

MAYOR  
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MARCOS A. ARROYO | PUBLIC WORKS

**CODE ENFORCMENT/BUILDING DEPARTMENT**

THOMAS O'MALLEY | CONSTRUCTION OFFICIAL  
TOMOMALLEY@WESTNEWYORKNJ.ORG  
O. 201.295.5170

**TOWN OF WEST NEW YORK**  
COUNTY OF HUDSON, NEW JERSEY



**MUNICIPAL BUILDING**  
428-60<sup>th</sup> STREET  
WEST NEW YORK, NEW JERSEY 07093  
(201).295.5100

OFFICE LOCATIONS  
PUBLIC LIBRARY 425-60<sup>th</sup> STREET  
(201).295.5135  
SENIOR CENTER 515-54<sup>th</sup> STREET  
(201).295.5162/5144  
FIRE PREVENTION 6015 TYLER PLACE  
(201).295.5220  
PUBLIC WORKS 6300 BROADWAY  
(201).295.5230/5231  
PARKING SERVICES 224-60<sup>th</sup> STREET  
(201).295.1575  
WEST NEW YORK, NEW JERSEY 07093

# DEMOLITION REQUIREMENTS

THIS CHECKLIST MUST BE SUBMITTED MUST BE SUBMITTED WITH THE APPLICATION. FAILURE TO DO SO WILL RESULT IN APPLICATION DENIAL

- \_\_\_\_\_ CALL 1-800-272-1000 TO OBTAIN A "DIG NUMBER" AND SUBMIT NUMBER WITH PERMIT APPLICATION.
- \_\_\_\_\_ PSE&G DISCONNECT LETTER.
- \_\_\_\_\_ SUEZ DISCONNECT LETTER.
- \_\_\_\_\_ ASBESTOS SURVEY LETTER FROM AN AUTHORIZED COMPANY.
- \_\_\_\_\_ COPY OF EXTERMINATORS CERTIFICATION. LETTER MUST NOT BE OLDER THAN MONTH.
- \_\_\_\_\_ LETTER TO ADJOINING PROPERTY OWNERS STATING DATE DEMOLITION WILL COMMENCE. COMMENCEMENT DATE LETTER MUST NOT BE OLDER THAN 2 WEEKS.
- \_\_\_\_\_ COPY OF BUILDERS LICENSE/CONTRACTOR'S LICENSE/TOWN LICENSE.
- \_\_\_\_\_ CERTIFICATE OF INSURANCE NAMING THE TOWN AS ADDITIONAL INSURED.
- \_\_\_\_\_ SEPARATE PLUMBING PERMIT FOR CAPPING SEWER. **INSPECTION REQUIRED.** (PROVIDE PERMIT NUMBER)

ALL DEMOLITION DEBRIS MUST BE REMOVED FROM THE PROPERTY PRIOR TO THE START OF NEW CONSTRUCTION AND DUMPSTER PERMITS MUST BE SECURED FROM THE BUILDING DEPARTMENT.

INSPECTION MUST BE CALLED FOR.

*The Town of West New York is proud to be a drug free workplace and an equal opportunity employer.*

REVISED 3/30/16

