

MAYOR  
ALBIO SIRES | PUBLIC SAFETY

COMMISSIONERS

ADAM W. PARKINSON | REVENUE & FINANCE  
VICTOR M. BARRERA | PARKS & PUBLIC PROPERTY  
MARIELKA A. DIAZ | PUBLIC AFFAIRS  
MARCOS A. ARROYO | PUBLIC WORKS

CODE ENFORCMENT/BUILDING DEPARTMENT

THOMAS O'MALLEY | CONSTRUCTION OFFICIAL  
TOMOMALLEY@WESTNEWYORKNJ.ORG  
O. 201.295.5170

TOWN OF WEST NEW YORK  
COUNTY OF HUDSON, NEW JERSEY



MUNICIPAL BUILDING

428-60<sup>th</sup> STREET  
WEST NEW YORK, NEW JERSEY 07093  
(201).295.5100

OFFICE LOCATIONS

PUBLIC LIBRARY 425-60<sup>th</sup> STREET  
(201).295.5135  
SENIOR CENTER 515-54<sup>th</sup> STREET  
(201).295.5162/5144  
FIRE PREVENTION 6015 TYLER PLACE  
(201).295.5220  
PUBLIC WORKS 6300 BROADWAY  
(201).295.5230/5231  
PARKING SERVICES 224-60<sup>th</sup> STREET  
(201).295.1575  
WEST NEW YORK, NEW JERSEY 07093

COMMERCIAL PROPERTY  
OWNER CERTIFICATE

**FEE: \$400.00 PAYABLE to TOWN OF WEST NEW YORK**

Today's Date: \_\_\_\_\_ Anticipated Closing Date: \_\_\_\_\_

Property Address: \_\_\_\_\_ NUMBER OF COMMERCIAL UNITS: \_\_\_\_\_

**PROPERTY INFORMATION (LLC's Must Include Actual Name of Manager/Principal or application is rejected)**

PRESENT OWNER'S NAME: \_\_\_\_\_

Address: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Telephone Number: H: \_\_\_\_\_ C: \_\_\_\_\_

Property Currently Used As: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Current Business Name (IF MULTIPLE, ATTACH LIST) \_\_\_\_\_

Type of business: \_\_\_\_\_

Current signage at the property: Awning \_\_\_\_\_ Wall Sign \_\_\_\_\_ Banners \_\_\_\_\_

Name on signage: \_\_\_\_\_

**PURCHASER'S INFORMATION (LLC's Must Include Actual Name of Manager/Principal or application is rejected)**

PURCHASER'S Name: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Daytime Phone # of PURCHASER: \_\_\_\_\_ Cell: \_\_\_\_\_

By way of my signature, I certify that I am purchasing said property in "as in" condition and will be held liable for any and all outstanding violations that exist at the time of closing.

**\*APPLICATION MUST CONTAIN ORIGINAL SIGNATURES AND BE NOTARIZED**

\_\_\_\_\_  
Purchaser's Signature

SWORN TO AND SUBSCRIBE TO  
ME BEFORE ON THIS \_\_\_\_ DAY  
OF \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
Purchaser's Name (PRINT)

**THERE IS A \$50.00 REINSPECTION FEE FOR EACH REINSPECTION**

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- \_\_\_\_\_ ANSUL SYSTEM; operating properly/connected to central station
- \_\_\_\_\_ BOILERS/FURNANCES; must have one of the following: a full fire rated ceiling or a sprinkler installed on the code water line
- \_\_\_\_\_ BUILDING INSPECTIONS; all final inspections on any permits have been completed/file closed out
- \_\_\_\_\_ CARBON MONOXIDE DETECTORS; (residential only)
- \_\_\_\_\_ EGRESS; free and clear
- \_\_\_\_\_ EXIT DOORS; free of pad locks/key locks
- \_\_\_\_\_ EXIT SIGNS; operating properly/illuminated/emergency lighting
- \_\_\_\_\_ EXTINGUISHERS; are required within ten feet of any kitchen and must be properly mounted and readily accessible
- \_\_\_\_\_ FLUE PIPES on gas and oil fired appliances must be tightly connected with no leaks
- \_\_\_\_\_ HANDRAILS; required on all stairs with 3 or more risers (steps plus landing) including exterior stairs
- \_\_\_\_\_ LOCKS; No keyed locks on any interior doors
- \_\_\_\_\_ LOW VOLTAGE CENTRALLY MONITORED FIRE ALARM SYSTEM; installed and working properly
- \_\_\_\_\_ SMOKE DETECTORS; are required on each floor; ONLY exception is if the attic is not readily accessible
- \_\_\_\_\_ SPRINKLERS; operating properly
- \_\_\_\_\_ TRASH/RUBBISH; no accumulation inside or outside
- \_\_\_\_\_ VIOLATIONS and/or PERMITS-BUILDNG CODE; none outstanding
- \_\_\_\_\_ VIOLATIONS-PROPERTY MAINTENANCE; no outstanding violations
- \_\_\_\_\_ WINDOWS: operable and no broken or cracked glass

MISCELLANEOUS: \_\_\_\_\_  
 \_\_\_\_\_

**OFFICE USE ONLY**

Inspection Date: \_\_\_\_\_ Inspector: \_\_\_\_\_ Inspection Results: \_\_\_\_\_