

Department of Public Affairs



CONSTRUCTION OFFICIAL
CODE ENFORCEMENT AND OFFICE OF HOUSING INSPECTION
428-60TH STREET • ROOM 27
WEST NEW YORK, NJ 07093
TEL: (201) 295-5170 • FAX: (201) 295-9597

COSMO A. CIRILLO
COMMISSIONER

THOMAS O'MALLEY
CONSTRUCTION OFFICIAL
ZONING OFFICER

COMPLIANCE REQUEST APPLICATION MONEY ORDER OR CASHIER'S CHECK ONLY PAYABLE TO: TOWN OF WEST NEW YORK \$20.00 PER APARTMENT

DATE: _____

ADDRESS: _____

APT. #: _____

DESCRIBE THE WORK THAT WAS DONE: _____

PERMIT NUMBER: _____ DATE C/A WAS ISSUED: _____

NAME AND CONTACT NUMBER OF PERSON WHO WILL BE ON PREMISES AT
TIME OF INSPECTION:

NAME: _____ TELEPHONE: _____

=====

LLC'S WILL NOT BE ACCEPTED

NAME OF PROPERTY OWNER: _____

TELEPHONE OF PROPERTY OWNER: _____

ADDRESS OF PROPERTY OWNER: _____

Applicant's Name (PRINT)

Applicant's Signature

**READ AND INITIAL THE BACK SIDE OF THIS PAGE
REGARDING REQUIREMENTS.**

PLEASE NOTE THE FOLLOWING:

PREPARE IN ADVANCE FOR YOUR INSPECTION.

PLEASE DO NOT ATTEMPT TO SCHEDULE YOUR INSPECTION BASED ON YOUR UPCOMING RENTAL OF SAID APARTMENT.

DELAYS AND/OR FAILURES DO OCCUR AND THIS PROHIBITS YOU FROM RENTING SAID APARTMENT UNTIL SUCH TIME AS IT PASSES INSPECTION.

THIS INSPECTION CAN ONLY BE SCHEDULED ONCE ALL FINAL INSPECTIONS ARE CONDUCTED BY THE APPROPRIATE INSPECTORS.

FURTHERMORE, SCHEDULING MUST BE DONE THROUGH THE OFFICE AND NOT THROUGH THE INSPECTOR DIRECTLY.

FAILURE TO ADHERE TO THESE INSTRUCTIONS WILL RESULT IN THE DELAY OF YOUR INSPECTION.

FAILURE TO COMPLETE THE APPLICATION IN ITS ENTIRETY WILL DELAY YOUR INSPECTION.

I have read and fully understand the above requirements.

Applicant Name (print)

Date

Applicant Signature