

West New York Parking Authority
Hudson County, NJ
Notice to Bidders

Notice is hereby given that sealed bids will be received by the Executive Director of the West New York Parking Authority (WNYPA) in the County of Hudson, New Jersey, at the West New York Parking Authority (WNYPA), 224-60th Street, West New York, NJ **Wednesday, February 15, 2018 at 10:00 am for: "Landscaping and Ground Maintenance Services,"** in accordance with the specifications now on file in the office of the Executive Director, 224-60th Street, West New York, NJ, where same may be obtained during office hours from 9:00 am to 4:00 pm Monday through Friday.

Bids for said Contract must be based upon and in strict accordance with the aforesaid specifications. All bids must be stated in words and figures. All bids shall be submitted in sealed envelopes addressed to the West New York Parking Authority, the envelope shall have marked conspicuously on its face on the top right-hand side in letters not less than one inch the word "**Public Bid**" followed immediately below those words in letters not less than one half inch high: "**Landscaping and Ground Maintenance Services**" and underneath that "**To be received on the 15th day of February, 2018 at 10:00 am**".

If bids are to be accepted by mail or courier, the bids must be placed in an outer envelope, which on the top right-hand side shall clearly designate in the same manner as set forth above, the same size and information. The inner envelope shall have specifically placed in the center the same information as set forth above and on the bottom left-hand side the name and address of the Bidder.

All bids delivered by mail or other postal service shall be addressed specifically to the West New York Parking Authority and if delivered by a postal service shall be delivered to the office of Amiris Perez, Executive Director, between the hours of 9:00 am and 4:00 pm prior to the time set forth for the opening of the bid and not earlier than 48 hours previous to the opening of the bid.

The burden is upon the bidder to comply specifically with the directions in the "Notice to Bidders". The bidders are put on notice that because of precautions resulting from terrorist's threats packages may be opened if directed to the wrong office of the WNYPA.

Any bid not delivered in the manner as set forth in this "Notice to Bidders" shall be declared void.

All bids must be submitted on forms for that purpose to be obtained from the Purchasing Agent.

All requests for specifications must be made in writing on company letterhead and faxed to 201-869-6637. Requests for specifications made in person must also be made in writing on company letterhead.

All communications concerning this bid or the procurement and contract awarding process shall be directed, in writing, to WNYPA's Designated Contact Person, Steven Rodas, Temporary Purchasing Agent, West New York Parking Authority, 224 60th Street, West New York, NJ 07093 or via e-mail at srodas@wnypanj.com.

Bidder are required to comply with the requirements of P.L. 1975, C.127 (N.J.A.C. 17:27).

Bidders are required to comply with P.L. 2004 c. 57 (Chapter 57) (Business Registration Law) as set forth in bid specifications.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 as set forth in Bid specifications.

The WNYPA reserves the right to waive informalities in bids and to reject any and all bids, if deemed in the best interest of the WNYPA to do so.

Dated: 2/1/2018 by order of the Board of Commissioners of the West New York Parking Authority