

**TOWN OF WEST NEW YORK
WEST NEW YORK POLICE DEPARTMENT**

Request for Police Reports

This form is to be used by persons requesting Police Reports from the West New York Police Department. This form is only to be used by persons named in a Police or Accident/Crash Report. While accident reports are public records, not all police reports are. In those cases, reports must be requested through the Office of the Town Clerk, Town of West New York, by completing an Open Public Records Act (OPRA) request form, a copy of which is available on this website (under Clerk's Office).

Please complete this form and all fields below in their entirety, as accurately as possible, in order to help us locate your requested report. This form is to be printed out and mailed to the Police Records Unit with a check or money order for \$5.00 made payable to the *Town of West New York*. In cases where reports are more than three (3) pages or additional media is requested, you may be contacted by the Police Records Unit and advised of any additional costs and expenses.

Police Accident/Crash Reports can also be requested and obtained online at: www.CrashDocs.org.

If you have any questions, please contact the Police Records Unit at 201-295-5022, between the hours of 9:00 am and 3:30 pm, Tuesday through Friday, except for holidays.

Requesting Person Contact Information

Name of Requesting Person:	Contact Telephone Number:
Address (Street, City, State, Zip Code) Where Records Are To Be Sent:	
Email Address:	

Police Records Being Requested

Police Incident/Accident/Crash Report Number:	Date of Incident:	
Location of Incident:	Name of Officer Taking Report:	Officer's Badge Number:
Type of Incident (i.e., Theft, Lost Item, Motor Vehicle Accident/Crash):		

Please make check and/or money order payable to: ***Town of West New York***

Mailing Address:

**West New York Police Department
Police Records Unit
428 60th Street
West New York, New Jersey 07093**

PRINT THIS FORM AND SUBMIT WITH PAYMENT