

# Department of Public Works



CONSTRUCTION OFFICIAL  
CODE ENFORCEMENT AND OFFICE OF HOUSING INSPECTION  
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FELIX E. ROQUE, MD  
MAYOR

MANUEL FERNANDEZ  
CONSTRUCTION OFFICIAL  
ZONING OFFICER

## **ATTENTION CONTRACTORS**

EFFECTIVE IMMEDIATELY  
THE FOLLOWING IS REQUIRED PRIOR TO  
OBTAINING A DEMOLITION PERMIT

***PLEASE SUBMIT THIS CHECKLIST ALONG WITH ALL  
DOCUMENTATION WHEN APPLYING FOR YOUR DEMOLITION  
PERMIT APPLICATION.  
FAILURE TO DO SO WILL RESULT IN PERMIT DENIAL.***

1. Water disconnect from UNITED WATER
2. Gas/Electric disconnect from PSEG
3. Letters to all adjoining property owners advising of said demolition
4. Asbestos Abatement Letter
5. All sewers must be capped (show proof)
6. Dig Number
7. Rodent Abatement Letter

Furthermore, all demolition debris must be removed from the property prior to the start of any new construction and dumpster permits must be obtained from the Building Department.

Thank you for your cooperation.

***CODE ENFORCEMENT DEPARTMENT  
TOWN OF WEST NEW YORK***