

Department of Public Affairs

CONSTRUCTION OFFICIAL
CODE ENFORCEMENT AND OFFICE OF HOUSING INSPECTION
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COSMO A. CIRILLO
COMMISSIONER

THOMAS O'MALLEY
CONSTRUCTION OFFICIAL
ZONING OFFICER

REQUEST FOR DOCUMENT COPY

DATE: _____

TYPE OF DOCUMENT

() OWNER CERTIFICATE
\$50.00 FEE

() BUSINESS CERTIFICATE
\$50.00 FEE

() PERMIT

() OTHER (please specify): _____

Address of Property: _____

Are you the Property Owner: YES () NO ()

Are you the Business Owner: YES () NO ()

Are you the Contractor: YES () NO ()

YOUR NAME: _____

YOUR ADDRESS: _____

YOUR EMAIL ADDRESS: _____

DELIVERY PREFERENCE:

EMAIL () MAIL () PICK UP ()

FOR OFFICE USE ONLY

DATE RECEIVED: _____

DATE FULFILLED: _____

ID PRESENTED: _____

REJECTED/OPRA: _____

PAYMENT: _____