

West New York Public Library

Board of Trustees Meeting

February 6, 2012

IN ATTENDANCE: Nasrin Alam; Vilma Reyes; Barbara Viu; Roland Alum; Herbert Klitzner , Attorney, George Dones, Mayor Roque's Representative; Weiliang Lai, Director; Weiliang Lai, John Fauta, President; Estela Longo, Secretary & Reference Librarian. **Not Present:** Jennifer Rodriguez

President Fauta called the meeting to order. The Open Public Meeting Notice was read.

Past Acting Chair Prof. Roland Alum submitted a copy of his letter of resignation from this Board addressed to the Mayor, effective today.

OLD BUSINESS: The boiler repair issues were discussed. Mr. Lai explained that the check valve was installed in the wrong position. He called the plumber from the Board of Education to correct the error. The dumbwaiter was also repaired. Ms. Viu asked how they could help to speed up the payment of bills. She said that the director can call the contractor to get the repairs done first and then report it later. That would be more efficient. President Fauta suggested they call him to take a phone vote to get payments for repairs out sooner. Attorney Klitzner explained the legal procedures for this action.

NEW BUSINESS: Ms. Reyes suggested recruiting 2 high school students to teach using Smart Phones as a community service. Mr. Lai would meet with them to discuss the project.

DIRECTOR'S REPORT: January expenses were reviewed by Mr. Lai and Ms. Alam. A motion was made to approve the January bill payments, seconded by Barbara Viu. Mr. Lai explained the problem with delays in sending out payments for library expenses. October and November payments are still pending. He said he would try sending two months of bills at a time.

PROGRAMS & ACTIVITIES: The third ESL class began on Wednesday. An intermediate level is to begin soon. Computer classes are being held at the middle school. There are two groups. Permission has to be obtained for ESL classes to be held at the middle school on Saturdays.

NATIONAL CENTER FOR FAMILY LITERACY (NCFL): Mr. Lai met with town officials regarding a 10,000 grant for a family literacy program. An application is being prepared to submit for approval.

Tax forms are being distributed along with forms obtained from the Internal Revenue website.

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PERSONNEL ISSUES: A staff member in charge of cataloging is on sick leave. Mr. Lai will catalog only titles in high demand. A second staff member remains on disability leave.

Barbara Viu was sworn in for a 5-year term by Attorney Klitzner.

A motion was made to adjourn by Vilma Reyes, seconded by Barbara Viu.

Meeting adjourned at 7PM.

Respectfully submitted,

Estela Longo, Reference Librarian/Secretary