

***Town of West New York  
Hudson County, New Jersey***

***Minutes of Regular Meeting  
(Regular Session)  
October 21, 2015***

***Commissioner Cosmo A. Cirillo  
Commissioner Susan M. Colacurcio  
Commissioner Margarita Guzman  
Commissioner Gabriel Rodriguez  
Mayor Felix E. Roque  
Board of Commissioners***

**October 21, 2015**  
***Regular Meeting***

Minutes of a regular stated meeting of the Board of Commissioners of the Town of West New York, in the County of Hudson, State of New Jersey, held in the Court Chambers, Municipal Building on Wednesday, October 21, 2015 at 7:00 p.m. (6:00 p.m. Work Session):

Present: Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
Absent: None  
Also Present: Adelunny Plaza and Vivian Maynard (Town Clerk's Office), and Corporation Counsel Donald Scarinci

Meeting commenced at 7:10 p.m.

Adelunny Plaza made the following announcement:

As presiding officer of this Regular Meeting of the Board of Commissioners of the Town of West New York, held on **October 21, 2015** at 7:00 p.m. (6:00 p.m. Work Session), I do hereby publicly announce, and I direct that this announcement shall be placed in the minutes of this meeting, and that the Notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given by the Board of Commissioners in the Resolution dated and adopted on November 24, 2014. Said Resolution was transmitted by the Town Clerk to the Jersey Journal and the Bergen Record and publicly posted on the Municipal Bulletin Board, Town Hall, and filed with the Town Clerk.

Copies are available to the public in accordance with the law.

**Note:** Minutes of this meeting were taken by Adelunny Plaza and Vivian Maynard and were transcribed by Adelunny Plaza. Corporation Counsel Donald Scarinci announced that prior to the Regular Meeting the Board of Commissioners went into closed session and advised that they had discussed to settle the matter of "Verdugo v. West New York" but had not reached a decision. Donald Scarinci called West New York Police Director Antolos and Sergeant Garciga to the dais. Police Director Antolos presented Joseph Roque with an award for his efforts in having the West New York Honor Guard present at Fenway Park during the Red Sox game. Sergeant Garciga read the award and handed it to Mr. Roque. The Mayor expressed his appreciation & pride for his son's continuous efforts and dedication to helping out and giving back. He explained that since Mr. Roque was young he always displayed compassion and dedication in helping out and that once again he was extremely proud of his son.

**Minutes of Previous Meeting:**

It was regularly moved by Commissioner Colacurcio, seconded by Commissioner Rodriguez, that the Minutes of Regular Meeting: 9/16/15 (Work and Regular Sessions), was carried by the following vote:

AYES - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS - None  
ABSENT - None

**Claims: Dated 10/21/15 (Claims are available for public inspection in the Town Clerk's Office):**

It was regularly moved by Commissioner Colacurcio, seconded by Mayor Roque that the claims be approved, was carried by the following vote:

AYES - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS - None  
ABSENT - None

**October 21, 2015**  
***Regular Meeting***

**Receipt of Financial Reports:**

**FINANCIAL REPORTS - MONTH OF SEPTEMBER 2015**

1. From Construction Code Official Office, reporting the sum of \$64,656.00 Collected for the month of September, 2015.
2. From Director Robert Antolos (Police Dept.), reporting the sum of \$3,126.25 Collected for the month of September, 2015.
3. From Director Robert Antolos (Police Dept.), reporting the sum of \$3,372.00 Collected for the month of September, 2015.
4. From Maria Alvarez, Registrar of Vital Statistics reporting the sum of \$2,225.00 For Special Licenses for the month of September, 2015.
5. From Maria Alvarez, Registrar of Vital Statistics reporting the sum of \$769.00 For Marriage/death certificates for the month of September, 2015.
6. From Maria Alvarez, Registrar of Vital Statistics reporting the sum of \$54.40 For Dogs Licenses for the month of September, 2015.
7. From (Revenue and Finance Department) reporting the sum of \$14,530,317.21 Collected for the month of September, 2015.
8. From (Revenue and Finance Department) reporting the sum of \$1,066,084.03 Collected for the month of September, 2015.
9. From Carmela Riccio, RMC, Town Clerk, reporting the sum of \$75.00 collected for the month of September, 2015.

It was regularly moved by Commissioner Colacurcio, seconded by Commissioner Cirillo, that the financial reports be approved, was carried by the following vote:

AYES	- Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque
NAYS	- None
ABSENT	- None

**October 21, 2015**  
**Regular Meeting**

**Communication**  
**Re: Town Engineer's Monthly report**  
**Dated 10/15/2015 from CME Associates**

MEMO TO: Mayor and Board of Commissioners  
Town of West New York

FROM: Robert J. Russo, P.E., P.P., C.M.E.  
Town Engineer's Office

DATE: October 15, 2015

RE: General Engineering and Capital Project Status Report  
West New York, New Jersey

□ **Veterans Park Slope Remediation and Park Improvements**

- The Veteran's Park Slope Remediation and Park Improvements project generally consists of the construction of an approximately 700 LF precast concrete retaining wall to repair and prevent further erosion of the existing steep slopes that currently exist at the site. The improvements may also include but are not limited to the construction of ADA compliant walkways, reconstruction of existing walkways, soil stabilization, lighting and landscaping improvements, park amenities such as outdoor exercise equipment and benches. The proposed retaining wall will be constructed, at its furthest point, approximately 100' east of the existing fence line at the park, adding approximately 30,000 additional square feet to the park area.
- The project was awarded to Anselmi and DeCicco, Inc., of Maplewood, New Jersey, in the amount of \$4,584,890.00.
- We had prepared a change order for the project which allows for construction of the modified wall and foundation design based on actual field conditions encountered and provides for various additions to the project which were previously deleted as indicated above. The Change Order provided a reduction in the original contract amount.
- The project is partially funded by a matching Green Acres grant, Hudson County Open Space grants and a bcDBG.
- We obtained Hudson County Planning Board approval at their August 20, 2014 meeting
- We held a preconstruction meeting on May 6, 2014. To date the contractor has completed the structural retaining wall excavation, concrete foundations and retaining wall pre-cast structures, completed the upper wall installation, lower decorative brick wall, railings and patio tables. They have installed the stamped concrete walkways and patio areas except for an area which will remain open to access the slope. They are currently stabilizing the slope which should be completed this week and are scheduled to complete the remaining stamped concrete next week.
- We had prepared an amended concept plan for improvements to the slope in addition to a dog park in the existing upper park area. We issued a letter regarding the change order prices that the contractor has submitted. Since the change order prices were high, we had recommended that any addition work be advertised for receipt of bids.

□ **FY2013 NJDOT Municipal Aid Grant and 2013 Road Program**

- We had prepared and submitted the FY2013 NJDOT Municipal Aid Grant application to the NJDOT for the following roads:
  - 60<sup>th</sup> Street from Buchanan Place to Bergenline Avenue (2000'-Half Width).
  - 65<sup>th</sup> Street from Broadway Avenue to Park Avenue (675')
  - 51<sup>st</sup> Street from JFK West to Bergenline Avenue (615')
  - 66<sup>th</sup> Street from Hudson Avenue to JFK East (2060')
- The project was advertised for the receipt of bids on December 27, 2013 with the bid opening on February 4, 2014. The apparent low bid was submitted by A.J.M. Contractors, Inc. of Clifton, New Jersey, with a bid of \$869,742.50. The Town has

**October 21, 2015**  
**Regular Meeting**

**Town Engineer's Report (cont.):**

Received an NJDOT grant in the amount of \$344,860.00. We have submitted the required information to the NJDOT.

- The contractor has completed the project and we are working on the contract and NJDOT close-out.
- Town Tax Map Revisions
  - We have completed the update of the Town's existing tax maps for a State revaluation process. We have submitted the tax maps to the State for final review which have been approved.
- Improvements to Washington Park
  - The Town has received a CDBG in the amount of \$400,000 for this project.
  - The project was advertised for the receipt of bids with the bid opening on April 2, 2014. The apparent low bid was submitted by Let It Grow, Inc. of River Edge, New Jersey, with a bid of \$537,344.81. The project was awarded to Let It Grow, Inc. in the amount of \$537,344.81 at the July 14, 2014 meeting.
  - A preconstruction meeting was held on August 19, 2014. An additional field meeting was held on September 29, 2014 to discuss the project.
  - The contractor has completed the park improvements except for the punch list items. We attended a meeting on September 3, 2015 to review the items and discuss methods of repair.
  - We issued an updated punch list on September 29, 2015 and again requested a schedule for when same will be completed. The contractor responded with a letter received on October 12, 2015 which we are in the process of preparing a response letter.
- Improvements to Miller Park
  - As you are aware, the Town has received Green Acres funding for various improvements to the park. We prepared a proposal for the preparation of construction plans and contract documents for park improvements.
  - The field survey work and the base maps are now completed. We have prepared conceptual plans for the park design which we reviewed with the Town.
  - We are currently working on the design documents.

**Communication**

**Re: Town Engineer's Monthly report**

**Dated 10/20/2015 from Remington & Vernick Engineers**

**TOWN OF WEST NEW YORK  
ENGINEER'S REPORT**

OCTOBER 2015

This report summarizes the activities of Remington Vernick & Arango for the last month. Many topics have been repeated from our prior monthly report. Any information that is new to this report is **highlighted** for easy review.

**A. MISCELLANEOUS ACTIVITIES**

1. This office has met with the Department of Public Works to select roadway improvement projects for the FY2016 NJDOT Municipal Aid Grant application. The application is **essentially complete, as is the resolution of the governing body authorizing submission.**
2. This office has provided the attached proposal for the preparation of Bid Documents for the replacement of the existing stand-by generator at the Municipal building. The County of Hudson is providing approximately \$132,000.00 for the generator. Our preliminary estimate for the installation is in the range of \$150,000.00 to \$200,000.00. The project will include the reconstruction of a number of electrical panels in the municipal building to reduce clutter and confusion as to the circuits that the panels operate, as well as to address potential code issues. **This office awaits authorization to proceed.**

**October 21, 2015**  
**Regular Meeting**

**Town Engineer's Report (cont.):**

3. This office is attaching our revised proposal for the upgrade of the public restrooms in the municipal building foyer to bring them into compliance with the American's with Disabilities Act. We are also recommending an architectural firm to complete portions of the work. We are requesting authorization to proceed on both proposals.
4. This office is attaching our revised proposal for the inspection of the exterior façade of the Municipal Building to identify the issues of water intrusion which has been an ongoing issue. We are also recommending an architectural firm to complete portions of the work. We are requesting authorization to proceed on both proposals.
5. Ongoing roof leak investigations has found that work needs to be completed in the area of a roof scupper. This office is awaiting an estimate from the Town's on-call repair company to address the roof scupper.
6. Ongoing roof leak investigation has found a broken roof leader that runs under the Police Department. This office will have bid documents ready for distribution in anticipation for an authorization to bid by the Commissioners at their October meeting. We have been informed by the North Hudson Sewerage Authority that a permit from that entity will not be required.
7. This office has provided the attached proposal to investigate and recommend repairs to the road salt bin at the DPW garage. We are requesting authorization to proceed on the proposal.
8. This office has reviewed access doorway requirements for the DPW Garage as required by a recent POSHA inspection. We are preparing a proposal to prepare bidding documents for new man-doors on the Dewey Avenue wall and the Broadway wall.
9. This office has prepared and distributed a request for quotations to replace an deteriorated driveway slab at Ladder 4.
10. This office has provided information to the Town's grant writer regarding grant applications for the following:
  - a. Dog Park Upgrades
  - b. Walkway lighting along walking path abutting the Town pool.
  - c. NJDOT Safe Routes to Transit.

**B. CAPITAL PROJECTS**

1. Bids were accepted for the 2014 Road Program on October 14, 2015. Our recommendation of award is attached.

**C. INSPECTIONS**

1. K. Hovnanian/Port Imperial: The applicant was specifically to maintain communications with this office as it resolved a number of issues discussed at a coordination meeting on September 9, 2015. However, the applicant has not been responsive. This office will continue its efforts to work with the developer to avoid any negative impacts on the public resulting from this substantial construction project.

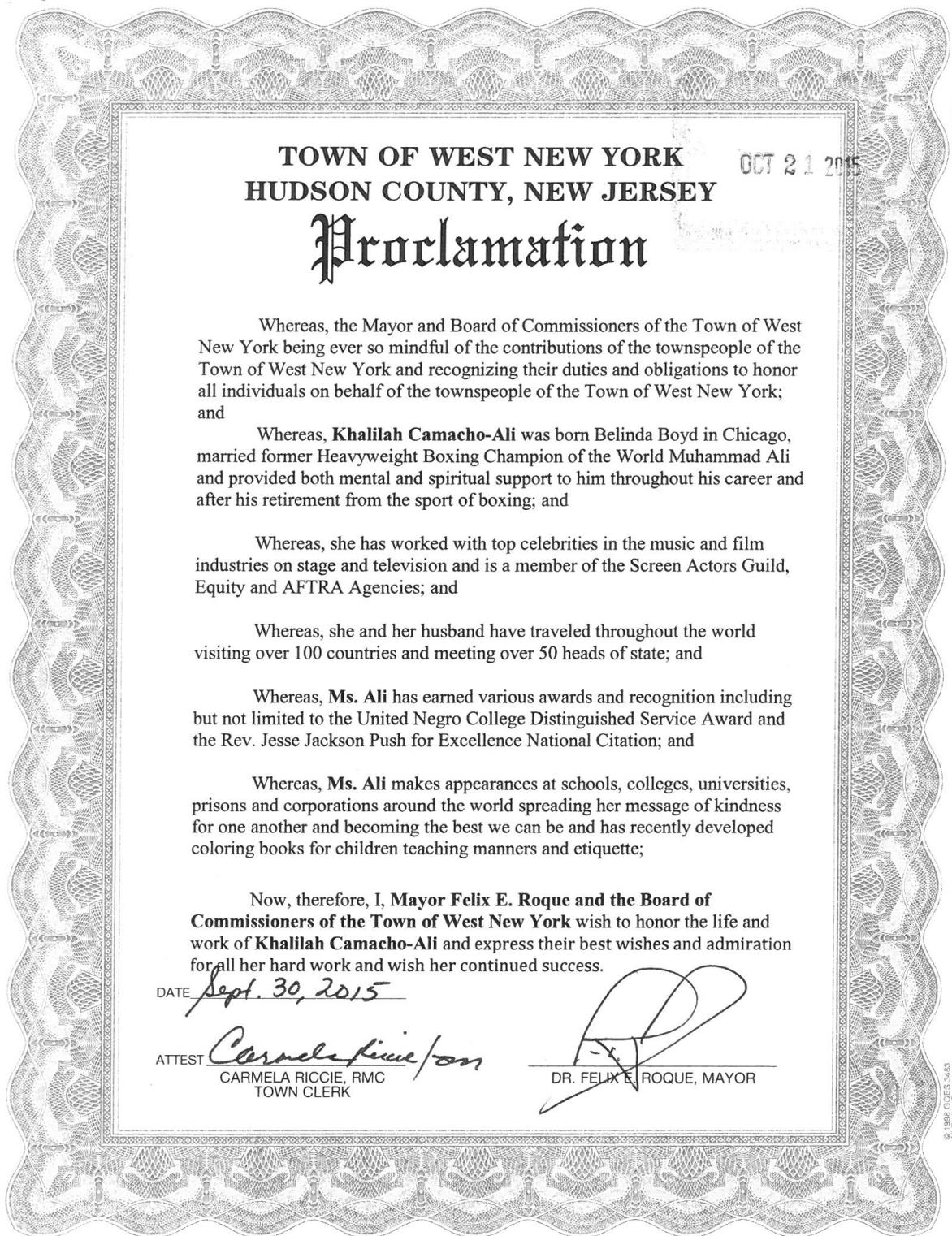
Respectfully submitted by: Thomas R. Lemanowicz, P.E., P.P., C.M.E., C.F.M.

Cc: Edward Vernick, Richard Arango, Leonard Fiaola, Aninna Hogan, Joseph Muniz,

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October 21, 2015  
Regular Meeting

**Ratifying Proclamation**  
**Honoring Khalilah Camacho-Ali**



**Note:** Adeliny Plaza announced that this proclamation was already presented and given to the recipient.

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda**

It was regularly moved by Commissioner Guzman, seconded by Commissioner Rodriguez that the following Consent Agenda Items Nos. R-1 through R-24, R-26, R-27, R-28, and R-29 (see notation below) (**with the exclusion of Resolution #R-25** “Authorizing Closure of Executive Session pursuant to NJSA 10:4-12(b)”) be adopted, was carried by the following vote:

AYES                   - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS                   - None  
ABSENT               - None

**Note:** Adeliny Plaza read aloud the titles of the foregoing resolutions. R-27 “Approving Contract with Project Management Solutions LLC as Project Manager for the Town of West New York”. R-28 “Amending Organization of the Department of Public Works” and R-29 “Amending Organization of the Department of Public Affairs” were added to agenda during Agenda Meeting

**RESOLUTION**  
**TO APPROVE STREET OPENING PERMIT FOR 6200**  
**HUDSON AVENUE**

WHEREAS, United Water is seeking a street opening permit for the property at 6200 Hudson Avenue for replacement of water service; and

WHEREAS, this road was resurfaced in 2011 and pursuant to Section 352-20.G of the Town ordinances, the Board of Commissioners must review and determine whether to approve of a street opening permit if it involves a street that has been resurfaced within the last 5 years; and

WHEREAS, the Town engineer has reviewed this application for a street opening permit and believes it is necessary for the replacement of water service; and

WHEREAS, United Water will abide by all of the Town’s ordinances including Section 352-20 H and I and paying penalty charges as set forth in the ordinance.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York do hereby approve of a street opening permit for United Water for property at 6200 Hudson Avenue in order to replace water service.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Town Engineer for further processing.

**RESOLUTION**  
**REFUND OF OVERPAYMENT (\$1,617,060.27)**

WHEREAS, the following property owners have appealed to the Tax Court of New Jersey for a reduction in the Tax Assessment levied upon their properties:

WHEREAS, the Tax Court of New Jersey by their judgment has reduced the said assessments levied upon the said properties; and;

WHEREAS, said judgment of reduction in the Tax Assessment has caused an overpayment of taxes collected by the Town of West New York, relating to said properties, and whereas the Municipality has paid the below amounts:

NOW, THEREFORE, BE IT RESOLVED that said payment of taxes be and the same are hereby affirmed to the property owners in the following amounts for the years noted pursuant to N.J.S.A. 54:3-21 & 54:3-27.2.

NAME	BLOCK-LOT	AMOUNT	YEAR
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**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

MARINIELLO & MARINIELLO	2/3	\$1,995.00	2013
FOR SADIQUE, WAHID & SHABANA		\$2,007.60	2014
		\$2,148.60	2015
BAY 67 CORP. C/O	3/8	\$8,012.04	2011
ZIPP & TANNENBAUM		\$6,854.06	2012
		\$7,315.00	2013
		\$7,361.20	2014
KHYAR INC. C/O ZIPP &	5/24	\$5,289.38	2011
TANNENBAUM		\$4,257.14	2012
		\$3,803.80	2013
		\$3,827.83	2014
DAVIDSON LEGAL GROUP	5/32 C0110	\$2,683.68	2011
ATTY. FOR BBY ENT. /HARBOR		\$2,667.98	2012
TOWERS			
	5/32 C0116	\$2,683.68	2011
		\$2,667.98	2012
	5/32 C0209	\$2,358.78	2011
		\$2344.98	2012
	5/32 C0303	\$2,248.31	2011
		\$2,235.16	2012
	5/32 C0316	\$2,943.60	2011
		\$2,926.38	2012
	5/32 C0404	\$3,099.55	2011
		\$3,029.74	2012
	5/32 C0410	\$2,891.61	2011
		\$2,810.10	2012
	5/32 C0415	\$2,911.11	2011
		\$2,829.48	2012
	5/32 C0605	\$2,670.68	2011
		\$2,655.06	2012
	5/32 C0708	\$2,690.18	2011
		\$2,674.44	2012
	5/32 C0814	\$3,554.41	2011
		\$3,469.02	2012
	5/32 C0910	\$1,228.12	2011
		\$1,156.34	2012
	5/32 C7010	\$155.96	2011
		\$155.04	2012
	5/32 C7016	\$155.96	2011
		\$155.04	2012
	5/32 C7023	\$155.95	2011
		\$155.04	2012

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

SPIOTTI & ESPOSITO ATTY JACOME,CARLOS E F M VIVAR	15/14	\$997.50	2013
SPIOTTI & ESPOSITO ATTY CIRULLI, ANTON	19/19	\$1,336.65	2013
BRUCE J. STAVITSKY ESQ. B/O 6045 ASSOC., LLC	35/1 C0028	\$323.00	2012
ZIPP & TANNENBAUM ATTY FOR SHAKESPEARE APT CORP	35/25	\$7,414.22 \$7,370.86	2011 2012
SPIOTTI & ESPOSITO ATTY. MARTINEZ JUAN & LUCELLY	36/32	\$1,731.75	2009
BLAU & BLAU ATTY. FOR DIASTAR INC.	52/14	\$24,812.86 \$5,472.95 \$4,861.74	2012 2013 2014
SAIBER LLC TRUST FOR NICKLE MGMT. LLC	57/3.01	\$4,809.75 \$4,873.50	2010 2011
ZIPP & TANNENBAUM ATTY. DOMINGO & JUDY GONZALEZ	61/11	\$2,826.63 \$4,425.10 \$6,217.75 \$6,257.02	2011 2012 2013 2014
SEGOVIA, OSCAR & PILAR	61/32.02	\$3,950.86	2008
MOLINA, LUCAS	66/24	\$950.95	2013
5900 BERGENLINE LLC	67/1	\$29,241.00 \$29,070.00 \$9,975.00 \$10,038.00	2011 2012 2013 2014
McCARTER & ENGLISH, LLP IS PTNRS FOR IS PTNRS	67/3	\$3,249.00 \$6,783.00	2011 2012
YEHEZKEL,H & M & A DISHI	67/4	\$30,478.80 \$33,026.95 \$36,713.70 \$36,499.00 \$34,912.50 \$37,809.80	2009 2010 2011 2012 2013 2014
SPIOTTI & ESPOSITO ATTY. FOR PAZ, LILLIAN LICETH	68/11	\$1,330.00	2013
SPIOTTI & ESPOSITO ATTY. FOR CARPIO,GONZAL & NELLY	73/10	\$1,662.50	2013
VENINO & VENINO,LLC AS 5500 PALISADES AVE. ,LLC	81/1	\$3,249.00 \$8,075.00 \$13,300.00	2011 2012 2013
SAIBER LLC ,TRUST FOR 5516 BERGENLINE AVE., LLC	82/6	\$1,981.89 \$3,262.30 \$4,688.25 \$4,717.86	2011 2012 2013 2014

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

SAIBER LLC. TRUST FOR IRVING FINANCIAL, INC.	82/13	\$1,358.09	2011
SPIOTTI & ESPOSITO ATTY. JIMENEZ-HART, MERCEDES	82/25	\$1,064.00	2013
SPIOTTI & ESPOSITO ATTY FOR MALAYSIA HOLDING CO	92/12	\$665.00	2013
HOWARD B. GOLDBERG ATTY 166-39 JAMAICA AVE RLTY	120/34	\$2,436.75 \$2,422.50 \$3,325.00 \$4,182.50	2011 2012 2013 2014
	120/35	\$2,436.75 \$2,422.50 \$3,325.00 \$4,182.50	2011 2012 2013 2014
DANIEL G. KEOUGH TRUSTEE JOMAR REALTY, LLC	124/1	\$5,971.08 \$15,147.51 \$15,348.28 \$12,898.77	2009 2010 2011 2015
MICHAEL I SCHNECK TRUSTEE 595 BERGENLINE REALTY CO., LLC	125/5	\$17,869.50 \$24,225.00 \$28,262.50 \$31,787.00	2011 2012 2013 2014
SAIBER LLC, TRUST FOR	126/20	\$2,866.61 \$7,147.80	2010 2011
BRUCE J. STAVITSKY ESQ. LEVY, RENEE	129/9	\$1,731.28 \$1,376.55 \$1,137.64	2012 2013 2014
BRUCE J. STAVITSKY ESQ. 589 REALTY LLC	129/10 C0001	\$323.00 \$332.50 \$334.60	2012 2013 2014
	129/10 C0002	\$484.50 \$498.75 \$501.90	2012 2013 2014
	129/10 C0003	\$323.00 \$332.50 \$334.60	2012 2013 2014
	129/10 C0004	\$323.00 \$332.50 \$334.60	2012 2013 2014
	129/10 C0005	\$323.00 \$332.50 \$334.60	2012 2013 2014
	129/10 C0006	\$323.00 \$332.50 \$334.60	2012 2013 2014
	129/10 C0007	\$323.00	2012

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

		\$332.50	2013
		\$334.60	2014
	129/10 C0008	\$323.00	2012
		\$332.50	2013
		\$334.60	2014
	129/10 C0011	\$484.50	2012
		\$498.75	2013
		\$501.90	2014
CHERA FAM. LTD PTRN.	135/1	\$7,780.50	2013
		\$9,442.41	2014
MICHAEL I. SCHNECK TR.	135/9	\$5,848.20	2011
6025 BERGENLINE AVE		\$5,814.00	2012
MICHAEL J. ACCIARDI	136/25	\$641.30	2010
DANIEL G. KEOUGH TRUSTEE	136/26	\$1,923.90	2010
DRAGON INC.,			
SAIBER ATTY FOR	139/8	\$12,996.00	2011
ROBERT LEE REALTY CORP		\$16,150.00	2012
		\$19,950.00	2013
		\$20,076.00	2014
BRUCE J STAVITSKY	146/3	\$14,749.90	2010
ATTY FOR WALGREENS		\$14,945.40	2011
McCARTER & ENGLISH, LLP	150/13	\$2,285.91	2009
NAH RLTY, INC		\$2,116.29	2010
		\$3,119.04	2011
		\$3,100.80	2012
BRACH EICHLER, LLC FOR	160/5	\$5,195.25	2009
605 66 <sup>TH</sup> STREET RLTY.		\$4,809.75	2010
BELL ATLANTIC-NJ INC	168/4.01	\$9,047.58	2014
MICHAEL I. SCHNECK,	168.01/7.01	\$303,658.76	2012
TRUSTEE FOR ROSELAND/PORT IMP		\$312,589.90	2013
GARIPPA, LOTZ & GIANNUARIO	168.01/11	\$34,124.31	2012
ROSELAND/PORT IMP		\$30,595.32	2013
		\$26,676.99	2014
		GRAND TOTAL	\$1,617,060.27

**RESOLUTION**  
**REFUND OF REDEMPTION (\$363,984.59)**

WHEREAS, the investor named below has previously purchased a Tax Sale Certificate from the Town of West New York; and

WHEREAS, the Collector of Taxes for the said Tax Sale Certificates has received the full amount for redemption pursuant to N.J.S.A. 54:5-60.

WHEREAS, the certificate has now been redeemed and the investor is entitled to a refund of said redemption amounts pursuant to N.J.S.A. 54:5-58.

NOW, THEREFORE, BE IT RESOLVED that said redemption amounts be paid to the

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

investors in the following amounts, and the Collector of Taxes is hereby authorized to issue said refunds.

Name	Block/lot	Cert#	Amount
TTLBL	69/28	14-0198	\$1,848.51
LLC	32/9	14-0076	\$958.38
	22/20	14-0062	\$3,936.80
US BANK CUST BV00149/10 TRST & CRDTRS		14-0150	\$2,523.96
PAM INVESTORS	82/47	14-0256	\$893.86
	150/12	13-0496	\$813.01
	18/4	12-0796A	\$272,601.71
	11/39	14-0031	\$15,014.04
	18/20	14-0047	\$4,945.17
	38/9 C0215	14-0121	\$6,220.82
ISAAC MORADI	18/23 C0103	14-0049 *	\$3,102.25
	110/5 C0308	14-0323	\$2,017.50
	103/13	14-0302	\$8,669.59
US BANK C/F TOWER38/9C0103 DBWI IN 2014-1	42/15	14-0116 14-0135	\$2,149.74 \$10,857.48
US BANKCUST FOR PC5 STERLING NAT'L	126/20	14-0357	\$9,076.61
FNA JERSEY BOI,LLC	114/5	14-0337	\$20,879.12
GRAND TOTAL			\$363,984.59

**RESOLUTION**  
**REFUND OF PREMIUM (\$103,600.00)**

WHEREAS, the investor named below has previously purchased a Tax Sale Certificate from the Town of West New York; and

WHEREAS, the investor paid a premium to the Collector of Taxes for said Tax Sale Certificate at the time of the sale; and

WHEREAS, the certificate has now been redeemed and the investor is entitled to a refund of said premium pursuant to N.J.S.A. 54:5-33.

NOW, THEREFORE, BE IT RESOLVED that said premium be paid to the investors in the following amounts, and the Department of Revenue and Finance is hereby, authorized to issue said refund.

NAME	BLOCK/LOT	CERT. #	AMOUNT
TTLBL	69/28	14-0198	\$4,000.00
LLC	32/9	14-0076	\$4,000.00
	22/20	14-0062	\$8,000.00
US BANK CUST BV001 TRST & CRDTRS	49/10	14-0150	\$2,000.00

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

PAM INVESTORS	82/47	14-0256	\$1,500.00
	150/12	13-0496	\$800.00
	11/39	14-0031	\$15,000.00
	18/20	14-0047	\$8,000.00
	38/9 C0215	14-0121	\$11,000.00
ISAAC MORADI	110/5 C0308	14-0323	\$1,200.00
	103/13	14-0302	\$3,900.00
US BANK C/F TOWER DBWI IV 2014-1	38/9 C0103	14-0116	\$8,000.00
	42/15	14-0135	\$2,000.00
US BANKCUST FOR PC5 STERLING NAT'L	126/20	14-0357	\$16,000.00
FNA JERSEY BOI, LLC	114/5	14-0337	\$18,200.00

GRAND TOTAL \$103,600.00

**RESOLUTION**  
**TAX ASSESSMENT CORRECTION**

WHEREAS, an incorrect Tax Assessment in the amount of \$114,200 was placed on property located at 112 63<sup>rd</sup> Street a/k/a block 25 lot 29 C0011 and

WHEREAS, the correct Tax Assessment should have been \$40,000 and

WHEREAS, this incorrect Tax Assessment caused the taxes to be over billed in the amount of \$5,314.20 for 2015 and \$2,657.10 for 2016 and

NOW THEREFORE be it resolved that the Tax Collector is hereby authorized to cancel the said taxes for the prospective years and to adjust the tax record accordingly.

**RESOLUTION**  
**WAIVE INTEREST PAYMENT WITHIN GRACE PERIOD**

WHEREAS, a payment in the amount of \$5,349.00 was previously forwarded by Siwell Inc. within the grace period to the Tax Office for payment of 3rd quarter 2015 taxes on property located at 5423 Boulevard East A/K/A block 72 lot 32 and 6213 Jefferson Street A/K/A block 159 lot 22 and

WHEREAS, a payment in the amount of \$968.00 was previously forwarded by Benhen, Guy within the grace period to the Tax Office for payment of the 3<sup>rd</sup> quarter 2015 taxes on property located at 6015 Boulevard East A/K/A block 39 lot 12 C0055

WHEREAS, a payment in the amount of \$3,983.00 was previously forwarded by Fidelity National Title within the grace period to the Tax Office for payment of the 3<sup>rd</sup> quarter 2015 taxes on property located at 538-40 62<sup>nd</sup> Street A/K/A block 152 lot 37 and

WHEREAS, the said payments totaling \$10,300.00 were misplaced within in the Tax Office and the grace period has expired the Tax Collector has to waive any interest as a result of this error and

Now, Therefore, Be It Resolved, that the Tax Collector is hereby authorized to collect the tax payments and waived any interest.

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**

**RESOLUTION**  
**REFUND OF TAX OVERPAYMENTS (\$18,037.69)**

WHEREAS, taxes with respect to the following properties have been inadvertently overpaid in the amounts hereafter stated, and;

WHEREAS, it is necessary to make appropriate refunds for such overpayments;

NOW, THEREFORE BE IT RESOLVED that the following refunds be made with respect to the designated properties and the Collector of Taxes be and she is Hereby authorized to adjust the records accordingly.

NAME	BLOCK/LOT	AMOUNT	YEAR
PAM INVESTORS	36/33 C0037	\$1,758.00	2015
	38/14	\$1,242.26	2015
	38/19	\$728.76	2015
	74/5 C3013	\$1,597.91	2015
LONDONO, NESTOR & MARTA	130/2 C0301	\$434.70	2013
MACINTOSH, NELIDA	45/23	\$691.71	2015
ISAAC MORADI	150/6	\$5,438.10	2015
CORELOGIC	83/7 C0032	\$2,051.99	2015
RAHIN HAMEDULLA	168.01/8.01 C0403	\$3,639.38	2014
DE TRIZIO, CHRISTOPHER	39/12 C0011	\$272.93	2013
	\$181.95	2015	
Grand Total		\$18,037.69	

**RESOLUTION**  
**MOVING TAX OVERPAYMENTS FROM ONE YEAR TO ANOTHER**

WHEREAS, there is an overpayment on the 2014 tax bill in the amount of \$44.40 for property located at 6413 Boulevard East A/K/A block 19 lot 28.02 and

WHEREAS, there is an overpayment on the 2015 tax in the amount of \$455.60 for property located at 301-303 61<sup>st</sup> Street A/K/A block 53 lot 16 C0023 and

WHEREAS, there is an overpayment on the 2013 tax in the amount of \$385.92 for property located at 20 Avenue at Port Imperial A/K/A block 168.01 lot 7.06 C0113 and

WHEREAS, the taxpayer is requesting that the over payment in the amount of \$44.40 be moved to be credited to their 2015 tax bill for property located at 6413 Boulevard East and

WHEREAS, the taxpayer is requesting that the overpayment in the amount of \$455.60 be moved to credited to their 2016 tax bill for property located at 301-303 61<sup>st</sup> Street and

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

WHEREAS, the taxpayer is requesting that the overpayment in the amount of \$385.92 be moved to credited to their 2015 and 2016 tax bill for property located at 20 Avenue at Port Imperial and

THEREFORE, the Tax Collector is hereby authorized to move the said overpayments and to adjust the tax records accordingly.

**RESOLUTION**  
**TO APPROVE PARTICIPATION**  
**IN THE US COMMUNITIES COOPERATIVE PURCHASING AGREEMENT**

WHEREAS, the Town West New York seeks to participate in the US Communities Purchasing cooperative purchasing agreement in order to obtain the best prices for the items to be purchased by the Town; and

WHEREAS, N.J.S.A. 52:34-6.2 allows the Town of West New York to use a nationally recognized and accepted cooperative purchasing agreement; and

WHEREAS, the US Communities cooperative purchasing group complies with all of the requirements of the State of New Jersey concerning cooperative pricing and therefore the Town of West New York can participate in this cooperative purchasing group; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York do hereby authorize Town of West New York to participate in the US Communities Cooperative Purchasing agreement for purchasing items for the Town.

BE IT FURTHER RESOLVED, that the Mayor, Town Clerk and Purchasing Agent are hereby authorized to take all necessary action to join the US Communities Cooperative Purchasing Group.

**RESOLUTION**  
**TO APPROVE PURCHASE OF KRONOS TIME CARD SYSTEM THROUGH THE US**  
**COMMUNITIES COOPERATIVE PURCHASING SYSTEM**

WHEREAS, the Town West New York seeks to purchase a time card system for the Town and the most cost effective system is available from Kronos and can be purchased through the US Communities Co-Op program; and

WHEREAS, N.J.S.A. 52:34-6.2 (b) allows the Town of West New York to use a nationally recognized and accepted cooperative purchasing agreement to purchase items; and

WHEREAS, the Commissioners have approved of the Town of West New York participation in the US Communities Co-Op program; and

WHEREAS, the US Communities cooperative purchasing group complies with all of the requirements of the State of New Jersey concerning cooperative pricing and therefore the Town of West New York can participate in this cooperative purchasing group; and

WHEREAS, the Town of West New York received a proposal from Kronos, contract #14-JLR-003, for the time card system which will help the Town provide more efficient work force management.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York do hereby authorize the Town of West New York to purchase the Kronos time card system, contract #14-JLR-003, as set forth in the attached proposal through the US Communities Cooperative Purchasing agreement for not to exceed \$37,878.15. The initial

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

price is not to exceed \$37,878.15 but the Town anticipates purchasing up to an additional 200 badges for summer employees, if needed, at an additional cost of \$3.75 per badge. The badges are required for the time keeping function. Therefore, the total not to exceed cost for this contract is \$38,628.15.

BE IT FURTHER RESOLVED, that the Mayor, and Town Clerk are hereby authorized to execute a contract with Kronos for the purchase of the time card system.

BE IT FURTHER RESOLVED that a certification of funds is on file in the clerk's office for this contract.

**RESOLUTION**  
**TO APPROVE TRANSFER OF SHARED SERVICES**  
**AGREEMENTS FOR HEALTH OFFICER SERVICES TO THE**  
**CITY OF BAYONNE**

WHEREAS, the Town West New York entered into shared services agreements with several municipalities to share the services of the West New York health officer; and

WHEREAS, Mr. Rivelli has discussed with the Town of West New York and the City of Bayonne, the transfer of the shared health officer services to Bayonne; and

WHEREAS, the Town of West New York expresses its appreciation for the services provided by Mr. Rivelli under the shared services agreements; and

WHEREAS, Vincent Rivelli, the West New York health officer, has left West New York to become the health officer in the City of Bayonne; and

WHEREAS, the City of Bayonne will assume all of the employment obligations for Vincent Rivelli as of October 21, 2015 and the Town of West New York will transfer to the City of Bayonne all payments, pro-rata as of October 21, 2015, made to the Town for health officer services from the municipalities that are sharing the health officer services; and

WHEREAS, the Town of West New York has shared services agreements for the health officer services with Secaucus, Weehawken, Union City, Guttenberg, Bayonne and Harrison and these agreements will remain in effect except that the services will be provided through the City of Bayonne and payments for these services shall be made to the City of Bayonne as of October 21, 2015.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York do hereby approve of the transfer of all of the shared services agreements for the health officer services, with Secaucus, Weehawken, Union City, Guttenberg, Bayonne and Harrison to the City of Bayonne.

BE IT FURTHER RESOLVED, that the City of Bayonne shall assume all of the employment responsibilities for Vincent Rivelli as of October 21, 2015.

BE IT FURTHER RESOLVED that Vincent Rivelli shall continue to provide the health officer services set forth in the shared services agreements through the City of Bayonne.

BE IT FURTHER RESOLVED that the Town of West New York shall transfer to the City of Bayonne any payments made to West New York for these shared services pro rata as of October 21, 2015.

BE IT FURTHER RESOLVED, that the Town of West New York shall provide notice to Secaucus, Weehawken, Union City, Guttenberg and Harrison of the transfer of the shared services agreements for health officer services to the City of Bayonne.

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**

**RESOLUTION APPOINTING GINA MIRANDA DIAZ**  
**HEALTH OFFICER**

WHEREAS, the West New York health officer has resigned to become the health officer in the City of Bayonne; and

WHEREAS, pursuant to N.J.A.C. 8:52-4.1 each local health agency must employ a full-time health officer; and

WHEREAS, Section 69 of the Code of the Town of West New York, Article VI establishes the office of Health Officer and determines that the Health Officer shall hold a term of one year and thereafter until his successor is chosen and qualifies.

WHEREAS the Town seeks to appoint Gina Miranda Diaz as the health officer for the Town of West New York, as she holds the necessary license required for same; and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of West New York that Gina Miranda Diaz shall be appointed as the health officer for the Town of West New York commencing October 22, 2015 and until October 21, 2016.

BE IT FURTHER RESOLVED that the Town shall pay Ms. Diaz in accordance with the salary ordinance, \$135,000.00, for the full time position of health officer.

**RESOLUTION**  
**AUTHORIZING BIDS FOR BUILDING**  
**REPAIRS OF THE TOWN HALL**

WHEREAS, the Town of West New York requires repairs to the Town Hall building;  
and

WHEREAS, the Town of West New York seeks bids for several contracts for the repairs to the Town Hall roof, pipes, pointing of the building and elevator; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Board of Commissioners of the Town of West New York that the Clerk is hereby authorized to accept bids for the following contracts upon receipt of the bid specifications from the Town engineer:

- 1) Roof Repairs
- 2) Pipe Repairs
- 3) Pointing of the Town Hall
- 4) Elevator repairs

BE IT FURTHER RESOLVED that the Town Clerk shall advertise for the receipt of bids for the above contracts.

**RESOLUTION**  
**TO APPROVE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT**  
**FOR GRANT MANAGEMENT SERVICES WITH ACCURATE AMENDMENT**  
**SOLUTIONS LLC**

WHEREAS, the Town of West New York has hired Accurate Amendment Solutions LLC to help the Town collect unclaimed funds due for reimbursement of Hurricane Sandy costs and other open grants; and

WHEREAS, the Contractor has been successful in collecting the unclaimed funds and has been paid in accordance with the agreement at a percentage of the amount recovered; and

WHEREAS, the contract with Accurate Amendment Solutions has a cap on fees not to exceed \$17,500.00 but since additional funds have been collected than was originally

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**

**Resolution (cont.):**

contemplated, the cap on the contract must be raised to \$30,000.00; and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners of the Town of West New York do hereby approve of an amendment to the contract with Accurate Amendment Solutions LLC for grant management services to increase the cap on the contract from \$17,500.00 to \$30,000.00

BE IT FURTHER RESOLVED, that all of the terms and conditions of the contract are hereby incorporated by reference in to the amendment to the contract.

BE IT FURTHER RESOLVED, that the Mayor and Town Clerk are authorized to execute an amendment to the contract for these services.

**Resolution**

**Re: Authorizing the Tow of West New York to seek fair and open process in compliance with the Pay to Play Statutes for the retention of RFQs for “Consultant to Study Police Department Personnel”**

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. mandates a municipality to comply with Pay to Play requirements; and

WHEREAS, the Mayor and Board of Commissioners wish to receive and consider proposals for legal services as may be needed by the Town of West New York, including but not limited to legal/professional services as:

Consultant to Study Police Department Personnel

WHEREAS, the Town has previously committed itself to utilizing a Fair and Open Process for the solicitation and review of proposals and qualifications for professional services, including legal/professional services,

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length;
2. The Town Clerk is authorized and directed to publish and advertise a Request for Qualifications for Consultant to Study Police Department Personnel
3. Such Request for Qualification(s) shall be published and advertised in accordance with a Fair and Open Process at least ten (10) days in advance of the opening of the responses to the Requests for Qualifications received (“Statements of Qualifications”), such opening to take place on or before the next regularly scheduled meeting of the Board of Commissioners, on or before which time all Statements of Qualifications must be submitted by interested parties, for consideration by the Review Committee herein established; and
4. The Qualified Purchasing Agent, with the Town Administrator and the Town Attorney both in an advisory capacity, will review all Statements of Qualifications and to make recommendations to the Mayor and Board of Commissioners prior to its next regularly scheduled meeting.

October 21, 2015  
Regular Meeting

**Consent Agenda (cont.):**

**RESOLUTION**  
**AUTHORIZING REQUEST FOR**  
**PROPOSALS FOR THE ANIMAL SHELTER SERVICES**

WHEREAS, the Town of West New York can accept proposals for the provision of Animal Shelter Services billing services pursuant to N.J.S.A. 40A:11-4 et. seq.; and

WHEREAS, the Town of West New York seeks a one year contract for the animal shelter services with options for 2 one year extensions commencing on January 1, 2016; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York that the Clerk is hereby authorized to accept proposals for the animal shelter services contract on

**RESOLUTION**  
**AUTHORIZING REQUEST FOR**  
**PROPOSALS FOR THE INTERPRETING SERVICES**

WHEREAS, the Town of West New York can accept proposals for the provision of interpreting services as a professional service; and

WHEREAS, the Town of West New York seeks a one year contract for interpreting services commencing on January 1, 2016; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York that the Clerk is hereby authorized to accept proposals for the interpreting services contract on

**RESOLUTION**  
**AUTHORIZING REQUEST FOR**  
**PROPOSALS FOR THE EMS BILLING SERVICES**

WHEREAS, the Town of West New York can accept proposals for the provision of Emergency Medical Services billing services pursuant to N.J.S.A. 40A:11-4.1n; and

WHEREAS, the Town of West New York seeks a one year contract for the EMS billing services with options for 2 one year extensions commencing on January 1, 2016; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York that the Clerk is hereby authorized to accept proposals for the EMS billing services contract on

**RESOLUTION**  
**TO CHANGE TITLE/TEXT OF AN APPROPRIATION**  
**IN THE 2015 MUNICIPAL BUDGET**

WHEREAS, N.J.S. 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of any county or municipality, make such correction of the title, text or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose required for the needs of any such county or municipality;

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S. 40A:4-85, the Commissioners of the Town of West New York, County of Hudson, hereby requests the Director of the Division of Local Government to make the following corrections in the budget year 2015:

*That the appropriation provided for in the approved budget entitled:*

*Operations Included in CAPS:*

*Garbage & Trash Contractual be reduced by the sum of \$404,426.17*

*And an appropriation in the like amount of \$404,426.17 be added to the budget entitled:*

*Operations Included in CAPS:*

*Prior Year Uncommitted Bill– 2014 Hudson County Improvement Authority – Dumping Charges*

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**

**Resolution (cont.):**

BE IT FURTHER RESOLVED that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute above referred to, and is necessary for the orderly operation of the Town for the reasons hereinafter set forth:

The Town provided for the amount in the current budget appropriation. The amount of the appropriation has now become known, and requires the Town to remit payment for services rendered in the prior year. The above correction will provide for the said legal provision.

BE IT FURTHER RESOLVED, that the Town Clerk forward two (2) certified copies of this resolution to the Director of Local Government Services for approval.

**RESOLUTION**  
**CONCERNING PAYMENT OF CLAIMS FOR**  
**WORKERS COMPENSATION AND GENERAL LIABILITY**

WHEREAS the Town of West New York has claims for bills to be paid under workers compensation and general liability; and

WHEREAS the Town of West New York is self-insured and participates with other communities in the Public Entity Joint Insurance Fund; and

WHEREAS the PE JIF, and Claims Administrator and the Town Administrator have reviewed all claims and recommend payment, and

WHEREAS the Chief Financial Officer has certified that funds are available for payment of these claims in account 21-75012 for Workers Compensation claims and account 21-75022 for General Liability claims, and

WHEREAS, the Board of Commissioners must approve payment of these claims; and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Commissioners of the Town of West New York do hereby approve of the payment of the following claims:

Workers Compensation:	\$85,656.70
General Liability:	\$54,930.84

**RESOLUTION**  
**TO APPROVE CONTRACT WITH CONSOLIDATED**  
**ENVIRONMENTAL, INC. FOR MOLD REMEDIATION**

WHEREAS, the Town West New York requires the services of a firm to perform mold remediation services for the West New York Town Hall based upon the investigation report of the Town Hall building; and

WHEREAS, the Town obtained three proposals for the mold remediation services and Consolidated Environmental, Inc. submitted the lowest proposal; and

WHEREAS, the cost of the work is below the bid threshold and therefore formal bids do not need to be obtained for this contract; and

WHEREAS, the Mayor and Commissioners have determined that the proposal from Consolidated Environmental Inc. in the amount of \$15,444.00 will provide the services required by the Town.

BE IT RESOLVED, that the Mayor and Commissioners do hereby approve of a contract with Consolidated Environmental Inc. for the mold remediation, in accordance with the attached proposal, in an amount not to exceed \$15,444.00.

BE IT FURTHER RESOLVED that a certification of funds is on file in the clerk's office for this contract.

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**



26 B Law Drive  
Fairfield, NJ 07004

Phone: (973) 244-0424  
Toll Free: (800) 892-1007  
Fax: (973) 882-8788

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**October 14, 2015**

**Town of West New York  
Ms. Damarys Gonzalez  
Administration Office  
West New York Town Hall  
428-60<sup>th</sup> Street  
West New York, NJ**

**Ms. Gonzalez,**

**This proposal is for the Mold Remediation at the municipal building and is based upon the scope of work provided by Garden State Environmental Inc. in their 'updated' scope issued on October 13, 2015.**

**If there is any asbestos containing materials in the work areas included in the scope of work, we need to know about this prior to the work commencing. This proposal assumes there is no ACM in the work areas. It is highly probable that the presence of ACM would affect our ability to perform the work and may also change the methodology that we would use that would impact our cost/price.**

**This proposal does not include any construction costs to replace wallboard, wood framing, ceiling tiles, or any other materials. This proposal does not include the cost of testing or the cost of an industrial hygienist. This proposal does not include any work in any area other than the work areas specified in the scope of work;**

**Mayor's Suite:**

- Mayor's Bathroom
- Mayor's Office
- Mayor's Conference Room
- Mayor's Secretary Offices(2)
- Administration Office
- Business Administration Office
- Main Reception Area

**Other:**

- Office # 12
- Office # 11
- Rent Control Office (2<sup>nd</sup> floor)
- Specified HVAC system for first floor

**This does not include any areas on the second floor or any other area not specified.**

October 21, 2015  
*Regular Meeting*

**Consent Agenda (cont.):**  
**Resolution (cont.):**



26 B Law Drive  
Fairfield, NJ 07004

Phone: (973) 244-0424  
Toll Free: (800) 892-1007  
Fax: (973) 882-8788

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Our price for this service based on the scope provided is \$ 14,370.00.

This job as quoted is under the threshold for Prevailing Wage for Municipalities of \$ 15,444.00 and therefore the prevailing wage will not be paid on this job.

If additional work is needed beyond the scope (additional reservoirs of hidden mold found) in the work areas included in the scope; our hourly rate for a Supervisor is \$ 73 /hour and for Technicians the rate is \$ 58/hour. HEPA filtered Air Scrubbers/Negative Air Machines are \$ 75 per day. Materials and debris removal/disposal would be charged at cost plus 20%.

Sincerely,

Ira Finger  
President

**October 21, 2015**  
***Regular Meeting***

**Consent Agenda (cont.):**

**RESOLUTION**  
**TO RATIFY CONTRACT WITH GARDEN**  
**STATE ENVIRONMENTAL FOR EMERGENCY INSPECTION REPORT**

WHEREAS, the Town West New York required the services of a consultant on an emergency basis for the investigation of the Town Hall for mold; and

WHEREAS, N.J.S.A. N.J.S.A.40A:11-6 allows the Town of West New York to enter into a contract for these consultant services, on an emergency basis without seeking bids, or proposals since it was required for the health and safety of the people in Town Hall; and

WHEREAS, the Commissioners seek to ratify the contract with Garden State Environmental for the investigation of the mold in Town Hall; and

WHEREAS, the Town will pay Garden State Environmental for the services performed for the Town in the amount not to exceed \$30,000.00; and

BE IT FURTHER RESOLVED that a certification of funds is on file in the clerk's office for this contract.

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**



*SOLID SCIENCE*  
*PRACTICAL SOLUTIONS*

VIA EMAIL

March 13, 2015

Mr. Thomas Lemanowicz, P.E.  
Consulting Engineer  
Town of West New York

Re: Mold Remediation Project Management and Consulting Services  
GSE Proposal #15-134  
West New York Municipal Building  
428 60<sup>th</sup> Street  
West New York, New Jersey 07093

Dear Mr. Lemanowicz:

Garden State Environmental, Inc. (GSE) is pleased to provide this proposal to the Town of West New York, NJ (hereinafter "WNY") for technical oversight and consulting services related to the planned mold remediation project at the above referenced location. Remediation will be based on GSE's Industrial Hygiene Report and Scope of Work for Remediation dated July 31, 2014.

GSE's initial services were in accordance with an agreement with NIP Group representing the insurance company for WNY. This proposal was updated based on the planning meeting on March 10, 2015 with WNY officials and the consulting engineers.

**I. ABOUT GSE**

GSE is a full service Industrial Hygiene and Environmental Consulting firm in business since 1985. Company Principals, Richard Lester, M.S., and Bruce D. Wolf, M.P.A., H.O. have combined relevant experience of over sixty (60) years. GSE's practice emphasizes indoor air quality and related issues for our numerous private and public sector clients. Since 2003 we have completed over 9,000 indoor air quality/microbial contamination inspections in diverse settings including, multi-unit residential, high rise, schools and universities, government buildings, single-family homes and commercial and industrial. As a result, we have established well proven practice protocols and standards which are based on "best practices" available from academic/medical research literature, professional industrial hygiene published studies and published government and industry guidelines. Our strong academic training, regulatory enforcement backgrounds, broad base of direct experience and extensive database of technical findings, combine to provide a useful framework for our professional judgment. This is especially critical in the field of indoor air quality and microbial contamination since there are no regulatory standards or consensus guidelines on assessing and interpreting microbial-related conditions and data.

555 BROAD STREET, SUITE K GLEN ROCK, NJ 07452

P. (201)-652-1119

WWW.GSECONSULTANTS.COM

F. (201)-652-0612

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

West New York Municipal Building – Mold Remediation Management and Consulting Proposal  
March 13, 2015, Page 2

As recognized experts in the field of microbial contamination, we have provided project management and detailed technical oversight of “thousands” of remediation projects to ensure satisfactory completion and clearance.

Selected Public Sector References:

- Ringwood Board of Education – Multiple large remediation and IAQ related project management services  
Steve Evans, Director of Facilities – (973) 962-9146
- Union City Board of Education – Multiple mold and IAQ related projects and consulting  
Justin Mercado, Director of Facilities - (201) 348-5851
- Morris County Office of Risk Management – Ongoing county-wide health, safety and environmental consulting and project management services  
Staci Santucci, Director of Risk Management - (973) 285-6043
- Monmouth County Vocational and Technical Schools – Multiple mold and IAQ related projects and consulting  
Tom Gross, Director of Facilities - (732) 431-7944

**II. SERVICES:**

A. Preparation of Bid Package

GSE (in cooperation with the WNY Engineer and other WNY officials) will develop bid specifications based on our Report and Scope of Work for solicitation of qualified mold remediation contractors. Technical specifications will be incorporated into an overall public bid package in accordance with applicable State of NJ public bidding requirements. As requested, GSE can also provide standard supporting public bid documents to facilitate the overall bid package. Package can be completed within ten (10) working days of written authorization.

GSE will conduct an on-site pre-bid contractor walk-through to acquaint bidders with site-specific requirements for remediation. WNY officials may also need to be involved to explain phasing requirements so that Municipal functions can continue during remediation.

B. Identifying, Screening and Selecting a Qualified Contractor

GSE has a large network of qualified and experienced mold remediation contractors. We will alert network contractors about the publically advertised Request for Proposal (RFP) to ensure that an adequate bid response is obtained. We will assist WNY in reviewing bid responses and selecting the lowest qualified bidder.

**October 21, 2015**  
***Regular Meeting***

**Consent Agenda (cont.):**  
**Resolution (cont.):**

West New York Municipal Building – Mold Remediation Management and Consulting Proposal  
March 13, 2015, Page 3

C. Technical Support During Remediation

GSE will remain available for ongoing consultations with the contractor regarding the scope of work and additional findings that may occur which might necessitate changes to the remediation plan. In some cases this can be accomplished through emails, phone calls and digital pictures. We also anticipate the need for periodic progress inspections to assist the contractor, make sure that the scope of work is being properly followed and confirm that environmental conditions remain safe for occupancy.

D. Post Remediation Verification (Clearance)

After all of the remediation work is completed, GSE will conduct a post-remediation verification (clearance) inspections and testing to verify that remedial efforts were effective in reducing mold to acceptable levels. Clearance inspections can be phased or sequenced area-by-area to allow re-construction and occupancy while other areas are in progress.

If a clearance inspection is not favorable, the contractor will be required to return to conduct additional remedial work.

The final clearance report is critical for documenting the process and the outcome for insurance, employee relations and compliance with NJ-PEOSH Indoor Air Quality regulation N.J.A.C. 12:100-13 (2007) or other requirements.

E. Other Services

As needed, GSE can provide risk communication services such as, preparing informational documents and/or attending meetings or public forums for WNY officials, employees, Unions and other stakeholders.

GSE can also provide a Mold and Water Intrusion Operations and Maintenance (O&M) Manual for building maintenance staff. Such document would provide useful technical information about water intrusion and mold. It would include the process, tools, training and forms necessary to properly monitor the building for early signs of future related problems and guide effective interventions. This type of long term program is especially important for a complex older building such as the WNY Municipal Building and can minimize the potential for future mold contamination issues.

Overall, we will provide all of the technical consulting necessary to facilitate an efficient and effective remediation process.

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

West New York Municipal Building – Mold Remediation Management and Consulting Proposal  
March 13, 2015, Page 4

**III. FEES:**

Labor:

Labor time is calculated portal to portal from our office in Glen Rock, NJ and includes all field, travel and office time. This includes the time spent providing consulting services, conducting inspections or other site visits, analysis of laboratory data and preparation of reports or other documents.

Our standard professional labor rate is \$125 per hour. Based on the anticipated scale of this project, we offer a discounted rate of \$110 per hour for this project.

Other Expenses:

Mileage (\$ 0.55/mile) and tolls (at cost)

Express mail shipment of samples (at cost)

Air Sampling Equipment Fee (\$100 per sampling day)

The per-sample costs for commonly ordered samples are as follows:

	<u>5 DAY*</u>	<u>2 DAY*</u>	<u>NEXT DAY*</u>
• Direct (tape-lift, swab) samples	\$40.00	\$55.00	\$70.00
• Air Samples (Spore Trap)	\$50.00	\$65.00	\$80.00
• Swab (culture) for fungal count and ID	\$75.00	NA	NA

*\*Turnaround time for results from the laboratory.*

*At this time we cannot determine the exact costs for all of the above listed services. However, estimated costs and a “not-to-exceed” amount are provided below.*

**A. Preparation of Bid Package**

**Comprehensive (lump sum) Fee: \$2,000**

Includes preparation of draft technical bid specifications and associated basic public bid forms, one site meeting to facilitate planning and one set of edits based on client input for final document completion. Additional edits or site visits will be billed on a time and expense basis at the unit rates listed above.

**B. Identifying, Screening and Selecting a Qualified Contractor**

**Estimated 16 hours @ \$110 \$1,760**

Includes attendance at the bid opening and time on-site to review bids and assist in final

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

West New York Municipal Building – Mold Remediation Management and Consulting Proposal  
March 13, 2015, Page 5

contractor selection as well as preparation of database of contractors to facilitate project management.

**C. Technical Support During Remediation**

This is a highly variable cost depending on site conditions, performance of the contractor and other factors.

Initial Estimates/Assumptions include:

- 24 hours of general consultation @ \$110	\$2,640
- 5 progress site visits of 6 hours each @ \$110	\$3,300
- Travel and related expenses for 5 site visits @ \$30 each	<u>\$150</u>
- <b>Estimated Sub Total</b>	<b>\$6,090</b>

**D. Post Remediation Verification (Clearance)**

This is a highly variable cost depending on site conditions, performance of the contractor and other factors.

Initial Estimates/Assumptions include:

- 15 clearance inspections of 5 hours each @ \$110	\$8,250
- 15 preliminary clearance correspondences (1 hour each \$110)	\$1,650
- 15 sets of lab samples (5 spore trap air and 2 surface samples per inspection @ 2 day TAT, including shipping and equipment)	\$8,475
- Travel and related expenses for 15 site visits @ \$30 each	<u>\$450</u>
- <b>Estimated Sub Total</b>	<b>\$18,825</b>

**E. Other Services**

- Risk communication and other consulting services will be billed on a time and expense basis at the unit rates listed above.
  
- Comprehensive O&M Manual **\$1,800\***  
*\*Includes a 1-hour on-site training session for building maintenance staff.*

Fees assume that we will have full and immediate access to all necessary areas and that services will be provided between 8:00 AM and 5:00 PM, Monday - Friday. Occasional weekend site coverage will be provided at standard unit rates, however GSE reserves the right to charge overtime labor rates (1.5 x hourly rate or \$165 per hour) if weekend or off-hour coverage requests occur on a regular basis.



October 21, 2015  
Regular Meeting

**Consent Agenda (cont.):**

**RESOLUTION**  
**AUTHORIZING THE TOWN OF WEST NEW YORK TO SEEK FAIR AND OPEN**  
**PROCESS IN COMPLIANCE WITH THE PAY TO PLAY STATUTES FOR THE**  
**RETENTION OF COMPUTER CONSULTING AND MAINTENANCE SERVICES**

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. mandates a municipality to comply with Pay to Play requirements; and

WHEREAS, the Mayor and Board of Commissioners wish to receive and consider proposals for legal services as may be needed by the Town of West New York for the professional service of Computer Consulting and Maintenance Services; and

WHEREAS, the Town has previously committed itself to utilizing a Fair and Open Process for the solicitation and review of proposals for professional services, including professional services,

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York as follows:

1. The Town Clerk is authorized and directed to publish and advertise a Request for Proposals for the for Computer Consulting and Maintenance Services.
2. Such Request for Proposal (s) shall be published and advertised in accordance with a Fair and Open Process at least ten (10) days in advance of the opening of the responses to the Requests for Proposals received (“Statements of Proposals”), such opening to take place on or before the next regularly scheduled meeting of the Board of Commissioners, on or before which time all Statements of Proposals must be submitted by interested parties, for consideration by the Review Committee herein established; and
3. The Mayor, with the Town Administrator and the Town Attorney both in an advisory capacity, will review all Statements of Proposal s and to make recommendations to the Mayor and Board of Commissioners prior to its next regularly scheduled meeting.

**RESOLUTION**  
**TO AWARD CONTRACT TO J A ALEXANDER INC.**  
**FOR 2014 WEST NEW YORK ROAD PROGRAM**

WHEREAS, the Town West New York received bids for the 2014 West New York Road Program on October 14, 2015; and

WHEREAS, the Town received one bid from JA Alexander Inc. in the amount of \$398,510.11; and

WHEREAS, the bid is lower than the construction cost estimate and the engineer recommends that the contract be awarded to the bidder; and

WHEREAS, this project is partially funded by a NJDOT grant and if the contract is not awarded by November 22, 2015 the NJDOT funding may not be available.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Commissioners do hereby award a contract to JA Alexander Inc. for the 2014 West New York Road Program in an amount not to exceed \$398,510.11.

**October 21, 2015**  
**Regular Meeting**

**Consent Agenda (cont.):**  
**Resolution (cont.):**

BE IT FURTHER RESOLVED, that the Mayor and Town Clerk are hereby authorized to execute a contract for this project.

BE IT FURTHER RESOLVED that a certification of funds is on file in the clerk's office for this contract.

**RESOLUTION**  
**AUTHORIZING REQUEST FOR PROPOSALS FOR THE**  
**ARCHITECTURE/ENGINEERING SERVICES FOR RENOVATIONS TO**  
**BATHROOMS AND EXTERIOR MOISTURE PROTECTION**

WHEREAS, the Town of West New York can accept proposals for the provision of engineering/architectural services under the Pay to Play law; and

WHEREAS, the Town of West New York seeks a proposal for architectural/engineering services for the renovations of the bathrooms on the first floor of Town hall and for the investigation and mitigation of the water leaks into the Town Hall building; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of West New York that the Clerk is hereby authorized to accept proposals for the architects/engineering services for the renovation to bathrooms and exterior moisture protection on a date to be determined

**RESOLUTION**  
**APPROVING CONTRACT WITH PROJECT MANAGEMENT SOLUTIONS LLC AS**  
**PROJECTMANAGER FOR THE TOWN OF WEST NEW YORK**

WHEREAS, the Town of West New York requires the services of a project manager to help the Town to resolve the building issues concerning the Town Hall; and

WHEREAS, these services are extraordinary unspecifiable services and pursuant to N.J.S.A. 40A:11-5(1)(a)(1) are exempt from bidding; and

WHEREAS, Project Management Solutions LLC is a firm with experience with other municipalities with project management services; and

WHEREAS, the Contractor has complied with the Pay to Play requirements and has submitted a certification that no contributions have been made which would disqualify the Contractor; and

WHEREAS the Town seeks to hire Project Management Solutions LLC as the project manager for the Town of West New York for 6 months in order to complete the building issues concerning Town Hall; and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of West New York that Project Management Solutions LLC shall be hired as the project manager for the Town of West New York for a period of six months, commencing November 1, 2015 and ending April 30, 2016.

BE IT FURTHER RESOLVED that the Town shall pay Project Management Solutions \$90,000.00 for the services of project manager in six equal installments with the first payment to be made not later than 30 days from the date of this resolution.

BE IT FURTHER RESOLVED, that the Mayor and Town Clerk are hereby authorized to execute a contract for these services.

**Note:**      **This resolution was added to agenda during Agenda Meeting**

October 21, 2015  
Regular Meeting

**Consent Agenda (cont.):**

**RESOLUTION**  
**AMENDING ORGANIZATION OF THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS the Town of West New York (“Town”) creates the Departments within the Town and determines which offices are governed by the department; and

WHEREAS, the Mayor and Commissioners can re-organize these departments as is in the best interests of the Town; and

WHEREAS, the Mayor and Commissioners seek to transfer the sanitation inspector and animal control officer to the Department of Public Works from the Department of Public Affairs.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Town of West New York do hereby approve of the transfer of the sanitation inspector and animal control officer to the Department of Public Works from the Department of Public Affairs.

**Note:**      **This resolution was added to agenda during Agenda Meeting**

**RESOLUTION**  
**AMENDING ORGANIZATION OF THE DEPARTMENT OF PUBLIC AFFAIRS**

WHEREAS the Town of West New York (“Town”) creates the Departments within the Town and determines which offices are governed by the department; and

WHEREAS, the Mayor and Commissioners can re-organize these departments as is in the best interests of the Town; and

WHEREAS, the Mayor and Commissioners seek to delete the Sanitary Inspector from the Department of Public Affairs.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Town of West New York do hereby approve of the deletion of the sanitation inspector from the Department of Public Affairs.

**Note:**      **This resolution was added to agenda during Agenda Meeting**

**RESOLUTION**  
**AUTHORIZING CLOSURE OF EXECUTIVE SESSION**  
**PURSUANT TO N.J.S.A. 10:4-12(b)**

BE IT RESOLVED by the Board of Commissioners of the Town of West New York, County of Hudson, State of New Jersey that the Board of Commissioners hereby declares this executive session closed to the public for the following items

- 1) Pursuant to N.J.S.A. 10:4-12(b)(7) the discussion of litigation entitled Berdugo v. West New York.

BE IT FURTHER RESOLVED that the minutes of this closed session shall be available to the public as per N.J.S.A 10:4-13(b) at such time as the matter necessitating the discussion of the litigation has been concluded, to the extent disclosure is not prohibited by other law.

It was regularly moved by Commissioner Cirillo, seconded by Commissioner Colacurcio, that the above Resolution be adopted, was carried by the following vote:

AYES        - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS        - None  
ABSENT     - None

October 21, 2015  
Regular Meeting

**ORDINANCE #17/15**

**An Ordinance Amending Chapter 56-9 “Assignment of Law Department”**

**Note:** Adelinn Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by Commissioner Colacurcio, seconded by Commissioner Rodriguez, to **open the public hearing** on this Ordinance, was carried by the following vote:

AYES - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS - None  
ABSENT - None

**The following persons wished to be heard:**

**No one wished to be heard.**

Inasmuch as no one wished to be heard, it was regularly moved by Commissioner Cirillo, seconded by Commissioner Colacurcio, to **close the public hearing** on this Ordinance, was carried by the following vote:

AYES - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS - None  
ABSENT - None

It was regularly moved by Commissioner Cirillo, seconded by Commissioner Colacurcio, to **adopt** this Ordinance, was carried by the following vote:

AYES - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS - None  
ABSENT - None

**ORDINANCE #18/15**

**An Ordinance Amending Hours for Street Sweeping**

**Note:** Adelinn Plaza read the title of the foregoing Ordinance aloud.

It was regularly moved by Commissioner Colacurcio, seconded by Commissioner Rodriguez to **adopt the introduction** of the foregoing Ordinance was carried by the following vote:

AYES - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS - None  
ABSENT - None

**Notice**  
**Ordinance #18/15**

The foregoing Ordinance was adopted for first reading by the Mayor and Board of Commissioners of the Town of West New York, New Jersey, on **October 21, 2015** and ordered published, and will be further considered before final passage at a public hearing on **November 23, 2015 at 1:00 p.m.** at the Commission Chambers, Municipal Building, West New York, NJ. A copy of this Ordinance has been posted on the bulletin board upon which public notices are customarily posted on in the Town Hall of the Town of West New York, and a copy (at no charge) is available up to and including the time of such meeting to the members of the public of the Town who shall request such copies, at the Office of the Town Clerk in said Town Hall in West New York, N.J.

**Note:** Adelinn Plaza read the foregoing Notice aloud.

**October 21, 2015**  
**Regular Meeting**

**ORDINANCE #19/15**

An Ordinance Authorizing the Grant of an Easement to 6401 Park Avenue Investments, LLC  
Over City Property Known as Block 17, Lot 22 (6401 Park Avenue)

**Note:**      **This Ordinance was added to agenda during Work Session. Adelinn Plaza read the title of the foregoing Ordinance aloud.**

It was regularly moved by Commissioner Colacurcio, seconded by Mayor Roque to **adopt the introduction** of the foregoing Ordinance was carried by the following vote:

AYES        - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS        - None  
ABSENT     - None

**Notice**  
**Ordinance #19/15**

The foregoing Ordinance was adopted for first reading by the Mayor and Board of Commissioners of the Town of West New York, New Jersey, on **October 21, 2015** and ordered published, and will be further considered before final passage at a public hearing on **November 23, 2015 at 1:00 p.m.** at the Commission Chambers, Municipal Building, West New York, NJ. A copy of this Ordinance has been posted on the bulletin board upon which public notices are customarily posted on in the Town Hall of the Town of West New York, and a copy (at no charge) is available up to and including the time of such meeting to the members of the public of the Town who shall request such copies, at the Office of the Town Clerk in said Town Hall in West New York, N.J.

**Note:**      **Adelinn Plaza read the foregoing Notice aloud.**

A Motion was made by Commissioner Colacurcio, seconded by Commissioner Cirillo, **to open Public Portion of meeting at 7:20 p.m.**, was carried by the following vote:

AYES        - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS        - None  
ABSENT     - None

**Public Portion:**

**The following persons wished to be heard:**

**1. Richard D'Angelo, Law Firm in Morristown, NJ:**

Mr. D'Angelo was present speaking on behalf of his client Mr. Douglas Copeland a land owner in the "Designated Study Area" stating that his client is heavily invested in the 100,000 square foot industrial building and concerned with property of Study Area Statutes. He said his client pays \$90,000 per year in taxes, has redeveloped said property on his own and had met with the former West New York Business Administrator about the Master Plan with respect to Ordinance 7/15, and asked that this Resolution be rescinded. He said local development is a tool that helps fund the Municipality. His client's concern is that the Study carries extraordinary powers that allows condemnation for eminent domain, and again asked that the Resolution be rescinded. Corporation Counsel answered by commenting for the record "that the Study is all that the governing body has done". Corporation counsel continued stating to Mr. D'Angelo that not to look at it as negative but rather, a positive as that area is important to the economy of West New York and that nothing is being done to hinder. Corporation counsel further stated that "the Planning Board is not going to adopt" and "that it would be more prudent for him to wait and see". But, Mr. D'Angelo disagreed with Corporation Counsel stating he understands what he's

**October 21, 2015**  
**Regular Meeting**

**Public Portion (cont.):**

saying and that he will not “wait and see”, that he is poised to protect his client’s interest. Mr. D’Angelo said that he has seen this type of situation go bad too many times. Mr. D’Angelo said he wants to meet with the Board to go over the plans. Corporation counsel assured Mr. D’Angelo that it’s not the town’s objective to hurt anyone and that someone would reach out to him in the near future.

**2. John Heinis, 78 Montclair Avenue, Little Falls, NJ:**

Mr. Heinis requested confirmation about a rumor circulating that the town is doing away with the D.A.R.E. Program that is offered at the schools, and asked if anyone can share a comment. Mayor Roque answered that it sounded like a rumor to him and asked the Board of Commissioners if they’ve heard anything regarding Mr. Heinis’s question and the Commissioners replied “no”. Mr. Heinis thanked the Mayor and Commissioners and went back to his seat.

**3. Vipul Parekh, 6507 Hudson Avenue, WNY, NJ:**

Mr. Parekh complained about several abandoned properties around town on 56<sup>th</sup> Street and 64<sup>th</sup> Street (he did not have the exact addresses) regarding vagrants and squatters and the crimes committed in those buildings. Mr. Parekh said that a “green house” is directly across from the #4 school. He said that he will get back to Luis Baez with the exact addresses. Mayor Roque answered that he will dispatch the Inspectors.

A motion was made by Commissioner Colacurcio, seconded by Mayor Roque, **to close the Public Portion at 7:38 pm**, was carried by the following vote:

AYES - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez, and Mayor Roque  
NAYS - None  
ABSENT - None

A motion was made by Commissioner Colacurcio, seconded by Commissioner Rodriguez, **to adjourn the meeting at 7:38 p.m.** was carried by the following vote:

AYES - Commissioners Cirillo, Colacurcio, Guzman, Rodriguez and Mayor Roque  
NAYS - None  
ABSENT - None

\_\_\_\_\_  
Commissioner Cosmo A. Cirillo

\_\_\_\_\_  
Commissioner Susan M. Colacurcio

\_\_\_\_\_  
Commissioner Margarita Guzman

\_\_\_\_\_  
Commissioner Gabriel Rodriguez

\_\_\_\_\_  
Mayor Felix E. Roque  
Board of Commissioners

Attest:

\_\_\_\_\_  
Adelinny Plaza  
Town Clerk’s Office