sufficient and that Alamo Insurance Group, Inc with offices located at 55 Flanagan Way, Secaucus, New Jersey, 07094, and Brown & Brown Metro with offices located at 56 Livingston Avenue, Roseland, New Jersey 07068, can jointly provide the risk manager services in a cost-effective and professional manner as needed by the Town; and

**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**  
**Resolution (Cont.):**

WHEREAS, the Alamo Insurance Group, Inc and Brown & Brown Metro propose a total fee of \$20,000.00 per month, with \$10,000.00 for Alamo Insurance Group, Inc and \$10,000.00 for Brown & Brown Metro.

WHEREAS, the joint proposal submitted by Alamo Insurance Group, Inc and Brown & Brown Metro provides that the required services will be provided to the Town for a total contract amount not to exceed \$240,000.00, for the period between January 1, 2024 and December 31, 2024.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Board of Commissioners of the Town of West New York hereby authorize the award of a contract for co-risk manager for health insurance services to the Alamo Insurance Group Inc. and Brown & Brown Metro, for the contract period commencing on January 1, 2024 and ending on December 31, 2024, for a total contract amount not to exceed \$240,000.00.

BE IT FURTHER RESOLVED that Alamo Insurance Group Inc. and Brown & Brown Metro shall be paid for services provided, a total fee of \$20,000.00 per month, with \$10,000.00 for Alamo Insurance Group, Inc and \$10,000.00 for Brown & Brown Metro with a total contract amount not to exceed \$240,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this contract from account 01-201-21-748-020-99.

**RESOLUTION #R23-397**  
**RE: AWARDING CONTRACT WITH LISETTE CASTELO, ATTORNEY AT LAW,**  
**LLC FOR MUNICIPAL PROSECUTOR SERVICES FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals through a fair and open process via a Request for Proposals (“RFP”) to procure a contract for municipal prosecutor services for the 2024 contract term; and

WHEREAS, the Town received a proposal submitted by Lisette Castelo, Attorney at Law, LLC, located at 545 39<sup>th</sup> Street, 4<sup>th</sup> Floor, Union City, New Jersey, 07087, for the provision of the required municipal prosecutor services pursuant to the rates and amounts set forth in the proposal, for a contract term beginning January 1, 2024 and expiring December 31, 2024; and

WHEREAS, the Town evaluated the proposal submitted by Lisette Castelo and determined it is legally sufficient and that the required municipal prosecutor services will be provided in a cost-effective and professional manner as needed by the Town; and

WHEREAS, the Town seeks to authorize a contract with Lisette Castelo for the provision of municipal prosecutor services pursuant to the rates set forth in the proposal, for the period between January 1, 2024 and December 31, 2024, for a total contract amount not to exceed \$125,000.00.



**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**  
**Resolution (Cont.):**

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York do hereby authorize the award of a contract for municipal prosecutor services with Lisette Castelo, Attorney at Law, LLC, located at 545 39<sup>th</sup> Street, 4<sup>th</sup> Floor, Union City, New Jersey, 07087, for the period between January 1, 2024 and December 31, 2024, for a total annual contract amount not to exceed \$125,000.00.

BE IT FURTHER RESOLVED the Town shall pay for the provision of municipal prosecutor services pursuant to the rates and amounts as set forth in the proposal, for a total amount not to exceed amount of \$125,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Municipal Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this payment from account 01-201-24-707-020-99.

**RESOLUTION #R23-398**  
**RE: TO AUTHORIZE PAYMENT FOR RELOCATION AND LODGING EXPENSES**  
**THROUGH SEPTEMBER 16, 2023 FOR FIRE VICTIMS**

WHEREAS, various fires have recently occurred in the Town of West New York resulting in displaced families and residents; and

WHEREAS, the Town remains committed to providing support for the residents displaced from their homes as a result of these fires, and seeks to authorize payment for the relocation and lodging expenses for these displaced residents; and

WHEREAS, the cost of relocation and lodging expenses for the displaced residents through September 16, 2023 at the Fairfield Inn & Suites North Bergen by Marriot, located at 1707 69<sup>th</sup> Street, North Bergen, NJ 07047, is \$64,691.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize payment for the invoice submitted by the Fairfield Inn & Suites North Bergen by Marriot, located at 1707 69<sup>th</sup> Street, North Bergen, NJ 07047, in the amount of \$64,691.00 for the hotel, lodging and food expenses to provide assistance and support to the fire victims as set forth herein.

BE IT FURTHER RESOLVED that the Mayor, Municipal Administrator, and the Town Clerk are authorized to take such other steps as are necessary to complete the payment for the hotel, lodging, and food expenses and to further effectuate the purposes of this Resolution.

BE IT FURTHER RESOLVED that the Town is authorized to seek reimbursement of these payments as permitted by law.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that sufficient funds are available in account 01-201-22-774-020-99.

December 5, 2023  
Regular Meeting

**Consent Agenda:**

**RESOLUTION #R23-399**

**RE: AUTHORIZING THE VACATING AND DEDICATING OF CERTAIN PORTIONS OF BLOCK 167, LOT 1.01 AS AN EXTENSION OF THE RIGHTS OF WAY**

WHEREAS, the Town of West New York (the "Town") is authorized pursuant to N.J.S.A. 40A:12-5 to convert any acquired real property which is unsuited or inconvenient for the use originally acquired to any other public use; and

WHEREAS, the Town owns a parcel of property known as Block 167, Lot 1.01 ("Lot 1.01") on the Official Tax Map of the Town of West New York; and

WHEREAS, there is a portions of Lot 1.01 consisting of a ten feet wide section that proceeds 24 feet into Lot 1.01 from Farragut Place towards River Road, which if vacated and dedicated as an extension of the rights of way, can be utilized by the local residents and will support and encourage new construction; and

WHEREAS, the portions of Lot 1.01 to be vacated as described herein are and will no longer be needed for public purposes; and

WHEREAS, the Mayor and the Board of Commissioners have determined that vacating certain portions of Lot 1.01 and dedicating same as an extension of the R.O.W. is in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey, do hereby authorize the Town of West New York to vacate the above-described certain portions of Block 167, Lot 1.01 and dedicate same as an extension of the rights of way.

**RESOLUTION #R23-400**

**RE: TO AMEND THE CONTRACT FOR TENANT ADVOCACY ATTORNEY WITH THE LAW OFFICES OF CARMEN MENDIOLA FOR THE PERIOD ENDING DECEMBER 31, 2023**

WHEREAS, by prior Resolution #R23-260, the Town of West New York ("Town") authorized a contract with the Law Offices of Carmen Mendiola, located at 286 First Street, Jersey City, NJ 07302, for the provision of tenant advocacy attorney services for the period ending December 31, 2023, for \$10,000.00 per month, for a total contract amount not to exceed \$40,000.00; and

WHEREAS, the Town has determined that the contract for tenant advocacy attorney services with the Law Offices of Carmen Mendiola must be increased by \$30,000.00 due to additional services required by the Town through the end of the contract period on December 31, 2023, for an amended total contract amount not to exceed \$70,000.00; and

WHEREAS, the Certified Municipal Finance Officer recommends that the Town approve an amendment to the contract with the Law Offices of Carmen Mendiola for tenant advocacy attorney services authorizing an increase of \$30,000.00 for additional services required by the Town through the end of the contract period on December 31, 2023, for an amended total contract amount not to exceed \$70,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize an increase to the contract with the Law Offices of Carmen Mendiola, located at 286 First Street, Jersey City, NJ 07302, in the amount of \$30,000.00 for additional tenant advocacy attorney services required through the end of the contract period expiring on December 31, 2023, for an amended total contract amount not to exceed \$70,000.00.

**December 5, 2023**  
**Regular Meeting**

**Consent Agenda:**  
**Resolution (Cont.):**

BE IT FURTHER RESOLVED that the Mayor, the Business Administrator and/or the Town Clerk are hereby authorized to execute an amended contract with the Law Offices of Carmen Mendiola and to take any further steps or execute any additional documents necessary to effectuate the award of the contract as set forth herein.

BE IT FURTHER RESOLVED that notice of this Contract amendment shall be published and maintained in the Office of the Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the funds necessary for this contract are available in account 01-201-20-713-020-99.

**RESOLUTION #R23-401**  
**RE: AWARDING CONTRACT FOR PROPERTY REGISTRATION SERVICES FOR**  
**2024**

WHEREAS, the Town of West New York (the "Town") solicited proposals using a fair and open process via a Request for Proposals ("RFP") for the provision of property maintenance registration services as required by the Town for the contract term ending December 31, 2024, as provided under N.J.S.A. 19:44A-1, et seq; and

WHEREAS, the Town received one (1) proposal from Hera Property Registry, LLC located at 1900 S. Harbor City Blvd., Suite 211, Melbourne, FL 32901 for the provision of property maintenance registration services required by the Town for the 2024 contract term; and

WHEREAS, the Town has evaluated the proposal submitted by Hera Property Registry, LLC and determined that the proposal is legally sufficient, and the services will be provided in a professional manner as needed by the Town; and

WHEREAS, Hera Property Registry, LLC shall charge a fee of \$100.00 per property registration fee collected and 20% of all penalties and late fees charged pursuant to the Town's property registration ordinance, any additional monies collected above \$100.00 shall be provided to the Town as set forth in the Town's property registration ordinance; and

WHEREAS, the Town seeks to authorize a contract with Hera Property Registry, LLC for the provision of property maintenance registration services for the period between January 1, 2024 and December 31, 2024 in accordance with the terms set forth in the proposal.

NOW THEREFORE BE IT RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York do hereby authorize the award of a contract with Hera Property Registry, LLC located at 1900 S. Harbor City Blvd., Suite 211, Melbourne, FL 32901, for the provision of property maintenance registration services as required by the Town of West New York in accordance with the specifications set forth in the proposal, for the contract term between January 1, 2024 and December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator, and the Town Clerk are hereby authorized to take any additional steps necessary to effectuate the purposes set forth herein.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**

**RESOLUTION #R23-402**  
**RE: AWARDING CONTRACTS FOR ENVIRONMENTAL CONSULTING AND**  
**PROJECT MANAGEMENT SERVICES FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals through a fair and open process via a Request for Proposals (“RFP”) to procure a contract for the provision of environmental consulting and project management services as required by the Town for 2024; and

WHEREAS, the Town of West New York received proposals from Boswell Engineering and Suburban Consulting Engineers to provide the Town with the required environmental consulting and project management services for 2024; and

WHEREAS, the Town has evaluated the proposals submitted by Boswell Engineering and Suburban Consulting Engineers and determined that the proposals are legally sufficient and the services will be provided in a professional manner as needed by the Town; and

WHEREAS, the Town seeks to authorize contracts with Boswell Engineering and Suburban Consulting Engineers for the provision of environmental consulting and project management services for the period between January 1, 2024 and December 31, 2024, pursuant to the rates as set forth in the proposals, for a total contract amount not to exceed \$100,000.00 for each vendor.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Commissioners of the Town of West New York hereby authorize contracts with Boswell Engineering and Suburban Consulting Engineers for the provision of environmental consulting and project management services for the Town for the period between January 1, 2024 and December 31, 2024, pursuant to the rates and amounts set forth in each proposal, for a total contract amount not to exceed \$100,000.00 for each firm.

BE IT FURTHER RESOLVED that the Mayor, Town Administrator and Town Clerk are hereby authorized to take any additional steps to necessary to effectuate the purposes set forth herein.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Town Clerk.

BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of West New York pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**December 5, 2023**  
***Regular Meeting***

**Consent Agenda:**

**RESOLUTION #R23-403**  
**RE: AWARDING CONTRACT FOR ALTERNATE PROSECUTOR SERVICES TO**  
**THE LAW OFFICE OF DAWN K. SCALA FOR 2024**

WHEREAS, the Town of West New York (“Town”) solicited proposals through a fair and open process, via a Request for Proposals (“RFP”) to procure a contract for alternate prosecutor services for the 2024 contract term; and

WHEREAS, the Town of West New York received a proposal submitted by the Law Office of Dawn K. Scala, with offices located at 9002 Columbia Avenue, North Bergen, New Jersey 07047 for the provision of the required alternate municipal prosecutor services; and

WHEREAS, the Town has evaluated the proposal submitted by the Law Office of Dawn K. Scala and determined it to be legally sufficient and that the services will be provided to the Town in a professional and cost-effective manner as required by the Town for the 2024 term; and

WHEREAS, the Town of West New York seeks to award the contract for alternate municipal prosecutor services to the Law Office of Dawn K. Scala for the period commencing on January 1, 2024 and ending on December 31, 2024, for a total annual contract amount not to exceed \$50,000.00.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Board of Commissioners of the Town of West New York hereby authorize the award of the contract for alternate municipal prosecutor services to the Law Office of Dawn K. Scala for the period commencing on January 1, 2024 and ending on December 31, 2024, for a total annual contract amount not to exceed \$50,000.00 in accordance with the rates and amounts set forth in the proposal.

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute and deliver this contract on behalf of the Town, and the Town Clerk is hereby authorized and directed to attest to the execution of this contract and to affix the corporate seal of the Town thereto.

BE IT FURTHER RESOLVED that notice of the Contract award shall be published and maintained in the Office of the Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this payment from account 01-201-24-707-020-99.

**December 5, 2023**  
**Regular Meeting**

**RESOLUTION #R23-404**  
**RE: APPROVING TRANSFERS BETWEEN BUDGET APPROPRIATIONS**

WHEREAS, there exist certain budget expenditures with funds available in excess of the amounts approved in the 2023 Budget of the Town of West New York; and

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of such funds during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey that the following transfers be made within the 2023 Municipal Budget:

Account Number	Description	Transfer from	Transfer to
01-201-20-709-010-11	Rent Control Board - S&W	\$ 10,000.00	
01-201-20-712-010-11	Housing Inspection - S&W	\$ 30,000.00	
01-201-21-710-010-11	Vital Statistics - S&W	\$ 10,000.00	
01-201-21-742-010-11	Treasurer's Office - S&W	\$ 95,000.00	
01-201-21-752-010-11	Purchasing Agent - S&W	\$ 15,000.00	
01-201-22-770-010-11	Uniform Fire Safety Act – S&W	\$ 20,000.00	
01-201-22-789-010-11	School Crossing Guards - S&W	\$ 10,000.00	
01-201-23-776-010-11	Automotive Maint. & Repair – S&W	\$ 30,000.00	
01-201-24-793-020-99	Light & Power Miscellaneous	\$ 125,000.00	
01-201-24-796-020-99	Telephone Miscellaneous	\$ 25,000.00	
01-201-24-797-020-99	Water Miscellaneous	\$ 75,000.00	
01-201-21-714-020-99	Law Department - OE	\$ 60,000.00	
01-201-30-830-010-11	Municipal Court - S&W	\$ 30,000.00	
01-201-22-705-020-99	Elections - OE	\$ 10,000.00	
01-201-24-793-020-99	Light & Power Miscellaneous	\$ 9,000.00	
01-201-24-796-020-99	Telephone Miscellaneous	\$ 12,000.00	
01-201-24-799-020-99	Signal Bureau Miscellaneous	\$ 4,000.00	
01-201-20-701-010-11	Dir. of Public Affairs - S&W		\$ 15,000.00
01-201-20-713-020-99	Tenant Relations - OE		\$ 20,000.00
01-201-24-707-020-99	Prosecutor - OE		\$ 75,000.00
01-201-24-717-010-11	Senior Citizens - S&W		\$ 15,000.00
01-201-24-717-020-99	Senior Citizens - OE		\$ 65,000.00
01-201-24-790-010-11	Division of Parks - S&W		\$ 80,000.00
01-201-24-790-020-99	Division of Parks - OE		\$ 150,000.00
01-201-20-715-010-11	Supervised Play Activity - S&W		\$ 30,000.00
01-201-22-701-010-11	Director of Public Safety – S&W		\$ 30,000.00
01-201-22-718-010-11	Administrative Office - S&W		\$ 15,000.00
01-201-22-772-010-11	Ambulance Squad - S&W		\$ 20,000.00
01-201-23-787-010-11	Garbage & Trash S&W		\$ 30,000.00
01-201-25-800-010-11	Uniform Construction Code – S&W		\$ 25,000.00
		\$ 570,000.00	\$ 570,000.00

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Arroyo**, to **adopt the foregoing Resolution**. The motion was carried by the following vote:

- AYES - Commissioners Arroyo, Diaz, Parkinson, and Mayor Sires  
 NAYS - None  
 ABSENT - Commissioner Barrera

**December 5, 2023**  
***Regular Meeting***

**Public Portion:**

It was regularly moved by **Mayor Sires** and seconded by **Commissioner Arroyo**,  
**To open Public Portion of meeting at 7:44 p.m.** The motion was carried by the following vote:

AYES           - Commissioners Arroyo, Diaz, Parkinson, and Mayor Sires  
NAYS           - None  
ABSENT        - Commissioner Barrera

It was regularly moved by **Mayor Sires** and seconded by **Commissioner Parkinson**, **to close the Public Portion of the meeting and Adjourn at 7:45 p.m.** The motion was carried by the following vote:

AYES           - Commissioners Arroyo, Diaz, Parkinson, and Mayor Sires  
NAYS           - None  
ABSENT        - Commissioner Barrera

\_\_\_\_\_  
Commissioner Marcos A. Arroyo

\_\_\_\_\_  
Commissioner Victor M. Barrera

\_\_\_\_\_  
Commissioner Marielka A. Diaz

\_\_\_\_\_  
Commissioner Adam W. Parkinson

\_\_\_\_\_  
Mayor Albio Sires  
Board of Commissioners

Attest: \_\_\_\_\_  
Adelanny Plaza, RMC  
Town Clerk