***Town of West New York***

***Hudson County, New Jersey***

***Minutes of Reorganization & Regular Meeting***

***(Regular Session)***

***May 16, 2023***

***Commissioner Marcos A. Arroyo***

***Commissioner Victor M. Barrera***

***Commissioner Marielka A. Diaz***

***Commissioner Adam W. Parkinson***

***Mayor Albio Sires***

***Board of Commissioners***

***ATTEST: Adelinny plaza, rmc***

***town clerk***

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

Minutes of a regular stated meeting of the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, held in the Community Center, 515-54th Street, on Tuesday**,** May 16, 2023 at 12:00 noon (No work session).

# Present: Commissioners Arroyo, Barrera, Diaz, Parkinson, and Sires

# Absent: None

Also Present: Town Clerk Adelinny Plaza, (Town Clerk’s Office staff)

Meeting commenced at 12:10 p.m.

Town Clerk Adelinny Plaza made the following announcement:

As presiding officer of this **Reorganization Meeting** of the Board of Commissioners of the Town of West New York, held on **May 16, 2023** at 12:00 PM, I do hereby publicly announce, and I direct that this announcement shall be placed in the minutes of this meeting, and that the Notice requirements provided for in the “Open Public Meetings Act” have been satisfied. Notice of this meeting was properly given by the Board of Commissioners in the Resolution dated and adopted on **December 14, 2022.** Said Resolution was transmitted by the Town Clerk to the Jersey Journal and the Bergen Record and publicly posted on the Municipal Bulletin Board, Town Hall, and filed with the Town Clerk. Notice of this meeting by the **May 12th, 2023** Sunshine Notice was transmitted to the aforementioned newspapers**,** posted on the municipal bulletin board in Town Hall, and on the Town Website.

Copies are available to the public in accordance with the law.

**Note:** **Minutes were taken by Town Clerk Adelinny Plaza and transcribed by Tyara Conil.**

**TOWN CLERK’S CERTIFICATE OF CANVASS**

**OF RETURNS OF MUNICIPAL ELECTION**

**MAY 9, 2023**

I, Adelinny Plaza, Town Clerk of the Town of West New York, New Jersey, do hereby certify that:

I made and filed the canvass of the returns received by me on the 9th day of May, 2023 from the District Boards of Registry and Election of all election districts in the Town of West New York that conducted the Municipal Election on May 9, 2023, pursuant to the provisions of Chapter 221, Session Laws 1911 and the several supplements thereto and amendments thereof, also Chapter 187, Law of 1930, and the several supplements and amendments thereto. I made and filed in my office the results of said canvass and my determination that the said Municipal Election held on the 9th day of May, 2023, in the Town of West New York, **Albio Sires, Victor M. Barrera, Adam W. Parkinson, Marielka A. Diaz, and Marcos A. Arroyo** were duly elected to the Office of Commissioner of the Town of West New York.

I further certify that a copy of this Certificate has been supplied to the aforementioned individuals.

Note: Town Clerk Adelinny Plaza read the forgoing Certificate aloud.

(*See Election Return Results at end of minutes.)*

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**Note: Town Clerk Adelinny Plaza administered official Oaths of Office to: Commissioners Albio Sires, Marcos A. Arroyo, Victor M. Barrera, Marielka A. Diaz, and Adam W. Parkinson (friends and family present). Newly appointed Commissioners gathered by the dais for photographs. Town Clerk Adelinny Plaza then performed the first official roll call.**

**RESOLUTION #R23-123**

**RE: DESIGNATION OF MAYOR**

RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, that **Albio Sires** be and he is hereby designated as Mayor of the Town of West New York.

It was regularly moved by **Commissioner Barrera**, seconded by **Commissioner Diaz**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Sires

NAYS - None

ABSENT - None

**RESOLUTION #R23-124**

**RE: CREATING THE DEPARTMENT OF PUBLIC SAFETY**

WHEREAS, the Board of Commissioners of the Town of West New York, in the County of Hudson, after due consideration of the interests of the public and the benefits of the public service, the efficient and economical conduct of the business of the Town, the qualifications and experience of each commissioner and the appropriateness of the classification of powers and duties and the allocation hereof, deem it appropriate and in the public interest that the powers and duties pursuant to the direction of the Walsh Act, be determined, assigned and prescribed in the manner hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, that the powers and duties relating to or devolved by law upon the officers, boards, divisions, bureaus and other bodies and functional units hereinafter named, together with the personnel and facilities thereof, be assigned and distributed into the Department of Public Safety, to wit:

Secretary and Staff of the Department of Public Safety

Deputy Mayor

Law Department and all Law Department Personnel

Town Clerk

Elections

Police Department

Municipal Administrator

Office of Emergency Management

Police Physician

Special Law Enforcement Officers

Special Police

Administration Department

Administrative Assistant to Public Safety Director

Juvenile Aid

Municipal Administrator Department of Human Resources

Personnel Department

School Traffic Guards

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**Resolution (Cont.):**

Alcoholic Beverage Control Board

Fire Prevention Bureau

Parking Services Utility

Human Resources

Emergency Medical Services

be, and the same are hereby assigned and distributed in the Department of Public Safety and that the Director of said Department is hereby vested with all the powers, authority, rights and duties vested in or given by any statute, charter or ordinance or any other law, rule or regulation relating to the foregoing list; and

BE IT FURTHER RESOLVED, that the executive, administrative, judicial and legislative powers, authorities and duties pertaining to the said officers, boards, divisions, bureaus and other bodies and functional units, or functions are hereby vested in the Director of the said Department of Public Safety, provided, however, that the statutory autonomous officers and bodies shall retain such powers and duties as now provided by law, unless inconsistent with the purposes and provisions of the Walsh Act, and

BE IT FURTHER RESOLVED that the proper Town Officials are hereby authorized and directed to affect all financial arrangements and make such appropriate book entries as may be necessary with respect to unexpended and uncommitted budgetary balances insofar as the necessity will arise in effectuating the provisions of this resolution.

BE IT FURTHER RESOLVED that any prior resolution or parts of resolutions inconsistent with the provisions of this resolution are hereby rescinded and repealed to the extent of such inconsistency.

It was regularly moved by **Commissioner Parkinson**, seconded by **Mayor Sires**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

**RESOLUTION #R23-125**

**RE: CREATING DEPARTMENT OF REVENUE & FINANCE**

WHEREAS, the Board of Commissioners of the Town of West New York, in the County of Hudson, after due consideration of the interests of the public and the benefits of the public service, the efficient and economical conduct of the business of the Town, the qualifications and experience of each Commissioner and the appropriateness of the classification of powers and duties and the allocation hereof, deem it appropriate and in the public interest that the powers and duties pursuant to the direction of the Walsh Act, be determined, assigned and prescribed in the manner hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, that the powers and duties relating to or devolved by law upon the officers, boards, divisions, bureaus and other bodies and functional units hereinafter named, together with the personnel and facilities thereof, be assigned and distributed into the Department of Revenue and Finance, to wit:

Chief Financial Officer

Principal Account Clerk

Purchasing Department

Finance and Accounts

Payroll, Deductions, etc.

Town Auditor

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**Resolution (Cont.):**

Town Treasurer

Tax Collector, Assistant and Office

All Tax Assessment Programs, Officials and Employees

Professional Services – Tax Experts, etc.

Tax Searcher

Chief Accountant

Insurance Commission and Group Insurance

Court Administrator

Violations Bureau

Municipal Court and Municipal Court Offices

Health Department

License Inspector

Code Enforcement: *inclusive of Plumbing Inspector, Building Inspector, Electrical*

*Inspector, Housing Inspector and Sanitary Inspector*

Code Enforcement (Board of Appeals)

Maintenance of Foreclosed Property

Grant Consultants

UEZ

Insurance of Buildings and Capital Projects

be, and the same are hereby assigned and distributed in the Department of Revenue and Finance and that the Director of said Department is hereby vested with all the powers, authority, rights and duties vested in or given by any statute, charter or ordinance or any other law, rule or regulation relating to the foregoing list; and

BE IT FURTHER RESOLVED, that the executive, administrative, judicial and legislative powers, authorities and duties pertaining to the said officers, boards, divisions, bureaus and other bodies and functional units, or functions are hereby vested in the Director of the said Department of Revenue and Finance, provided, however, that the statutory autonomous officers and bodies shall retain such powers and duties as now provided by law, unless inconsistent with the purposes and provisions of the Walsh Act, and

BE IT FURTHER RESOLVED that the proper Town Officials are hereby authorized and directed to affect all financial arrangements and make such appropriate book entries as may be necessary with respect to unexpended and uncommitted budgetary balances insofar as the necessity will arise in effectuating the provisions of this resolution.

BE IT FURTHER RESOLVED that any prior resolution or parts of resolutions inconsistent with the provisions of this resolution are hereby rescinded and repealed to the extent of such inconsistency.

It was regularly moved by **Commissioner Diaz**, seconded by **Mayor Sires**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

**RESOLUTION #R23-126**

**RE: CREATING THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Board of Commissioners of the Town of West New York, in the County of Hudson, after due consideration of the interests of the public and the benefits of the public service, the efficient and economical conduct of the business of the Town, the qualifications and experience of each Commissioner and the appropriateness of the classification of powers and duties and the allocation hereof, deem it appropriate and in the public interest that the powers and duties pursuant to the direction of the Walsh Act, be determined, assigned and prescribed in the manner hereinafter set forth:

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**Resolution (Cont.):**

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, that the powers and duties relating to or devolved by law upon the officers, boards, divisions, bureaus and other bodies and functional units hereinafter named, together with the personnel and facilities thereof, be assigned and distributed into the Department of Public Works, to wit:

Superintendent of the Department of Public Works

Secretary and Staff of the Department of Public Works

Assistant Superintendent of the Department of Public Works

Assistant Director of the Department of Public Works

Superintendent of Streets

Recycling

Collection of Garbage

Sanitation

Street Lighting System

Snow Removal

Sewers

Division of Automotive Maintenance and Repair

Street and Sewer Department

Fire Hydrant Rentals

Signal Bureau

Sanitation Inspector

Animal Control

be, and the same are hereby assigned and distributed in the Department of Public Works and that the Director of said Department is hereby vested with all the powers, authority, rights and duties vested in or given by any statute, charter or ordinance or any other law, rule or regulation relating to the foregoing list; and

BE IT FURTHER RESOLVED, that the executive, administrative, judicial and legislative powers, authorities and duties pertaining to the said officers, boards, divisions, bureaus and other bodies and functional units, or functions are hereby vested in the Director of the said Department of Public Works, provided, however, that the statutory autonomous officers and bodies shall retain such powers and duties as now provided by law, unless inconsistent with the purposes and provisions of the Walsh Act, and

BE IT FURTHER RESOLVED that the proper Town Officials are hereby authorized and directed to affect all financial arrangements and make such appropriate book entries as may be necessary with respect to unexpended and uncommitted budgetary balances insofar as the necessity will arise in effectuating the provisions of this resolution.

BE IT FURTHER RESOLVED that any prior resolution or parts of resolutions inconsistent with the provisions of this resolution are hereby rescinded and repealed to the extent of such inconsistency.

It was regularly moved by **Commissioner Parkinson**, seconded by **Commissioner Barrera**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**RESOLUTION #R23-127**

**RE: CREATING THE DEPARTMENT OF PUBLIC AFFAIRS**

WHEREAS, the Board of Commissioners of the Town of West New York in the County of Hudson, after due consideration of the interests of the public and the benefits of the public service, the efficient and economical conduct of the business of the Town, the qualifications and experience of each Commissioner and the appropriateness of the classification of powers and duties and the allocation hereof, deem it appropriate and in the public interest that the powers and duties pursuant to the direction of the Walsh Act, be determined, assigned and prescribed in the manner hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, that the powers and duties relating to or devolved by law upon the officers, boards, divisions, bureaus and other bodies and functional units hereinafter named, together with the personnel and facilities thereof, be assigned and distributed into the Department of Public Affairs, to wit:

Secretary and Staff of the Department of Public Affairs

Department of Community Development

Town Engineer

Zoning Board of Adjustment

Planning Board

Use and Scheduling of Recreation Facilities

Rent Control Board

Library

Community Relations including Federal and State Programs

Tenant Advocate

Use and Scheduling of Recreation Facilities

Municipal Alliance

be, and the same are hereby assigned and distributed in the Department of Public Affairs and that the Director of said Department is hereby vested with all the powers, authority, rights and duties vested in or given by any statute, charter or ordinance or any other law, rule or regulation relating to the foregoing list; and

BE IT FURTHER RESOLVED, that the executive, administrative, judicial and legislative powers, authorities and duties pertaining to the said officers, boards, divisions, bureaus and other bodies and functional units, or functions are hereby vested in the Director of the said Department of Public Affairs, provided, however, that the statutory autonomous officers and bodies shall retain such powers and duties as now provided by law, unless inconsistent with the purposes and provisions of the Walsh Act, and

BE IT FURTHER RESOLVED that the proper Town Officials are hereby authorized and directed to affect all financial arrangements and make such appropriate book entries as may be necessary with respect to unexpended and uncommitted budgetary balances insofar as the necessity will arise in effectuating the provisions of this resolution.

BE IT FURTHER RESOLVED that any prior resolution or parts of resolutions inconsistent with the provisions of this resolution are hereby rescinded and repealed to the extent of such inconsistency.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Parkinson**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**RESOLUTION #R23-128**

**RE: CREATING THE DEPARTMENT OF PARKS & PUBLIC PROPERTY**

WHEREAS, the Board of Commissioners of the Town of West New York in the County of Hudson, after due consideration of the interests of the public and the benefits of the public service, the efficient and economical conduct of the business of the Town, the qualifications and experience of each Commissioner and the appropriateness of the classification of powers and duties and the allocation hereof, deem it appropriate and in the public interest that the powers and duties pursuant to the direction of the Walsh Act, be determined, assigned and prescribed in the manner hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, that the powers and duties relating to or devolved by law upon the officers, boards, divisions, bureaus and other bodies and functional units hereinafter named, together with the personnel and facilities thereof, be assigned and distributed into the Department of Parks and Public Property, to wit:

Secretary and Staff of the Department of Parks and Public Property

Care, Supervision, Custody and Operation of all Public Grounds, Building, Recreation Facilities and Services Relating thereto

Care, Supervision, Custody and Operation of all Parks and Playgrounds and Services Relating thereto, Except Recreation

Light-Power-Telephone and Building or Office Services

Town Switchboard

Municipal Custodians

Fuel Oil

Centralized Postage

Senior Citizens and Nutritional Programs

Recreation and Buses: including Supervised Play

Municipal Fleet

be, and the same are hereby assigned and distributed in the Department of Parks and Public Property and that the Director of said Department is hereby vested with all the powers, authority, rights and duties vested in or given by any statute, charter or ordinance or any other law, rule or regulation relating to the foregoing list; and

BE IT FURTHER RESOLVED, that the executive, administrative, judicial and legislative powers, authorities and duties pertaining to the said officers, boards, divisions, bureaus and other bodies and functional units, or functions are hereby vested in the Director of the said Department of Parks and Public Property, provided, however, that the statutory autonomous officers and bodies shall retain such powers and duties as now provided by law, unless inconsistent with the purposes and provisions of the Walsh Act, and

BE IT FURTHER RESOLVED that the proper Town Officials are hereby authorized and directed to affect all financial arrangements and make such appropriate book entries as may be necessary with respect to unexpended and uncommitted budgetary balances insofar as the necessity will arise in effectuating the provisions of this resolution.

BE IT FURTHER RESOLVED that any prior resolution or parts of resolutions inconsistent with the provisions of this resolution are hereby rescinded and repealed to the extent of such inconsistency.

It was regularly moved by **Commissioner Parkinson**, seconded by **Commissioner Diaz**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**RESOLUTION #R23-129**

**RE: DESIGNATING COMMISSIONER OF DEPARTMENT OF PUBLIC SAFETY**

BE IT RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, that **Albio Sires** is hereby designated as Director of the Department of Public Safety.

It was regularly moved by **Commissioner Parkinson**, seconded by **Commissioner Barrera**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

**RESOLUTION #R23-130**

**RE: DESIGNATING COMMISSIONER OF THE DEPARTMENT OF REVENUE & FINANCE**

BE IT RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, that **Adam Parkinson** is hereby designated as Director of the Department of Revenue and Finance.

It was regularly moved by **Commissioner Diaz**, seconded by **Mayor Sires**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, and Mayor Sires

NAYS - None

ABSENT - None

ABSTAIN - Commissioner Parkinson

**RESOLUTION #R23-131**

**RE: DESIGNATING COMMISSIONER OF DEPARTMENT OF PUBLIC WORKS**

BE IT RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, that **Marcos Arroyo** is hereby designated as Director of the Department of Public Works.

It was regularly moved by **Commissioner Barrera**, seconded by **Mayor Sires**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**RESOLUTION #R23-132**

**RE: DESIGNATING COMMISSIONER OF THE DEPARTMENT OF PUBLIC AFFAIRS**

BE IT RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, that **Marielka Diaz** is hereby designated as Director of the Department of Public Affairs.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Parkinson**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

ABSTAIN - Commissioner Diaz

**RESOLUTION #R23-133**

**RE: DESIGNATING COMMISSIONER OF DEPARTMENT OF PARKS & PUBLIC PROPERTY**

BE IT RESOLVED by the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, that **Victor Barrera** is hereby designated as Director of the Department of Parks and Public Property.

It was regularly moved by **Commissioner Diaz**, seconded by **Commissioner Parkinson**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

ABSTAIN - Commissioner Barrera

**RESOLUTION #R23-134**

**RE: ADOPTING ORDER OF BUSINESS OF BOARD OF COMMISSIONERS MEETINGS**

BE IT RESOLVED, that the following ORDER OF BUSINESS be, and the same is hereby adopted as the Order of Business at all regular meetings of the Board of Commissioners of the Town of West New York, in the County of Hudson, to wit:

1. Pledge of Allegiance
2. Open Public Meetings Act Announcement
3. Roll Call
4. Approval of Minutes
5. Payment of Claims
6. Communications
7. Proclamations

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**Resolution (Cont.):**

1. Adoption of Consent Agenda
2. Resolutions
3. Introduction/Hearings & Final Adoption of Ordinances
4. Privilege of the Floor - An opportunity to citizens to address the Board, each person shall be limited in his/her question of address to 3 minutes, and no person shall be permitted to speak more than one regular turn.
5. Adjournment

BE IT FURTHER RESOLVED that any prior resolution or parts of resolutions inconsistent with the provisions of this resolution are hereby rescinded and repealed to the extent of such inconsistency

It was regularly moved by **Commissioner Diaz**, seconded by **Mayor Sires**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

**RESOLUTION #R23-135**

**RE: DESIGNATING OFFICIAL PUBLICATIONS & NEWSPAPERS**

BE IT RESOLVED that the following newspapers are hereby designated as the official newspapers of the Town of West New York, New Jersey, for the publication of all official publications, notices and documents:

The Jersey Journal

The Bergen Record

BE IT FURTHER RESOLVED that the Town may make publication of official publications, notices, and documents in any newspaper, in addition to publication in a designated official newspaper of the Town of West New York, including, but not limited to the following publications:

Cambio

Cine y Novelas

Especialito

NJ Hispano

Nuevo Universal

La Noticia

Fe Y Esperanza

Hudson Reporter

BE IT FURTHER RESOLVED that any prior resolution or parts of resolutions inconsistent with the provisions of this resolution are hereby rescinded and repealed to the extent of such inconsistency.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Parkinson**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**RESOLUTION #R23-136**

**RE: DESIGNATING AUTHORIZED SIGNATURES OF OFFICIALS**

BE IT RESOLVED, that the **Mayor Albio Sires** (Director of Department of Public Safety), **Comm. Adam Parkinson** (Director of the Department of Revenue and Finance), and **Chief Financial Officer Jonathan DeJoseph**, of the Town of West New York, in the County of Hudson, be, and they are hereby designated as authorized signatories who may issue and sign all warrants for the disbursement of monies from the funds of the Town of West New York, in the County of Hudson, such warrants to be directed to and drawn on the Chief Financial Officer of the Town and to be countersigned by two of the three above designated authorized signatories, in whatever combination, and when so signed, issued and countersigned, shall be honored as payments warrants drawn upon the funds of West New York, and shall be issued to the payee therein named to said Chief Financial Officer, in the manner prescribed by law.

BE IT FURTHER RESOLVED, that Facsimile signatures of the above designated signatories may be used on payroll and similar accounts as may be determined by the Town Administrator.

BE IT FURTHER RESOLVED that the designated signatories and the Town Clerk, be and they are hereby authorized to execute such further banking documents as may be necessary to implement this resolution.

BE IT FURTHER RESOLVED that any prior resolution or parts of resolutions inconsistent with the provisions of this resolution are hereby rescinded and repealed to the extent of such inconsistency.

It was regularly moved by **Commissioner Diaz**, seconded by **Commissioner Barrera**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

**RESOLUTION #R23-137**

**RE: DESIGNATING MUNICIPAL DEPOSITORIES**

WHEREAS, under the provisions of state regulations (N.J.S.A. 40A:5-1) entitled Local Fiscal Affairs Law, the Town of West New York in accordance with N.J.S.A.40A:5-l4 hereby establishes Legal Depositories for public monies for the calendar year 2023. Further, recent amendment to N.J.S.A. 40A:5-15.1 entitled “Securities, which may be purchased by local units” provide added flexibility to secure high yield investments while safe-guarding municipal assets.

BE IT RESOLVED, by the Mayor and Commissioners of the Town of West New York, County of Hudson, New Jersey, that the following banks or institutions approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) or other authorized investment vehicles authorized by the State of New Jersey are hereby designated as official depositories of Town funds for the calendar year 2023:

Kearny Bank

CapitalOne Bank

TD Bank

May 16, 2023

***Regular Meeting***

**REORGANIZATION MEETING**

**Resolution (Cont.):**

BE IT FURTHER RESOLVED that any prior resolution or parts of resolutions inconsistent with the provisions of this resolution are hereby rescinded and repealed to the extent of such inconsistency.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Barrera**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

**Payment of Claims: (Claims are available for public inspection in the Town Clerk’s Office)**

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Parkinson** that the Payment of Claims of: **May 16, 2023** be approved. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

**Note:** **Commissioner Diaz abstained on Purchase Order #38126. Commissioner Barrera abstained on Purchase Order #38231 and #38376. Commissioner Parkinson abstained on Purchaser Order #38103 and #38290.**

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Parkinson**, that the above Resolution be adopted, was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

May 16, 2023

***Regular Meeting***

**Consent Agenda:**

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Barrera** that the following Consent Agenda Items Nos. R23-138 through R23-142 be adopted. The motion was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

**Note: Town Clerk Adelinny Plaza announced that the consent agenda would include items #R23-138 through #R23-142; all agreed.**

**RESOLUTION #R23-138**

**RE: DMHAS YOUTH LEADERSHIP GRANT**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, The City Council of the City of West New York, County of Hudson, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the City Council further recognizes that it is incumbent upon not only public officials but upon the entire community to act to prevent such abuses in our community; and,

WHEREAS, the City Council has applied for DMHAS Youth Leadership funding through the Governor’s Council on Alcoholism and Drug Abuse through the County of Hudson.

NOW, THEREFORE, BE IT RESOLVED by the City of West New York, County of Hudson, State of New Jersey hereby recognizes the following:

1. The City Council does hereby authorize submission of an application for DMHAS Grant funding for the West New York Municipal Alliance for the Grant Term of 9/1/23 – 9/30/25 in the amount of:

DMHAS Grant Funding $ 5,696.00

1. The City Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION #R23-139**

**RE: AMENDING PUBLIC COMMISSION MEETING DATES**

**FOR THE TOWN OF WEST NEW YORK FOR THE 2023 CALENDAR YEAR TO RESCHEDULE THE BOARD OF COMMISSIONERS MEETING FOR JUNE 14, 2023 TO JUNE 8, 2023**

WHEREAS, Chapter 231 Laws of 1975 known as "The Open Public Meeting Law" effective January 19, 1976 was enacted so as to establish the right for all citizens to have advance notice of and to attend all meetings of public bodies at which any business effecting the public is discussed or acted upon; and

May 16, 2023

***Regular Meeting***

**Consent Agenda (Cont.):**

**Resolution (Cont.):**

WHEREAS, all meetings of all public bodies wherein formal action, decision or discussion relating to the public business may take place, are required to be publicly announced and scheduled, with adequate posting and advance notice of the time, date, location and to the extent known, the purpose of the agenda of each meeting; and

WHERAS, by prior Resolution #23-389, the Mayor and the Board of Commissioners of the Town of West New York established the current schedule for the Town of West New York Board of Commissioners meeting dates for the 2023 calendar year; and

WHEREAS, the Mayor and Board of Commissioners of the Town of West New York now seek to amend the approved schedule for the Board of Commissioners Meeting dates for the 2023 calendar year as set forth in Resolution #23-389 to reschedule the Public Meeting from June 14, 2023 to June 8, 2023 at 6:30 p.m. virtual.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York do hereby authorize as follows:

1. The Mayor and the Board of Commissioners Public meeting scheduled on June 14, 2023 for the Town of West New York is hereby rescheduled to June 8, 2023 at 6:30 p.m. virtual.
2. All other provisions and approved dates set forth in Resolution #23-389 shall remain in full force and effect.
3. This Resolution will be advertised in accordance with the law.

**RESOLUTION #R23-140**

**RE: RE-APPOINTING LUIS BAEZ AS THE MUNICIPAL ADMINISTRATOR FOR THE TOWN OF WEST NEW YORK**

WHEREAS, Section 69-100 of the Code of the Town of West New York (“Town”) authorizes the Mayor and the Board of Commissioners to appoint a Municipal Administrator for the Town of West New York; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, that Luis Baez is appointed as Municipal Administrator for the Town of West New York for a one (1) year term, effective May 16, 2023 through May 15, 2024.

BE IT FURTHER RESOLVED that the Mayor and the Board of Commissioners of the Town of West New York authorize and direct Corporation Counsel, if required, to prepare an employment contract for Luis Baez to serve as the Municipal Administrator for the Town of West New York

BE IT FURTHER RESOLVED that the Mayor and Town Clerk are authorized to execute any employment agreement between the Town and Mr. Baez.

BE IT FURTHER RESOLVED, that the Chief Financial Officer certifies that the necessary funds are available for payment of this contract from account 01-201-22-718-010-11.

May 16, 2023

***Regular Meeting***

**Consent Agenda (Cont.):**

**RESOLUTION #R23-141**

**RE: APPOINTING JONATHAN CASTENEDA AS THE**

**DEPUTY MUNICIPAL ADMINISTRATOR FOR THE TOWN OF WEST NEW YORK**

WHEREAS, §69-134 of the Code of the Town of West New York (“Town”) authorizes the Mayor and the Board of Commissioners to appoint a Deputy Municipal Administrator for the Town of West New York; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Board of Commissioners of the Town of West New York, County of Hudson, that Jonathan Casteneda is hereby appointed as the Deputy Municipal Administrator for the Town of West New York for a one (1) year term, effective May 16, 2023 through May 15, 2024.

BE IT FURTHER RESOLVED, that the Chief Financial Officer certifies that the necessary funds are available for these payments from account 01-201-22-718-010-11.

**RESOLUTION #R23-142**

**RE: AUTHORIZING PURCHASE FOR THE TOWN OF WEST NEW YORK’S 2023 SUMMER FOOD PROGRAM**

WHEREAS, the Town of West New York (the “Town”) requires a vendor for the Town’s 2023 Summer Food Program; and

WHEREAS, on May 2, 2023, the Town advertised for the submission of bids by vendors to provide the required services for the Town’s 2023 Summer Food Program; and

WHEREAS, the Town received one (1) bid submitted by Nu-Way Concessionaires, Inc., located at 339-345 Bergen Avenue, Kearny, NJ 07032, for the Town’s 2023 Summer Food Program for a total bid price amount of $126,000.00; and

WHEREAS, the Mayor and the Board of Commissioners of the Town of West New York have determined that it is in the Town’s interest to authorize a purchase for the Town’s 2023 Summer Food Program with Nu-Way Concessionaires Inc. for a total amount not to exceed $126,000.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and the Board of Commissioners for the Town of West New York do hereby authorize a purchase from Nu-Way Concessionaires, Inc., located at 339-345 Bergen Avenue, Kearny, NJ 07032, to provide food services for the Town’s 2023 Summer Food Program for a term of one (1) year, for a total amount not to exceed $126,000.00, pursuant to the terms and provisions as set forth in the bid submitted for this service.

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator, and the Town Clerk are authorized to take any necessary steps to effectuate this contract with Nu-Way Concessionaires, Inc. as set forth herein.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that the necessary funds are available for this payment from account number 02-213-40-501-022.

It was regularly moved by **Commissioner Parkinson**, seconded by **Mayor Sires**,

**to open Public Portion of meeting at 12:31 p.m.,** and was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

May 16, 2023

***Regular Meeting***

**Public Portion:**

1. **Patrick Cullen – 72-67th Street, WNY:**

Mr. Cullen, Town Historian congratulated the Mayor and Board of Commissioners on their victory. He presented the governing body with old anniversary commemorative booklets. Mr. Cullen announced the completion of a 945-page book detailing the entire history of the Town of West New York, which he intended to have printed for the 125th anniversary of the Town of West New York on July 8, 2023.

1. **Wayne Cook – 6131 Jackson Street, WNY:**

Mr. Cook congratulated Mayor Sires and the Board of Commissioners and announced that West New York would prosper with the newly elected board.

1. **Clara Herrera – 6312 Jackson Street, WNY:**

Ms. Herrera congratulated the Mayor and the Board of Commissioners on behalf of the West New York Board of Education.

It was regularly moved by **Mayor Sires**, seconded by **Commissioner Barrera,** **to close the Public Portion and adjourn the meeting at 12:34 p.m.,** was carried by the following vote:

AYES - Commissioners Arroyo, Barrera, Diaz, Parkinson, and Mayor Sires

NAYS - None

ABSENT - None

**Note:** Mayor Sires thanked and congratulated Town Clerk Adelinny Plaza for her work during her first municipal election. He also congratulated the newly appointed Board of Commissioners and recognized Former Mayor Rodriguez and wished him success in his new role as Assemblyman.

Commissioner Marcos A. Arroyo

Commissioner Victor M. Barrera

Commissioner Marielka A. Diaz

Commissioner Adam W. Parkinson

Mayor Albio Sires

Board of Commissioners

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Adelinny Plaza, RMC

Town Clerk