

Department of Public Works



CONSTRUCTION OFFICIAL
CODE ENFORCEMENT AND OFFICE OF HOUSING INSPECTION
428-60TH STREET • ROOM 27
WEST NEW YORK, NJ 07093
TEL: (201) 295-5170 • FAX: (201) 295-9597

FELIX E. ROQUE, MD
MAYOR

MANUEL FERNANDEZ
CONSTRUCTION OFFICIAL
ZONING OFFICER

RESIDENTIAL CERTIFICATE OF OCCUPANCY

Effective 7-15-09, Cashier's Check or Money Order Only Will Be Accepted, Payable to **TOWN OF WEST NEW YORK**. See Fee Schedule Below

If you are purchasing a entire two family house or a multi-family dwelling you must complete the appropriate affidavit attached

Today's Date: _____ Closing Date: _____

Property Address: _____

Number of Units in the Building: _____ Unit Number Purchased: _____

Present owner of property as appears on deed. If Corp., Inc., etc. List full name of C.E.O

Property owner name - NO LLC PERMITTED: _____

Complete address of property owner: _____

Daytime phone # of property owner: H: _____ C: _____

Purchaser's Name-NO LLC PERMITTED: _____

Purchaser's Complete Address: _____

Daytime Phone # of Purchaser: H: _____ C: _____

NAME OF PERSON WHO WILL BE AT THE INSPECTION & TELE. NUMBER:

NAME: _____ CELL NUMBER: _____

FEES:

\$ 50.00 Condominium and Co-ops \$100.00 Waterfront Properties
\$150.00 1-5 Unit Dwellings \$250.00 6-10 Unit Dwelling
Inspections for over 10 units; \$250.00 for first ten units and \$25.00 for each additional unit over ten units.

*APPLICATION MUST CONTAIN ORIGINAL SIGNATURES AND BE NOTARIZED

Applicant's Signature

SWORN TO AND SUBSCRIBE TO
ME BEFORE ON THIS ____ DAY
OF _____, 2012

Applicant's Name (PRINT)

Inspection Date: _____ Inspector: _____ Result: P or F