

**URBAN ENTERPRISE ZONE
440 60th STREET
WEST NEW YORK, NJ 07093
TEL 201 295 – 5289**

**NECESSARY PAPERWORK FOR COMPLETION
OF APPLICATION FOR U.E.Z**

- 1.- A copy of the C.O. (Certificate of Occupancy) for the business site.
- 2.- For LLC's you need a copy of the Certificate of Formation of the business.
- 3.- A copy of your lease.
- 4.- Business Certificate Registration, if you haven't registered your business
"you must register" you could do it online @
www.state.nj.us/treasury/revenue/busregcert.htm

Click "obtain certificate".

Please, make sure that your Certificate has the new site address. If it does not have the site address, Department Taxation must be notify @ 609 292 – 9292 that you want this change.

When you have more than two business and want to use the same Federal ID number for 2 different addresses Dept. Taxation will add a number # 1 at the end of the last 3 digits, for the second location.

For example your NJTaxpayer ID # is

222-456-678/000
1672 Sid Ave
Jersey City New Jersey. 07303

The **new location** NJTaxpayer ID # is

222-456-678/001
6121 Bergenline Avenue
West New York. NJ 07093

**If you need assistant please do not hesitate to call your local Coordinator at
201 295 – 5289 or email us at wnyuez10@aol.com**