

Work Session –Wednesday, 5/22/13

Present: Commissioners Frias, Vargas and Wiley
Absent: Commissioner Rodriguez and Mayor Roque
Also Present: Deputy Town Clerk Yesenia Del Rio, Lisa Walsh and Town Administrator Joseph De Marco

The meeting commenced at 7:10 p.m.

Deputy Town Clerk Yesenia Del Rio made the following announcement:

As presiding officer of this regularly scheduled meeting of the Board of Commissioners of the Town of West New York, held on **May 22, 2013 at 7:00 p.m. (6:00 p.m. Work Session in the Mayor's Conference Room)**, I do hereby publicly announce, and I direct that this announcement shall be placed in the minutes of this meeting, and that the Notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given by the Board of Commissioners in the Resolution dated and adopted on December 17, 2012. Said Resolution was transmitted by the Town Clerk to the Jersey Journal and the Bergen Record and publicly posted on the Municipal Bulletin Board, Town Hall, and filed with the Town Clerk.

Copies are available to the public in accordance with the law.

Item No. 1: Approval of Minutes: Regular Meeting: 4/17/13 (Regular and Work Session)

Item No. 2: Payment of Claims: Dated 5/22/13

Item No. 3: Receipt of Financial Reports for month of April 2013:

Item No. 4: Communications:
4A. Bid results rec'd 4/30/13 Re: 6^{7th} Street Road Improvements from Kennedy Blvd. to Palisade Avenue
4B. Bid results rec'd 5/2/13 Re: Swimming Pool Renovations
4C. Bid results rec'd 5/9/13 Re: Printing Services
4D. RFQ results rec'd 5/9/13 Re: Grant Writing Services
4E. RFQ results rec'd 5/9/13 Re: Public Defender (2nd Occasion)
4F. RFQ results rec'd 5/9/13 Re: Planning Services
4G. Bid results rec'd 5/21/13 Re: Summer Food Services
4H. Report by Chief Financial Officer of GOB Sale Results, May 15, 2013
4I. Power Point Presentation by Chief Financial Officer regarding the Preliminary 2013 Budget Process
(THIS WAS PULLED FROM AGENDA DURING THE WORK SESSION TO BE CARRIED TO A SPECIAL MEETING)
4J. Commendations for various police officers
4K. Town Engineer's Monthly Status Report dated 5/17/13

Note: Engineer Robert Russo updated the Administration that Dewey Park is to be opened by next week. They will be doing the finishing touches Mr. Russo stated that Fillmore Park will be completed by the middle of June. He stated that the 6^{7th} Street Road Improvement paving will be completed in August.

Item No. 5: Proclamations: None

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Budget Resolutions

Hearing – Re: Amendments to Calendar Year 2013 Budget introduced on 4/17/13:

Item No. R-1: Resolution - Re: Introduction of additional amendments to Calendar Year 2013 Budget (THIS RESOLUTION WAS PULLED FROM AGENDA DURING THE WORK SESSION TO BE CARRIED TO A SPECIAL COMMISSION MEETING):

Note: As per Margaret Cherone, CFO and Joseph DeMarco, Town Administrator suggested to the Commissioners that this Resolution be pulled from the Agenda and suggested that a Special Meeting be set for June 5.

Item No. R-2: Resolution – Re: Adoption of Calendar Year 2013 Budget with all amendments (THIS RESOLUTION WAS PULLED FROM AGENDA DURING THE WORK SESSION TO BE CARRIED TO THE REGULAR JUNE 19, 2013 COMMISSION MEETING):

Note: As per Margaret Cherone, CFO and Joseph DeMarco, Town Administrator suggested to the Commissioners that this Resolution be pulled from the Agenda and be carried to the regular Commission Meeting of June 19, 2013.

Item No. R-3: Resolution – Re: Re-appointment of Charles D’Amico as Municipal Court Judge:

Note: Commissioner Wiley inquired on the term of the Judge in which Joseph DeMarco, Town Administrator responded that a Judge’s term is always three (3) years.

Item No. R-4: Resolution – Re: FY 2013 COPS Hiring Program:

Item No. R-5: Resolution – Re: FY 2013 Bulletproof Vest Partnership (BVP) Program):

Note: Joseph DeMarco, Town Administrator commented that they will be matching money for these grants, this will offset costs for hiring of police officers, hire two (2) police officers and if funds were received there would be a possibility of hiring an additional police officer in January. The grant will also apply for upgrades for security equipment and equipment.

Item No. R-6: Resolution – Re: Appointment of Robert Antolos as Deputy Emergency Management Coordinator to fill the unexpired term of Michael Indri:

Item No. R-7: Awarding Resolution – Re: 67th Street Road Improvements from Kennedy Blvd. to Palisade Avenue to: 4 Clean-Up:

Item No. R-8: Resolution – Re: Approval of Professional Services Agreement between Town of West New York and Bruno Associates, Inc. for Grant Writing Services:

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Note: Commissioner Wiley commented that in the past the Town had dealt with Grant Writers Stull & Benoit, Paul Steffens and Bruno Associates but that he had never met with any Grant writer for the Dog Park Project. Joseph DeMarco, Town Administrator stated that the grant writers dealt with the Police for their grants and stated that the police receive a lot of small grants and the Engineers deal with the larger grants. Marge Cherone, CFO suggested to Commissioner Wiley the possibility of her being the conduit as there is no one single person with reference to grant writing. Marge Cherone, CFO stated that the accounting method is to use and match the grant and the funds in the same year.

Item No. R-9: Resolution – Re: Approval of Professional Services Agreement between the Town of West New York and Maser Consulting for Planning Services:

Item No. R-10: Awarding Resolution – Re: Printing Services for the Town of West New York to: Royal Printing Service:

Item No. R-11: Awarding Resolution – Re: Construction Contract for Municipal Pool Renovations to Rich Picerno Builders, LLC:

Item No. R-12: Amended Resolution – Re: Approving a Professional Services Agreement for Services of Auditing Services:

Note: Commissioner Wiley inquired that when an item goes out for Bid, RFQ or RFP who is involved in the review and that he disagreed that committee were picking their friends and that it is a lot of power for the review committee. Commissioner Wiley inquired on whom were involved in the review committee. Joseph DeMarco, Town Administrator responded that the committee consisted of Mayor, Purchasing Agent, Town Attorney and CFO. Commissioner Wiley stated that he believes it should be handled differently. Marge Cherone, CFO stated that the State Comptroller office wants the same format to be used by all

Item No. R-13: Resolution – Re: For a shared services agreement between the Town of West New York and the West New York Parking Authority:

Note: Commissioner Frias stated that this Shared Service Agreement is for the Parking Authority to be able to share the internet with the Town provider which is Verizon in order to obtain the Town's rate which is lower.

Item No. R-14: Resolution – Re: Requesting the Planning Board to amend, update, revise and review the Master Plan:

Note: Commissioner Wiley inquired regarding the Master Plan and the current Board Members and commented that the Board Members are all being appointed by the Mayor and that the Master Plan has not been updated in over a decade. In addition, Commissioner Wiley stated that the Master Plan may not be where it needs to be. Joseph DeMarco, Town Administrator commented that the Planning Board investigate to develop or make suggestions and recommendations given to the Board of Commissioners which is a long process and

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things that once were designated differently in which factories (commercial) are now residential areas. He states that a professional studies and hearings should take place and are traditional well attended by various persons and discuss various issues ie...buildings, future developments and economics and that the Chamber of Commerce and the commercial businesses on the waterfront should be involved. Wiley states that he doesn't feel that the members are not qualified and that the residents are complaining regarding various violations and it becomes a problem if we don't do it responsibly and feels that the Mayor has a vision is which is not the vision of our residents. Commissioner Wiley suggests that a Master Plan be done at least every 6 years. Commissioner Frias commented that she is looking at projects at the parking lots where the projects are incorporated: for example, a Recreation Center.

- Item No. R-15:** Resolution – Re: Tax Correction (6050 Boulevard East):
- Item No. R-16:** Resolution - Re: Tax Correction (Various Locations):
- Item No. R-17:** Resolution – Re: Hudson County Board Tax Appeal (\$4,321.74):
- Item No. R-18:** Resolution – Re: Tax Correction (24 Avenue @ Port Imperial):
- Item No. R-19:** Resolution – Re: Refund of Tax Lien Premiums (\$211,700.00):
- Item No. R-20:** Resolution – Re: Refund of Redemptions (\$847,269.22):
- Item No. R-21:** Resolution – Re: Refund of Tax Overpayments (\$3,429.79):
- Item No. R-22:** Resolution – Re: Establishing restricted parking in front of one (1) residence for use by handicapped resident as follows: 569-62nd Street (Luis Beaton):

Note: Commissioner Wiley inquired on how the handicapped parking are reviewed and granted. Joseph DeMarco, Town Administrator, stated that a handicapped parking committee was created in which consists of himself, Lt. Cocciadifiero and Dr. Hernandez. He states that all documentation is reviewed and an evaluation is done in which a visual inspection is performed and all the proper paperwork is submitted and all taken to the board for review. Joseph DeMarco stated that an evaluation be done on a yearly basis where documentation be reevaluated to make sure handicap parking is still needed. He also stated that in some cases a handicapped parking may not be in use due to the person passing away and the family not notifying the Town.

- Item No. R-23:** Resolution – Re: Establishing restricted parking in front of one (1) residence for use by handicapped resident as follows: 402-58th Street (Florence M. Kamensky):
- Item No. R-24:** Resolution – Re: Authorizing the Town of West New York to seek Fair and Open Process in Compliance with the Pay to Play Statutes for the Retention of Fixed Assets Auditing Services:
- Item No. R-25:** Resolution – Re: Appointing German Alberto Chapin as a member of the Zoning Board of Adjustment to fill the unexpired term of William Porras (Term expires on 12/13/14):

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Note: Commissioner Wiley inquired on whom is German Alberto Chapin. Joseph DeMarco, Town Administrator, stated that German was not a Town Employee.

- Item No. R-26:** Resolution – Re: Appointment of Robert Di Vincent as a Class II member of the Planning Board (Term: 5/23/13 – 5/22/14):
- Item No. R-27:** Resolution – Re: Approving a Professional Services Agreement between Town of West New York and Remington & Vernick Engineers for Environmental Engineering Services:
- Item No. R-28:** Resolution – Re: Authorizing the Town Clerk to advertise to receive bids for “Summer Food Service Program” on Tuesday, June 11, 2013 at 10:00 a.m. in Town’s Clerk Office:
- Item No. O-1:** Hearing & Final Adoption of Ordinance #9/13 An Ordinance authorizing installation of Stop Signs at the following intersections: Adams Street 61st Street, Hudson Avenue 65th Street and Madison Street 57th Street:
- Item No. O-2:** Hearing and Final Adoption of Ordinance #10/13 An Ordinance amending Chapter 99 of the Code of the Town of West New York (Property Maintenance):
(THIS ORDINANCE WAS TABLED FOR FURTHER CONSIDERATION AND CARRIED TO THE JUNE 19, 2013 REGULAR COMMISSION MEETING)
- Note: Commissioner Wiley stated that the removal of Construction debris should be the responsibility of homeowner as the Department of Public Works is not a business and does not agree. At this time the Ordinance was tabled for further consideration and carried to the June 19, 2013 regular Commission Meeting.**
- Item No. O-3:** Hearing and Final Adoption of Ordinance #11/13 An Ordinance repealing Ordinance #2/13 entitled “An Ordinance amending Chapter 338 of the Code of the Town of West New York (Signs):
- Item No. O-4:** Introduction of Ordinance #12/13 An Ordinance amending Chapter 345 of the Code of the Town of West New York (Smoking):
- Item No. O-5:** Introduction of Ordinance #13/13 An Ordinance amending Ordinance Nos. #10/10, #2/03, 24/02, 11/01, 12/99, 38/97, 28/97, 25/97, 24/97, 12/97, 38/96 and 56/95 regarding prohibited parking on Various Streets at certain times in the Town of West New York:

Public Portion: At this time no one wished to be heard.

Meeting ended at 7:05 p.m.

Commissioner FiorD' Aliza Frias

Commissioner Caridad Rodriguez

Commissioner Ruben Vargas

Commissioner Count J. Wiley

Mayor Felix E. Roque
Board of Commissioners

Attest: _____
Yesenia DelRio,
Deputy Town Clerk