

Department of Public Affairs

CONSTRUCTION OFFICIAL
CODE ENFORCEMENT AND OFFICE OF HOUSING INSPECTION
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COSMO A. CIRILLO
COMMISSIONER

THOMAS O'MALLEY
CONSTRUCTION OFFICIAL
ZONING OFFICER

APPLICATION FOR VARIANCE DENIAL LETTER

**MONEY ORDER OR CASHIER'S CHECK ONLY FOR \$50.00
PAYABLE TO THE TOWN OF WEST NEW YORK
MUST BE COMPLETED IN ITS ENTIRETY OR IT WILL BE REJECTED**

DATE: _____

ADDRESS REQUIRING A VARIANCE: _____

APPLICANT INFORMATION

(IF AN LLC, LIST FULL NAME OF PRINCIPAL OR SAME WILL BE REJECTED):

Name: _____

Address: _____

Tele: _____ Email: _____

OWNER INFORMATION

Are you the property owner: () Yes () No If not, please state your relationship to the property: _____

PRESENT OWNER OF PROPERTY AS IT APPEARS ON THE DEED (IF AN LLC, LIST FULL NAME OF PRINCIPAL OR SAME WILL BE REJECTED):

ADDRESS OF PROPERTY OWNER: _____

TELEPHONE NUMBER: _____ EMAIL ADDRESS: _____

PROPERTY INFORMATION

PRESENT PROPERTY DESCRIPTION: _____

DOES APPLICATION INVOLVE AN APARTMENT LEGALIZATION? () YES () NO

If yes, please speak with your attorney regarding additional requirements that are mandated by the State of New Jersey including the installation of fire prevention/protection equipment, which must be met before you can obtain a Certificate of Occupancy even if you obtain Board approval. INITIAL HERE _____ THAT YOU HAVE READ DATE: _____

If yes, is anyone currently living in the space that you seek to legalize? () YES () NO

If yes, have you received a violation notice () YES () NO If yes, VIOLATION #: _____

PLEASE COMPLETE REVERSE SIDE

WHAT IS YOUR INTENTION FOR THIS PROPERTY/BUSINESS?

DESCRIBE PROPOSED PLAN IN DETAIL: _____

ARE YOU BEING REPRESENTED BY AN ATTORNEY: () YES () NO

If yes, please supply the name and telephone number: _____

ARCHITECT NAME: _____

ARCHITECT TELEPHONE #: _____

APPLICANT'S NAME (PRINT)

APPLICANT SIGNATURE

DATE: _____

BOA () PB ()

PERMISSION TO: _____

ON PROPERTY LISTED ABOVE IS HEREBY DENIED AS IT DOES NOT COMPLY WITH THE REVISED
GENERAL ORDINANCES OF THE TOWNSHIP OF WEST NEW YORK.

CHAPTER 414

REASON: _____
